

Berwyn Park District  
Proksa Park Activity Center  
3001 Wisconsin Ave, Berwyn, IL  
September 17, 2024, at 6:00pm  
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
  - a. August 20, 2024, Board Meeting Minutes
  - b. September 3, 2024 Committee Meeting Minutes
- V. Public Comments
- VI. Correspondence
- VII. BINA Hearing
- VIII. Financial Report
  - a. Superintendent of Finance and HR Report (action)
  - b. Executive Director Report (action)
- IX. Agency Report
- X. West Suburban Special Recreation Association (WSSRA)
- XI. Unfinished Business
  - a. Board Manual
- XII. New Business
- XIII. Master Plan
- XIV. Commissioners Comments
- XV. Executive Session
  - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
  - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
  - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
  - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XVI. Action to be taken from Executive Session (action)
- XVII. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is October 15, 2024, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is October 1, 2024, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.

**BOARD OF COMMISSIONERS**

Brian Brock, President  
Zachary Taylor, Treasurer  
Gretchen Kostelny, Commissioner

Ana Espinoza, Vice President  
Mario Manfredini, Secretary



Minutes of Monthly Board Meeting  
Berwyn Park District  
August 20<sup>th</sup>, 2024, at 6pm  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:00pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

**Agenda:** A motion made by Manfredini, seconded by Espinoza to approve the agenda. Motion unanimously approved.

**Minutes:** A motion made by Kostelny, seconded by Manfredini to approve the minutes from the July 16<sup>th</sup>, 2024, Board Meeting and the August 6<sup>th</sup>, 2024, Committee Meeting. Motion unanimously carried.

**Public Comments:** none.

**Master Plan Presentation:** Hitchcock Designs gave a presentation on the Master Plan. They went over the different phases. Results of surveys and community engagement are in the report. Hitchcock assessed our parks and buildings and what each park and facility are used for. Demographics were reviewed. National Amenities verses the district's amenities were discussed.

**Correspondence:** none.

**Financial Report:** A motion was made by Brock, seconded by Taylor to approve August's payables \$62,870.63 and July's payroll \$94,781.41 for a total of \$157,652.04. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet.

Executive Director Report- included in the packet is an updated timeline for the acquisition of the bonds and the steps that need to be taken. Also included is the engagement letter and Risk Disclosure information from Bernardi Securities. A motion was made by Taylor, seconded by Manfredini, to approve the engagement of Bernardi Securities. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Hayes would like to invest \$100,000 into a 6-month CD. Commissioner Taylor would like a longer CD term. Commissioners are ok with \$100,000 for either a 6-month term or one year term depending on the interest rates.

**Agency Report:** The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments.

**West Suburban Special Recreation Association (WSSRA):** minutes from the July 9<sup>th</sup>, 2024, meeting are included in the packet

**Unfinished Business:** Director Fallon and the commissioners discussed the OSLAD grant application and procedures. The amenities the district agreed upon for the Proksa Park renovation are the replacement

of the playground, reconstruction of the asphalt paths, a picnic shelter, game tables, and the renovation of the disc golf area. A motion was made by Brock, seconded by Manfredini, to approve the OSLAD Grant Program Resolution of Authorization. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

**New Business:** Director Fallon and Commissioner Brock have a meeting with Mayor Lovero concerning rentals in the park and policing in the parks on Monday, August 26<sup>th</sup>.

**Master Plan:** Hitchcock presented the plan.

**Government Efficiency Committee:** nothing to report. The next meeting is September 3<sup>rd</sup>, 2024.

**Commissioners' Comments:** Commissioner Espinoza asked about the DCEO grants. Director Fallon updated the board – the state has stopped any payments on the grants until the new budget for the state is approved. Should resume grant work in September. Commissioner Taylor and Commissioner Brock both commented on how good Proksa Park and Mraz Park look.

**Executive Session:** not needed.

**Meeting Dates:** September 3<sup>rd</sup>, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.  
August 20<sup>th</sup>, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

**Adjournment:** A motion was made by Manfredini, seconded by Brock to adjourn at 8:25pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

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Recording Secretary: Cynthia Hayes

Committee Meeting Minutes  
Berwyn Park District  
September 3<sup>rd</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, and Zachary Taylor.  
Mario Manfredini-absent.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks and Facilities), and Nicole Collier (Superintendent of Recreation).

**Agenda:** A motion made by Kostelny, seconded by Taylor to approve the agenda as presented. Motion unanimously carried.

**Public Comments:**

Jose Pagaza, Ignacio Perez, Jose, Maria Mendoza, Miguel Ochoa, 2 additional people did not say their name: came in support of a previous employee. They made a request for the employee to be rehired.

**Correspondence:** There were four emails given to the board regarding support of a previous employee. They made a request for the employee to be rehired.

Matt Olson – would like something to be done about the ponds at Proksa Park. Director Fallon responded to invite him to the OSLAD grant open house community meeting on Sept 9<sup>th</sup> to voice his opinion.

**Financial Report:** accounts payable- checks are being signed by the commissioners. The Bina Hearing for the bonds is September 17, 2024. An ad for the hearing was placed in the newspaper by Bernardi Securities. A copy of the ad was included in the packet. A draft of the 2025 budget was included in the packet. Director Fallon will go over specific details of the budget at the September 17<sup>th</sup>, 2024, meeting.

**Policy and Personnel:** The draft Board Policy Manual was included in the packet. Sections that were pre-approved will be included in the final draft. The goal is to have the manual finalized and approved before the Spring election.

**Recreation:** report included in the packet. The design of the Brewfest t-shirts is included in the packet. Currently we have 7 confirmed vendors. There are 34 registered sellers for the garage sale on September 14.

**Parks and Facilities:** report in packet. The report shows both completed and upcoming projects.  
Updates: The fencing south of the tennis courts has been removed. Commissioner Espinoza expressed concerns of the fence being taken down. She stated that the general public are helping themselves to the items being grown in the garden plots.

**Technology Update:** CDS Technologies is coming to do a walk-through of the buildings to set a schedule of the IT cleanup.

**Other Business:**

**Master Plan:** Hitchcock Design is updating the Master plan to reflect the changes discussed at the presentation. OSLAD grant-ad was placed in the Lawndale Newspaper regarding the public community open meeting for the OSLAD grant. A copy of the ad was included in the packet. The public meeting is September 9<sup>th</sup>, 2024, at 6pm. Hitchcock is looking for feedback on the amenities the district would like to include in the OSLAD grant for Proksa. The commissioners had another discussion about the proposed amenities. Commissioner Espinoza and Commissioner Kostelny are leaning towards fitness stations. They would like to have a health and fitness component. Commissioner Taylor agrees on the fitness component. He believes restructuring the Disc Golf fills the fitness need.

**Government Efficiency Committee:** the last meeting is September 3<sup>rd</sup>.

A motion was made by Kostelny, seconded by Espinoza to close the open session of the committee meeting and go into the Government Efficiency Committee meeting at 5:59. Motion unanimously carried.

A motion was made by Kostelny, seconded by Brock to reopen the open session of the committee meeting at 6:40pm.

A motion was made by Kostelny, seconded by Brock to close the open session and go into closed Executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- absent, and Taylor- aye. Motion carried.

A motion was made by Kostelny, seconded by Espinoza to come out of closed session and reopen open session at 7:50pm. Motion unanimously carried.

No further action is needed.

**Commissioners' Comments:** no additional comments

**Adjournment:** A motion was made by Kostelny, seconded by Espinoza to adjourn at 7:51pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

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Recording Secretary: Cynthia Hayes

**DATE:** 9/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes, Superintendent of Finance and HR  
**RE:** Financial Report

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- A. Schedule of Investments
- B. New CD Investment
- C. September 2024 Payables / August 2024 Payroll and Payroll Liabilities (Action Roll Call)
- D. Treasurer's Report
- E. Scholarship Report
- F. General Ledger (GL) Report
- G. Pending Health Insurance Rates 2025

**Berwyn Park District**  
**Schedule of Investments**  
**August 2024**

Description	Yield	Rating	Date Invested	Maturity Date	Market Value/Cost	Maturity Value	Monthly Interest Earned
Illinois Funds (IPTIP)	5.373%	N/A	01/29/16	open	\$706,550.20	\$706,550.20	\$3,209.59
ISC Account	5.154%	N/A	open	open	\$17,648.28	\$17,648.28	\$76.86
Bank 7	5.288%	FDIC	06/20/24	12/17/24	\$243,450.00	\$249,798.64	
The First National Bank of McGregor	4.800%	FDIC	05/26/23	05/27/25	\$200,000.00	\$219,252.60	
KS State Bank	5.004%	FDIC	03/05/24	03/05/25	\$200,000.00	\$210,008.00	
Valley National Bank Wayne	4.950%	FDIC	03/11/24	09/11/25	\$100,071.62	\$100,000.00	
Morgan Stanley PVT Bank	4.720%	FDIC	03/13/24	03/13/26	\$100,150.99	\$100,000.00	
<b>Total:</b>					<b>\$1,567,871.09</b>	<b>\$1,603,257.72</b>	<b>\$3,286.45</b>
Interest Earned 1/1/24 to 12/31/24: \$26,993.99							
Valley National Bank Wayne Coupons: 9/11/24 \$2520.55, 3/11/25 \$2479.45, 9/11/25 \$2520.55							
Morgan Stanley Coupns: 9/13/24 \$2419.73, 3/13/25 \$2380.27, 9/13/25 \$2419.73, 3/13/26 \$2380.27							

**DATE:** 9/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes, Superintendent of Finance and HR  
**RE:** CD investment

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I am looking to invest \$100,000 from our BMO account into either a 6-month or one-year CD pending board approval.

On Tuesday, September 17<sup>th</sup>, I will have updated interest rates for both 6-month term and one year term for the board to view.



**DATE:** 9/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes  
Superintendent of Finance and HR  
**RE:** Accounts Payable and Payroll -Treasurer's Report

**FINANCE**

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**September 2024 Payables:**

\$ 114,793.66

**Payroll/Payroll Liabilities:**

8/02/2024 \$ 46,694.19

8/16/2024 \$ 44,938.52

8/30/2024 \$ 39,502.74

**total:** \$ 131,135.45

I motion to approve the September 2024 payables in the amount of \$ 114,793.66 and August 2024 Payroll in the amount of \$ 131,135.45 for a total of \$ 245,929.11



FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	7,000.00
CDS	CDS Office Technologies								
	503428	01 IT Cleanup (deposit)	41000056832	08/27/24		25352	09/03/24	6,727.68	6,727.68 6,727.68
	INV1633475	01 IT services	10010051585	08/27/24		25353	09/03/24	2,420.00	2,420.00
		02 IT services	50010051585						1,210.00 1,210.00
	INV1639588	01 IT services	10010051585	09/12/24		25376	09/13/24	2,420.00	2,420.00
		02 IT services	50010051585						1,210.00 1,210.00
								VENDOR TOTAL:	11,567.68
CHFIRE	Chicago Fire Youth Camps, LLC								
	985	01 Chicago Fire Camp	52090055435	09/11/24		25377	09/13/24	3,780.00	3,780.00 3,780.00
								VENDOR TOTAL:	3,780.00
CL Dance	Chicago Loves Dance								
	A2042-500	01 Tumbling Instructor	51160052415	08/28/24		25354	09/03/24	945.00	945.00 945.00
	A2042-503	01 tumbling	51160052420	09/12/24		25378	09/13/24	630.00	630.00 630.00
								VENDOR TOTAL:	1,575.00
COM	COMCAST CABLE								
	Oct 24-LCC	01 phone/internet Liberty	50010052641	09/12/24		25379	09/13/24	640.65	212.60 212.60
	Oct 24-PP	01 phone/internet Proksa	50010052641	09/12/24		25379	09/13/24	640.65	212.60 212.60
	Oct24-SP	01 phone/internet Sunshine	10010052641	09/12/24		25379	09/13/24	640.65	215.45 215.45
	Sept 24-FP	01 internet-Freedom	10010052641	08/27/24		25355	09/03/24	222.10	222.10 222.10
								VENDOR TOTAL:	862.75



DATE: 09/13/2024  
 TIME: 14:40:03  
 ID: AP450000

BERWYN PARK DISTRICT  
 PAID INVOICE LISTING

FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
VENDOR TOTAL:									3,900.00
FITZ	Fitzgerald Lighting								
	37440	01 removed transformer from 02 fence at Proksa	10020053667 ** COMMENT **	09/11/24		25384	09/13/24	856.50	327.25 327.25 0.00
	37441	01 replaced sensor switch 02 bathroom @Freedom	10020053667 ** COMMENT **	09/11/24		25384	09/13/24	856.50	529.25 529.25 0.00
VENDOR TOTAL:									856.50
Groot	GROOT INDUSTRIES, inc.								
	13081760T098	01 garbage at SP 02 garbage at PP	10020052630 50020052630	09/11/24		25385	09/13/24	1,909.48	1,073.39 536.70 536.69
	13082348T098	01 garbage at FP	10020052630	09/11/24		25385	09/13/24	1,909.48	480.46 480.46
	13082591T098	01 garbage at LCC	50020052630	09/11/24		25385	09/13/24	1,909.48	355.63 355.63
VENDOR TOTAL:									1,909.48
Harris	Harris Computer Systems								
	MSIMN0000846	01 MSI email interface	10010052610	09/11/24		25386	09/13/24	166.67	166.67 166.67
VENDOR TOTAL:									166.67
HIFI Sup	HIFI SUPERSTAR Band								
	2024-Brew	01 Band	54100055416	08/28/24		25357	09/03/24	2,000.00	2,000.00 2,000.00
VENDOR TOTAL:									2,000.00
HighLone	Joel Domanowski								
	brewfest 2024	01 band-High and Lonesome	54100055416	09/03/24		25358	09/03/24	650.00	650.00 650.00
VENDOR TOTAL:									650.00
Hitchcoc	Hitchcock Design, Inc.								
	33502	01 OSLAD Grant application asst.	41000056832	09/11/24		25387	09/13/24	14,034.84	9,018.09 9,018.09

FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	33503	01 master plan	41000056832	09/11/24		25387	09/13/24	14,034.84	5,016.75 5,016.75
								VENDOR TOTAL:	14,034.84
JACHEN		Jacob Henry Mansion Estate							
	masq myst			09/12/24		25388	09/13/24	200.00	200.00
		01 deposit- masquerade mystery	53120052616						200.00
		02 Jacob Henry Mansion	** COMMENT **						0.00
								VENDOR TOTAL:	200.00
Jerry		Jerry Kidd							
	A4011-502			09/11/24		25389	09/13/24	360.00	360.00
		01 Little Ninjas	51160052420						360.00
								VENDOR TOTAL:	360.00
KanGar		Magic of Gary Kantor							
	082024			08/28/24		25359	09/03/24	64.00	64.00
		01 magic class	51160052420						64.00
								VENDOR TOTAL:	64.00
Konica		Konica Minolta							
	9010090619			09/11/24		25390	09/13/24	354.19	8.00
		01 paper usage	10010052617						8.00
	9010105265			09/12/24		25390	09/13/24	354.19	346.19
		01 maint-Liberty	50010052617						6.00
		02 maint-Proksa	50010052617						333.83
		03 maint-Sunshine	10010052617						6.36
								VENDOR TOTAL:	354.19
KONICA		KONICA MINOLTA							
	45383738			08/26/24		25360	09/03/24	152.28	152.28
		01 Lease copier-Proksa	50010052617						152.28
								VENDOR TOTAL:	152.28
L&A		Lauterbach and Amen, LLP							
	94514			08/27/24		25361	09/03/24	1,750.00	1,750.00
		01 Accounting consulting	10010051575						1,750.00

FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
VENDOR TOTAL:								1,750.00	
LAWNDALE	LAWNDALE NEWS								
	082924			09/11/24		25391	09/13/24	85.00	85.00
		01 Community engagement meeting	10010052611						85.00
		02 for OSLAD grant input	** COMMENT **						0.00
VENDOR TOTAL:								85.00	
MIDW GRO	MIDWEST GROUNDCOVERS LLC								
	I797270			09/11/24		25392	09/13/24	2,774.63	2,309.06
		01 flowers	10020055773						2,309.06
	I797271			09/11/24		25392	09/13/24	2,774.63	465.57
		01 Flowers	10020055773						465.57
VENDOR TOTAL:								2,774.63	
Mulch	Mulch Magic - GT								
	10020053660			09/11/24		25393	09/13/24	4,500.00	2,400.00
		01 mulch	10020053660						2,400.00
	2406			09/11/24		25393	09/13/24	4,500.00	2,100.00
		01 mulch	10020053660						2,100.00
	2433			08/26/24		25362	09/03/24	200.00	200.00
		01 Playground mulch	10020053662						200.00
VENDOR TOTAL:								4,700.00	
NCSI	NCSI								
	48997			09/11/24		25394	09/13/24	166.50	166.50
		01 background checks	23000052629						166.50
VENDOR TOTAL:								166.50	
NG	Next Generation								
	212187			08/28/24		25363	09/03/24	2,014.40	790.25
		01 baseball uniforms	52090055431						790.25
	212193			08/28/24		25363	09/03/24	2,014.40	1,224.15
		01 tshirts for BTS	50100050485						1,224.15
	212300			09/11/24		25395	09/13/24	976.35	976.35
		01 tshirts for brewfest	54100055411						976.35

FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
VENDOR TOTAL:									2,990.75
NICOR	Nicor Gas								
	Oct 24-FP								
	01	Natural gas Freedom	10020052637	09/11/24		25396	09/13/24	485.98	140.10 140.10
	Oct 24-LCC								
	01	Natural gas-Liberty	50020052637	09/11/24		25396	09/13/24	485.98	252.61 252.61
	Oct 24-PP								
	01	Natural gas-Proksa	50020052637	09/11/24		25396	09/13/24	485.98	44.29 44.29
	Oct 24-SP								
	01	natural gas Sunshine	10020052637	09/11/24		25396	09/13/24	485.98	48.98 48.98
	Sept 24-FP								
	01	Natural Gas-Freedom	10020052637	08/28/24		25364	09/03/24	140.11	140.11 140.11
	Sept 24-LCC								
	01	Natural gas-Liberty	50020052637	08/28/24		25365	09/03/24	244.63	244.63 244.63
	Sept 24-LL								
	01	nat gas-generator Liberty	50020052637	08/28/24		25366	09/03/24	147.32	147.32 147.32
	Sept 24-PP								
	01	Natural gas-Proksa	50020052637	08/28/24		25367	09/03/24	95.35	44.31 44.31
	Sept 24-SP								
	01	Natural Gas-Sunshine	10020052637	08/28/24		25367	09/03/24	95.35	51.04 51.04
VENDOR TOTAL:									1,113.39
NIKIVY	Nik and Ivy Brewing Co								
	955								
	01	Nik and Ivy Beer vendor	54100055412	09/11/24		25397	09/13/24	417.00	417.00 417.00
VENDOR TOTAL:									417.00
OFFICE D	ODP BUSINESS SOLUTIONS, LLC								
	378110728001								
	01	sheet protectors	10010055790	08/26/24		25368	09/03/24	5.57	5.57 5.57
	382699430001								
	01	2 cases copy paper	50010055790	09/11/24		25398	09/13/24	103.98	103.98 103.98



FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
									VENDOR TOTAL: 109.55
ORKIN	Orkin								
	Aug/Sept FP 24								
	01 Freedom Park Pest Control	10020052624		09/11/24		25399	09/13/24	1,048.00	453.00 453.00
	Aug/Sept PP 24								
	01 Proksa Pest Control	10020052624		09/11/24		25399	09/13/24	1,048.00	595.00 595.00
									VENDOR TOTAL: 1,048.00
PDRMA	Park District Risk Management								
	0724066H								
	01 Health Insurance	10010050510		09/12/24		25400	09/13/24	16,210.49	16,210.49 8,105.25
	02 Health Insurance	50010050510							8,105.24
	0824066H								
	01 health plan	10010050510		09/11/24		25401	09/13/24	17,204.05	17,204.05 8,602.03
	02 health plan	50010050510							8,602.02
									VENDOR TOTAL: 33,414.54
Petty Ca	Petty Cash Checking								
	July 2024-Septmeber 2024								
	01 work boots-C. DeLeon	10020055785		09/12/24		25402	09/13/24	650.00	650.00 100.00
	02 workboots M. Armendariz	10020055785							150.00
	03 face painters Joe Diaz	50100050485							400.00
									VENDOR TOTAL: 650.00
R0003648	Yazmin Estrada								
	93450								
	01 cancel picnic graove rental	55130043471		08/27/24		25369	09/03/24	100.00	100.00 100.00
									VENDOR TOTAL: 100.00
R0003649	Adela Ramirez								
	93628								
	01 refund soccer	52090041420		09/12/24		25403	09/13/24	100.00	100.00 100.00
									VENDOR TOTAL: 100.00
R0003650	Diane Connelly								
	93618								
	01 refund mosaic numbers	53120041630		09/12/24		25404	09/13/24	60.00	60.00 60.00

FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	60.00
RELIABLE	RELIABLE FIRE & SECURITY								
	114917	01 Proksa- LED emergency light	10020053665	09/11/24		25405	09/13/24	495.00	495.00 495.00
								VENDOR TOTAL:	495.00
RUSSOACE	Russo Power Equipment Inc.								
	SPI20778474	01 blower, trimmer, chainsaw	10020055750	09/12/24		25406	09/13/24	1,260.64	1,260.64 591.97 668.67
		02 tools	10020055800						
								VENDOR TOTAL:	1,260.64
SHOREWOD	Shorewood Home & Auto								
	03-434967	01 Gator Repair	10020053655	09/11/24		25407	09/13/24	2,353.65	2,353.65 2,353.65
								VENDOR TOTAL:	2,353.65
SIKICH G	Sikich LLP								
	66102	01 audit- GASB S96	24000051550	08/28/24		25370	09/03/24	800.00	800.00 800.00
								VENDOR TOTAL:	800.00
SPRA2	Suburban Park and Recreation								
	2024-Brew	01 Tshirt launcher	54100055410	08/28/24		25371	09/03/24	100.00	100.00 100.00
								VENDOR TOTAL:	100.00
TInker	Jasmine & Fig, LLC								
	1007	01 Tinkergarten instructor	51160052415	08/28/24		25372	09/03/24	448.00	448.00 448.00
								VENDOR TOTAL:	448.00
TMobile	T-Mobile								
	Sept 2024	01 Fallon/Roberts cell phones	10010052644	09/12/24		25408	09/13/24	119.84	119.84 119.84
								VENDOR TOTAL:	119.84

DATE: 09/13/2024  
TIME: 14:40:03  
ID: AP450000

BERWYN PARK DISTRICT  
PAID INVOICE LISTING

FROM 08/21/2024 TO 09/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
WATER		CITY OF BERWYN							
	409994-09/24			09/11/24		25409	09/13/24	658.27	9.45
	01	Mraz water	50020052639						9.45
	411886-09/24			09/11/24		25409	09/13/24	658.27	34.63
	01	Freedom water	10020052639						34.63
	4137113-09/24			09/11/24		25409	09/13/24	658.27	204.73
	01	Sunshine water	10020052639						204.73
	413740-09/24			09/11/24		25409	09/13/24	658.27	308.68
	01	Proksa water	50020052639						308.68
	413850-09/24			09/11/24		25409	09/13/24	658.27	100.78
	01	Freedom poolhouse	10020052639						100.78
								VENDOR TOTAL:	658.27
								TOTAL --- ALL INVOICES:	114,793.66

Aug 2024

Berwyn Park District Treasurer Report

**Republic Bank Operating Account**

	<b>Beginning Balance</b>	\$473,464.54
<b>GL's</b>	<b>Deposits</b>	
	Taxes (divided up among the funds)	\$631,689.11
10-00-00-40-405	Replacement Taxes	
10-00-00-43-455	Cook County Voting Use	
10-00-00-46-480	Sponsorships	
10-00-00-48-491	Interest Income	
10-00-00-49-647	Corp: Cell Tower Lease	\$6,083.20
10-01-00-51-570	Legal Fees (refund)	
10-02-00-49-493	Recycling/Salvage	\$93.00
10-00-00-49-494	PDRMA Incentive/Reimbursement	\$540.00
10-02-00-45-470	Dog Park Fees	
10-02-00-46-486	Garden Plots	\$30.00
20-04-00-41-410	Rec: ECRLP	
20-12-00-41-609	Rec: Senior Social Events	
20-13-00-43-450	Rec: Proksa Activity Center Rentals	
20-13-00-43-455		
20-15-00-41-410	Rec: Program Fees Adults	
23-00-00-49-494	PDRMA Safety Rebate	
50-01-00-46-477	Community Event Fees	
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	\$1,230.45
51-16-00-41-415	Early Childhood Programs	\$13.00
51-16-00-41-420	Youth Programs	
51-16-00-41-430	Summer Day Camp	
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$300.00
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	\$80.00
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-610	Active Adult Programs	\$55.00
53-12-00-41-615	Adult Day Trips	\$950.00
53-12-00-41-620	Extended Adult Trips	\$3,175.00
53-12-00-41-625	Adult Lunches	\$100.00
53-12-00-41-630	New Programs	
54-10-00-46-410	Brewfest	\$150.00
54-10-00-46-420	Halloween Events	\$23.97
54-10-00-46-430	Winter Event	
54-10-00-46-440	Sponsorship	
54-10-00-46-450	Summer Event	\$90.00
55-13-00-43-450	Proksa Center Rentals	
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields	\$2,632.50
55-13-00-43-471	Park Rentals (Outdoors)	\$100.00
	Misc refunds	\$320.00
	<b>Credit Card (P-Card) Bill</b>	
	BMO Harris Mastercard	-\$19,867.11
	Costco Credit Card Bill	-\$56.33
	<b>Bond and Interest Payment</b>	
	Bond Payment	
	<b>Bank Fees</b>	-\$164.42
	<b>Outstanding Checks Cleared/ACH</b>	-\$37,486.05
	<b>Returned Check</b>	-\$2,450.00
	<b>Deposits Credited to September Statement</b>	-\$836.00
	<b>Deposits credited to August GL</b>	\$2,971.00
	<b>Transfer to payroll</b>	-\$84,441.26
	<b>Transfer to money market</b>	-\$600,000.00
	<b>Ending Balance</b>	\$378,789.60

Berwyn Park District Treasurer Report  
August 2024

<u>Republic Bank Property Tax Money Market Account</u>		
<b>Beginning Balance</b>		\$218,708.62
<b>Interest</b>		\$2,181.13
<b>Property Tax Revenue</b>		\$600,868.96
<b>Transfer to Operating Account</b>	operating	
<b>Transfer out to IPTP account</b>		
<b>Deposit from BMO Account</b>		
<b>Transfer to other accounts</b>	payroll	
<b>Ending Balance</b>		<b>\$821,758.71</b>

<u>Republic Bank Payroll Account</u>		
<b>Beginning Balance</b>		\$31,495.93
<b>Transfer in from Money Market Account</b>		
<b>Transfer from Operating Account</b>		\$84,441.26
<i>Payroll/Employee Compensation-direct deposit</i>		-\$50,365.76
<i>Payroll/Employee Compensation-paper checks cleared check number 21386, 21387, 21393</i>		-\$3,329.98
<u><i>Payroll Liabilities</i></u>		
Federal, State and FICA Exp		-\$33,327.42
<u><i>IMRF Payments</i></u>		
Employer/Employee Contributions (June)		-\$10,249.93
Bank Fees		
<b>Ending Balance</b>		<b>\$18,664.10</b>

<u>Republic Bank Petty Cash Account</u>		
<b>Beginning Balance</b>		\$5,159.35
<b>Deposit from Operating Account</b>		
<i>Checks Cleared</i>		-\$550.00
#1055, 1056		
<b>Ending Balance</b>		<b>\$4,609.35</b>

Berwyn Park District Treasurer Report

<b><u>Byline Unemployment Account</u></b>	
<b>Beginning Balance</b>	\$32,716.64
<b>Interest</b>	\$106.96
<b>Maintenance Fee</b>	-\$20.00
<b>Ending Balance</b>	<b>\$32,803.60</b>

<b><u>First American Bank Money Market-Capital Account</u></b>	
<b>Beginning Balance</b>	\$151,400.11
<b>Interest</b>	\$371.80
<b>Transfer in</b>	
<b>Transfer to other accounts</b>	
<b>Ending Balance</b>	<b>\$151,771.91</b>

<b><u>First American Bank Checking Account-Capital Account</u></b>	
<b>Beginning Balance</b>	\$5,005.98
<b>Interest</b>	\$1.58
<b>Transfer in</b>	
<b>Transfer to other accounts</b>	
<b>Ending Balance</b>	<b>\$5,007.56</b>

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**DATE:** 9/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes  
Superintendent of Finance and HR  
**RE:** Scholarship Information

**FINANCE**

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**2024 Scholarship Report Year-to -Date**

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
Summer Camp	\$660.00
Fall Soccer	\$50.00
Summer Camp	\$660.00
Summer Camp	\$450.00
<hr/>	
Year-to-Date Total:	\$1820.00

Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: `Corporate  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Non Departmental	471,826.00	0.00	100.0	471,826.00	471,826.00	413,882.07	(12.2)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	31,338.87	0.00	100.0	282,049.39	376,066.00	89,493.98	(76.2)
<b>TOTAL REVENUES</b>	<b>503,164.87</b>	<b>0.00</b>	<b>100.0</b>	<b>753,875.39</b>	<b>847,892.00</b>	<b>503,376.05</b>	<b>(40.6)</b>
<b>EXPENSES</b>							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	494,702.00	30,548.41	93.8	494,702.00	494,702.00	330,880.45	33.1
Buildings & Grounds	608,233.36	41,408.91	93.1	658,899.92	677,900.00	344,795.29	49.1
<b>TOTAL EXPENSES</b>	<b>1,102,935.36</b>	<b>71,957.32</b>	<b>93.4</b>	<b>1,153,601.92</b>	<b>1,172,602.00</b>	<b>675,675.74</b>	<b>42.3</b>
<b>TOTAL FUND REVENUES</b>	<b>503,164.87</b>	<b>0.00</b>	<b>100.0</b>	<b>753,875.39</b>	<b>847,892.00</b>	<b>503,376.05</b>	<b>(40.6)</b>
<b>TOTAL FUND EXPENSES</b>	<b>1,102,935.36</b>	<b>71,957.32</b>	<b>93.4</b>	<b>1,153,601.92</b>	<b>1,172,602.00</b>	<b>675,675.74</b>	<b>42.3</b>
<b>SURPLUS (DEFICIT)</b>	<b>(599,770.49)</b>	<b>(71,957.32)</b>	<b>(88.0)</b>	<b>(399,726.53)</b>	<b>(324,710.00)</b>	<b>(172,299.69)</b>	<b>(46.9)</b>



BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Scholarship Fund  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
<b>EXPENSES</b>							
Non Departmental	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
<b>TOTAL EXPENSES</b>	<b>7,500.00</b>	<b>0.00</b>	<b>100.0</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>0.00</b>	<b>100.0</b>
<b>TOTAL FUND REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
<b>TOTAL FUND EXPENSES</b>	<b>7,500.00</b>	<b>0.00</b>	<b>100.0</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>0.00</b>	<b>100.0</b>
<b>SURPLUS (DEFICIT)</b>	<b>(7,500.00)</b>	<b>0.00</b>	<b>100.0</b>	<b>(7,500.00)</b>	<b>(7,500.00)</b>	<b>0.00</b>	<b>100.0</b>

FOR FUND: Social Security  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
REVENUES							
Non Departmental	8,105.67	0.00	100.0	72,950.99	97,268.00	49,704.01	(48.8)
TOTAL REVENUES	8,105.67	0.00	100.0	72,950.99	97,268.00	49,704.01	(48.8)
-----							
EXPENSES							
Non Departmental	6,115.59	2,758.23	54.8	55,040.23	73,387.00	52,216.78	28.8
TOTAL EXPENSES	6,115.59	2,758.23	54.8	55,040.23	73,387.00	52,216.78	28.8
-----							
TOTAL FUND REVENUES	8,105.67	0.00	100.0	72,950.99	97,268.00	49,704.01	(48.8)
TOTAL FUND EXPENSES	6,115.59	2,758.23	54.8	55,040.23	73,387.00	52,216.78	28.8
SURPLUS (DEFICIT)	1,990.08	(2,758.23)	(238.5)	17,910.76	23,881.00	(2,512.77)	(110.5)

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Non Departmental	8,725.92	0.00	100.0	78,533.24	104,711.00	53,800.26	(48.6)
<b>TOTAL REVENUES</b>	<b>8,725.92</b>	<b>0.00</b>	<b>100.0</b>	<b>78,533.24</b>	<b>104,711.00</b>	<b>53,800.26</b>	<b>(48.6)</b>
<b>EXPENSES</b>							
Non Departmental	7,500.00	3,473.75	53.6	67,500.00	90,000.00	63,649.97	29.2
<b>TOTAL EXPENSES</b>	<b>7,500.00</b>	<b>3,473.75</b>	<b>53.6</b>	<b>67,500.00</b>	<b>90,000.00</b>	<b>63,649.97</b>	<b>29.2</b>
<b>TOTAL FUND REVENUES</b>	<b>8,725.92</b>	<b>0.00</b>	<b>100.0</b>	<b>78,533.24</b>	<b>104,711.00</b>	<b>53,800.26</b>	<b>(48.6)</b>
<b>TOTAL FUND EXPENSES</b>	<b>7,500.00</b>	<b>3,473.75</b>	<b>53.6</b>	<b>67,500.00</b>	<b>90,000.00</b>	<b>63,649.97</b>	<b>29.2</b>
<b>SURPLUS (DEFICIT)</b>	<b>1,225.92</b>	<b>(3,473.75)</b>	<b>(383.3)</b>	<b>11,033.24</b>	<b>14,711.00</b>	<b>(9,849.71)</b>	<b>(166.9)</b>

FOR FUND: Liability  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
REVENUES							
Non Departmental	4,914.01	0.00	100.0	44,225.97	58,968.00	30,628.35	(48.0)
TOTAL REVENUES	4,914.01	0.00	100.0	44,225.97	58,968.00	30,628.35	(48.0)
-----							
EXPENSES							
Non Departmental	7,104.19	166.50	97.6	43,937.43	57,750.00	16,001.95	72.2
TOTAL EXPENSES	7,104.19	166.50	97.6	43,937.43	57,750.00	16,001.95	72.2
-----							
TOTAL FUND REVENUES	4,914.01	0.00	100.0	44,225.97	58,968.00	30,628.35	(48.0)
TOTAL FUND EXPENSES	7,104.19	166.50	97.6	43,937.43	57,750.00	16,001.95	72.2
SURPLUS (DEFICIT)	(2,190.18)	(166.50)	(92.3)	288.54	1,218.00	14,626.40	1100.8

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Audit  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	18,063.00	24,084.00	13,180.84	(45.2)
TOTAL REVENUES	2,007.00	0.00	100.0	18,063.00	24,084.00	13,180.84	(45.2)
EXPENSES							
Non Departmental	2,000.00	800.00	60.0	18,000.00	24,000.00	14,800.00	38.3
TOTAL EXPENSES	2,000.00	800.00	60.0	18,000.00	24,000.00	14,800.00	38.3
TOTAL FUND REVENUES	2,007.00	0.00	100.0	18,063.00	24,084.00	13,180.84	(45.2)
TOTAL FUND EXPENSES	2,000.00	800.00	60.0	18,000.00	24,000.00	14,800.00	38.3
SURPLUS (DEFICIT)	7.00	(800.00)	(1528.5)	63.00	84.00	(1,619.16)	(2027.5)

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Security and Safety  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	1,506.00	0.00	100.0	13,554.00	18,072.00	9,339.28	(48.3)
TOTAL REVENUES	1,506.00	0.00	100.0	13,554.00	18,072.00	9,339.28	(48.3)
EXPENSES							
Non Departmental	1,500.01	0.00	100.0	13,499.97	18,000.00	460.00	97.4
TOTAL EXPENSES	1,500.01	0.00	100.0	13,499.97	18,000.00	460.00	97.4
TOTAL FUND REVENUES	1,506.00	0.00	100.0	13,554.00	18,072.00	9,339.28	(48.3)
TOTAL FUND EXPENSES	1,500.01	0.00	100.0	13,499.97	18,000.00	460.00	97.4
SURPLUS (DEFICIT)	5.99	0.00	100.0	54.03	72.00	8,879.28	2232.3

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Special Recreation  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Non Departmental	15,965.00	0.00	100.0	143,685.00	191,580.00	98,601.38	(48.5)
<b>TOTAL REVENUES</b>	15,965.00	0.00	100.0	143,685.00	191,580.00	98,601.38	(48.5)
<b>EXPENSES</b>							
Non Departmental	15,899.94	0.00	100.0	143,099.18	190,799.00	108,661.75	43.0
<b>TOTAL EXPENSES</b>	15,899.94	0.00	100.0	143,099.18	190,799.00	108,661.75	43.0
<b>TOTAL FUND REVENUES</b>	15,965.00	0.00	100.0	143,685.00	191,580.00	98,601.38	(48.5)
<b>TOTAL FUND EXPENSES</b>	15,899.94	0.00	100.0	143,099.18	190,799.00	108,661.75	43.0
<b>SURPLUS (DEFICIT)</b>	65.06	0.00	100.0	585.82	781.00	(10,060.37)	(1388.1)

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Debt Service  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>							
REVENUES							
Non Departmental	23,716.92	0.00	100.0	213,452.24	284,603.00	146,683.13	(48.4)
TOTAL REVENUES	23,716.92	0.00	100.0	213,452.24	284,603.00	146,683.13	(48.4)
<hr/>							
EXPENSES							
Non Departmental	23,712.52	0.00	100.0	213,412.44	284,550.00	32,001.75	88.7
TOTAL EXPENSES	23,712.52	0.00	100.0	213,412.44	284,550.00	32,001.75	88.7
<hr/>							
TOTAL FUND REVENUES	23,716.92	0.00	100.0	213,452.24	284,603.00	146,683.13	(48.4)
TOTAL FUND EXPENSES	23,712.52	0.00	100.0	213,412.44	284,550.00	32,001.75	88.7
SURPLUS (DEFICIT)	4.40	0.00	100.0	39.80	53.00	114,681.38	6279.9



BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Capital Projects  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>							
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<hr/>							
EXPENSES							
Non Departmental	13,166.67	20,762.52	(57.6)	118,499.99	158,000.00	105,156.27	33.4
TOTAL EXPENSES	13,166.67	20,762.52	(57.6)	118,499.99	158,000.00	105,156.27	33.4
<hr/>							
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	13,166.67	20,762.52	(57.6)	118,499.99	158,000.00	105,156.27	33.4
SURPLUS (DEFICIT)	(13,166.67)	(20,762.52)	57.6	(118,499.99)	(158,000.00)	(105,156.27)	(33.4)

FOR FUND: Liberty Capital Development  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
-----							
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
-----							
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
-----							
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Administration  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Non Departmental	42,866.59	0.00	100.0	385,799.23	514,399.00	284,813.22	(44.6)
Administration	208.34	0.00	100.0	1,874.98	2,500.00	240.00	(90.4)
Special Events	208.34	0.00	100.0	1,874.98	2,500.00	3,124.53	24.9
<b>TOTAL REVENUES</b>	<b>43,283.27</b>	<b>0.00</b>	<b>100.0</b>	<b>389,549.19</b>	<b>519,399.00</b>	<b>288,177.75</b>	<b>(44.5)</b>
<b>EXPENSES</b>							
Administration	35,979.24	33,547.52	6.7	323,812.28	431,750.00	305,325.73	29.2
Building and Grounds	5,437.52	3,104.64	42.9	48,937.44	65,250.00	26,523.00	59.3
Special Events	1,816.68	1,624.15	10.5	16,349.96	21,800.00	10,755.64	50.6
<b>TOTAL EXPENSES</b>	<b>43,233.44</b>	<b>38,276.31</b>	<b>11.4</b>	<b>389,099.68</b>	<b>518,800.00</b>	<b>342,604.37</b>	<b>33.9</b>
<b>TOTAL FUND REVENUES</b>	<b>43,283.27</b>	<b>0.00</b>	<b>100.0</b>	<b>389,549.19</b>	<b>519,399.00</b>	<b>288,177.75</b>	<b>(44.5)</b>
<b>TOTAL FUND EXPENSES</b>	<b>43,233.44</b>	<b>38,276.31</b>	<b>11.4</b>	<b>389,099.68</b>	<b>518,800.00</b>	<b>342,604.37</b>	<b>33.9</b>
<b>SURPLUS (DEFICIT)</b>	<b>49.83</b>	<b>(38,276.31)</b>	<b>(6913.7)</b>	<b>449.51</b>	<b>599.00</b>	<b>(54,426.62)</b>	<b>(9186.2)</b>

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Rec. Program Youth & Teen  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Youth Programming	8,125.02	0.00	100.0	73,124.94	97,500.00	74,707.28	(23.3)
<b>TOTAL REVENUES</b>	<b>8,125.02</b>	<b>0.00</b>	<b>100.0</b>	<b>73,124.94</b>	<b>97,500.00</b>	<b>74,707.28</b>	<b>(23.3)</b>
<b>EXPENSES</b>							
Youth Programming	6,629.23	2,856.49	56.9	59,662.31	79,550.00	75,903.28	4.5
<b>TOTAL EXPENSES</b>	<b>6,629.23</b>	<b>2,856.49</b>	<b>56.9</b>	<b>59,662.31</b>	<b>79,550.00</b>	<b>75,903.28</b>	<b>4.5</b>
<b>TOTAL FUND REVENUES</b>	<b>8,125.02</b>	<b>0.00</b>	<b>100.0</b>	<b>73,124.94</b>	<b>97,500.00</b>	<b>74,707.28</b>	<b>(23.3)</b>
<b>TOTAL FUND EXPENSES</b>	<b>6,629.23</b>	<b>2,856.49</b>	<b>56.9</b>	<b>59,662.31</b>	<b>79,550.00</b>	<b>75,903.28</b>	<b>4.5</b>
<b>SURPLUS (DEFICIT)</b>	<b>1,495.79</b>	<b>(2,856.49)</b>	<b>(290.9)</b>	<b>13,462.63</b>	<b>17,950.00</b>	<b>(1,196.00)</b>	<b>(106.6)</b>

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Athletics Programs  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Athletics	6,493.78	(100.00)	(101.5)	58,443.66	77,925.00	64,370.00	(17.3)
<b>TOTAL REVENUES</b>	<b>6,493.78</b>	<b>(100.00)</b>	<b>(101.5)</b>	<b>58,443.66</b>	<b>77,925.00</b>	<b>64,370.00</b>	<b>(17.3)</b>
<b>EXPENSES</b>							
Athletics	4,816.76	5,405.93	(12.2)	43,349.72	57,800.00	40,407.98	30.0
<b>TOTAL EXPENSES</b>	<b>4,816.76</b>	<b>5,405.93</b>	<b>(12.2)</b>	<b>43,349.72</b>	<b>57,800.00</b>	<b>40,407.98</b>	<b>30.0</b>
<b>TOTAL FUND REVENUES</b>	<b>6,493.78</b>	<b>(100.00)</b>	<b>(101.5)</b>	<b>58,443.66</b>	<b>77,925.00</b>	<b>64,370.00</b>	<b>(17.3)</b>
<b>TOTAL FUND EXPENSES</b>	<b>4,816.76</b>	<b>5,405.93</b>	<b>(12.2)</b>	<b>43,349.72</b>	<b>57,800.00</b>	<b>40,407.98</b>	<b>30.0</b>
<b>SURPLUS (DEFICIT)</b>	<b>1,677.02</b>	<b>(5,505.93)</b>	<b>(428.3)</b>	<b>15,093.94</b>	<b>20,125.00</b>	<b>23,962.02</b>	<b>19.0</b>

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Rec. Program Adults  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>							
REVENUES							
Adults	7,325.02	(60.00)	(100.8)	65,924.94	87,900.00	54,228.01	(38.3)
TOTAL REVENUES	7,325.02	(60.00)	(100.8)	65,924.94	87,900.00	54,228.01	(38.3)
<hr/>							
EXPENSES							
Adults	7,016.75	200.00	97.1	63,149.75	84,200.00	78,162.69	7.1
TOTAL EXPENSES	7,016.75	200.00	97.1	63,149.75	84,200.00	78,162.69	7.1
<hr/>							
TOTAL FUND REVENUES	7,325.02	(60.00)	(100.8)	65,924.94	87,900.00	54,228.01	(38.3)
TOTAL FUND EXPENSES	7,016.75	200.00	97.1	63,149.75	84,200.00	78,162.69	7.1
SURPLUS (DEFICIT)	308.27	(260.00)	(184.3)	2,775.19	3,700.00	(23,934.68)	(746.8)

FOR FUND: Recreation Special Events  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<b>REVENUES</b>							
Special Events	3,041.70	0.00	100.0	27,374.90	36,500.00	3,756.84	(89.7)
TOTAL REVENUES	3,041.70	0.00	100.0	27,374.90	36,500.00	3,756.84	(89.7)
<b>EXPENSES</b>							
Special Events	2,366.73	8,438.75	(256.5)	21,299.81	28,400.00	9,400.91	66.8
TOTAL EXPENSES	2,366.73	8,438.75	(256.5)	21,299.81	28,400.00	9,400.91	66.8
TOTAL FUND REVENUES	3,041.70	0.00	100.0	27,374.90	36,500.00	3,756.84	(89.7)
TOTAL FUND EXPENSES	2,366.73	8,438.75	(256.5)	21,299.81	28,400.00	9,400.91	66.8
SURPLUS (DEFICIT)	674.97	(8,438.75)	(1350.2)	6,075.09	8,100.00	(5,644.07)	(169.6)

FOR FUND: Recreation Rentals  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	5,833.35	(100.00)	(101.7)	52,499.95	70,000.00	34,930.00	(50.1)
TOTAL REVENUES	5,833.35	(100.00)	(101.7)	52,499.95	70,000.00	34,930.00	(50.1)
EXPENSES							
Rentals	3,445.86	1,725.00	49.9	31,012.42	41,350.00	8,778.92	78.7
TOTAL EXPENSES	3,445.86	1,725.00	49.9	31,012.42	41,350.00	8,778.92	78.7
TOTAL FUND REVENUES	5,833.35	(100.00)	(101.7)	52,499.95	70,000.00	34,930.00	(50.1)
TOTAL FUND EXPENSES	3,445.86	1,725.00	49.9	31,012.42	41,350.00	8,778.92	78.7
SURPLUS (DEFICIT)	2,387.49	(1,825.00)	(176.4)	21,487.53	28,650.00	26,151.08	(8.7)



BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Working Cash  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

DATE: 09/13/2024  
TIME: 16:45:19  
ID: GL480000

BERWYN PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 20  
F-YR: 24

FOR FUND: General Fixed Assets  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: General Long Term Debt  
FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

MUNICIPAL REPORT TOTALS  
 FOR 9 PERIODS ENDING SEPTEMBER 30, 2024

DEPARTMENT DESCRIPTION	SEPTEMBER BUDGET	SEPTEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	642,207.53	(260.00)	(100.0)	2,005,257.41	2,516,402.00	1,425,503.18	(43.3)
TOTAL MUNICIPAL EXPENSES	1,254,943.05	156,820.80	87.5	2,441,664.85	2,886,688.00	1,645,415.47	42.9
SURPLUS (DEFICIT)	(612,735.52)	(157,080.80)	(74.3)	(436,407.44)	(370,286.00)	(219,912.29)	(40.6)

**DATE:** 9/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cindy Hayes, Superintendent of Finance and HR  
**RE:** PDRMA Health Insurance 2025

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PDRMA is hosting a webinar to update agencies on the health rates for 2025 on September 19<sup>th</sup>. These rates will not be finalized until the Health Program Council approves the rates on September 25<sup>th</sup>.

The district's health selections are due to PDRMA by October 11<sup>th</sup>. On Tuesday, I will share a spreadsheet with the board of preliminary costs. No action is needed until the October 1<sup>st</sup> Committee meeting.

**DATE:** 09/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon  
**RE:** Finance Report

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- Included is the draft budget. Staff will do a short presentation and then be prepared to answer questions.

**DATE:** 9/17/2024  
**TO:** The Board of Commissioners  
**FROM:** Cathy Fallon, Executive Director  
**RE:** Agency Report

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#### Agency Report

- We are offering an intro to preschool class, "First Step Twos" we currently have 4 registered.
- The fall garage sale had 51 registered.
- Two grants have been submitted for the Park District. OSLAD is through the Department of Natural Resources. The grant is for \$1.2 million and the Park District would be reimbursed for \$600,000. The second grant is for Tree Equity Grants for Disadvantaged Communities. This grant would give the Park District \$28,000 with no match requirement. This money would be used for tree removals, pruning and planting throughout the district.
- We continue to receive communication from DCEO that our grants are moving in the correct direction.

**West Suburban Special Recreation Association  
July 9, 2024  
Park District of Forest Park  
7501 Harrison, Forest Park, IL  
MINUTES**

**I. Chairperson Ron Malchiodi called the meeting to order at 4:03pm those present included:**

Jan Arnold Park District of Oak Park  
Jackie Iovinelli, Park District of Forest Park  
Ron Malchiodi, Village of Riverside  
Jeanmarie Hajer-O'Connor, Village of North  
Riverside  
Ted Gruber, Village of Elmwood Park

Karen Stille, River Forest Park District  
Cathy Fallon, Berwyn Park District  
Kelly Diaz, North Berwyn Park District  
Annemarie Flaherty, Norridge Park District *remote*  
Greg Stanczyk, Veterans Park District

**Not in Attendance:** EA Park District of Franklin Park, UEA Village of Harwood Heights

**Others in Attendance:** WSSRA staff: Annie Hart, April Michalski, Marianne Birko, WSSRF, Geri Estvanik

**i. Approval of Remote Attendees meeting Qualifying Event:** Arnold/Iovinelli motioned to approve Annemarie Flaherty from Norridge Park District to attend remotely, roll call vote resulted in unanimous approval

**ii. Approval of Agenda** Arnold/Iovinelli motioned to approve the agenda. A roll call vote resulted in unanimous approval

**iii. Approval of the Consent Agenda** Arnold/Iovinelli motioned to approve the Consent Agenda including the May 14, 2024, Minutes, May and June Financial reports and Pre-paid Disbursements for June & July 2024. Approval of the School District #84 lease and the new Alternate Representative for the Village of Riverside Megan Siska. Roll call vote showed 10 yes votes and the motion was approved.

**IV. No Public Comment**

**V. Under the Foundation** Estvanik reported the Foundation is currently working on the following events:  
**2024 Fallin For Our Stars Casino Night** event that is scheduled for Friday, November 8, 2024 taking place at the Cheney Mansion in Oak Park. We are soliciting donations for the raffle prizes and \$25 and up gift cards for the Star Pull. Anyone wanting to donate items reach out to Marianne Birko at WSSRA, [marianneb@wssra.net](mailto:marianneb@wssra.net). Mark your calendars and plan to be there!  
**2025 Bocce Tournament** The Annual John Lannefeld Memorial Bocce Tournament will be held on Saturday February 1, 2025 at the Elmwood Park Community Recreation Center.  
**WSSRA hiring assistance** The Foundation is committed to supporting WSSRA in their search for staff for programs and summer day camp. Staff have been invited to present to various parent groups to help get the word out about WSSRA programs and staff support.  
**WSSRF once again thanks you for your continued support throughout the year!**

**VI. Under Committee Reports**

**A. Finance Committee Chairperson** Flaherty/Birko share the committee met June 27th to review discussions of the Village of River Grove interested in participation in WSSRA, Approval of the 2023 Audit and audited carryover. Also discussed the options and impact of the FLSA on WSSRA and budget planning for 2025. Details to be shared later in the agenda.

**B. No Other**

**VII. Unfinished Business**

**A. Park District of Forest Park Building Updates** Iovinelli reported the Park District of Forest Park has moved on and selected Perkins & Will to do the schematics for the possible #20,000 square foot addition to the Roos Center. Iovinelli shared they are closing on the purchase of the last of the parcel of land owned by the Car towing company. The current owner will lease the space for a time.

**B. Approval of the 2023 Audit by Lauterbach & Amen** Lauterbach & Amen presented the WSSRA 2023 audit, and the summary statement is "The Financial statement for West Suburban Special Recreation Association for the year end of 2023 presents fairly, in all material respects, the respective financial position of WSSRA as of December 31, 2023 in accordance with accounting principles generally accepted in the US". Arnold/Iovinelli motioned to accept the 2023 audit as presented by Lauterbach & Amen. Roll call vote showed 10 yes votes, motion was approved.



**C. No Other**

**VIII. Under New Business**

**A. Approval of the Audited Carry-Over** Per the 2023 audit WSSRA has a carryover of \$81,995. as noted on page 18 of the audit. Per the WSSRA Carry over policy 50%;\$40,997.50 goes to the Partner shares and 50%;\$40,997.50 goes to the WSSRA Facility Fund, which is currently at \$563,150. (The ceiling amount for this fund is \$750,000) **Arnold/Iovinelli motioned to approve the WSSRA Fund Balance Policy and split the \$81,995 dollars from the 2023 carryover funds; 50% \$40,997.50 goes to the Facility Fund and 50% \$40,997.50 goes back to reduce the partners shares in the 2024 budget. Roll call vote showed 10 yes votes and the motion was approved.**

**B. No Other**

**IX. Under Correspondence No Comments**

**X. Under Board Reports**

**Iovinelli reported the Park District of Forest Park** "Where every day is a walk in the Park! "The pool is open, and it is the happening place. Summer camp is going with #50 kids on the wait list weekly. They had outstanding July 4<sup>th</sup> celebrations and had the opportunity to celebrate their excellent staff this summer. They are making the final preparations for the 16" No Glove Softball Tournament July 25-28. They are looking for volunteers and Iovinelli welcomes all board members to come join in the fun! They are closing the pool on Friday July 12 for the IPRA lifeguard Games. Everyone is invited to join in the fun. Iovinelli expressed a BIG thank you to Oak Park for accommodating Forest Park pool passholders that day! **Stille reported for the River Forest Park District** and they too are having a great summer too due to the quality of the staff they hired. They will be hosting a party in the park on July 18 with food and live music and again in August for their Annual Food Truck Rally on August 24. The Board recently approved the agreement with Dominican for synthetic turf field they will share use of. In September they will host their 2<sup>nd</sup> Annual Color Run on Saturday September 21 where all proceeds will go to WSSRA! **Gruber reported the Village of Elmwood Park's** July 4<sup>th</sup> parade was a huge hit with over 60 units including cars, floats, bands and more. Next year they hope to have the "Weiner Mobile" in it! They are getting ready for the Taste of Elmwood Park August 8 – 11 where they expect over 30,000 people to attend. They are currently hosting a very successful summer day camp with 150 kids and 30 on the wait list. Summer Bocce continues to go strong! **Fallon reported the Berwyn Park District's** first Fiesta De Verano was a big success with music, food vendors, artists, dancers including free Salsa dance lessons. All who attended had a great time! Summer continues with full camps and wait lists as well. They are hosting Thursday concerts in the park once a month and will also Co-host the Annual Back to School event with the School District and local PAV YMCA on Sunday August 18 which will feature the free backpack give away! They are also in the final stages of their Master Plan completion. **Diaz reported the North Berwyn Park District's** summer day camp is a huge success with record numbers. They are hosting a Senior Health Workshop "I Health Care", They Also have their Dance & Foam Party coming up and they are making their final preparations for the **Corrida del Mariachi 5k run/walk** on August 17<sup>th</sup>. Last year they had over 800 runners and they are expecting more this year! They will have a large post party as well this year. **Hajer-O'Connor reported the Village of North Riverside's Recreation Department** finished their largest July 4<sup>th</sup> Parade in over 20 years with a day full of festivities which started with the parade and finished at the park with fireworks donated by the Riverside Golf Club. They will be hosting the July 18<sup>th</sup> Concert and Car show and finalizing their Fall plans including the Autumn Fest Chili Cook Off on September 20<sup>th</sup>. They are currently managing their team severely short staffed. **Stanczyk reported the Veterans Park District** is in the midst of completing their Fall program guide which will be available August 1. They too are hosting a variety of summer events including movies and music in the park and have two more concerts to finish the summer series. They are putting the final touches on their 4-day Softball Tournament starting August 1 – 4. Their Summer Day Camps are going well with registration up by 30 campers and they were able to accommodate the last session of camp. **Arnold reported the Park District of Oak Park** is getting ready to remove the diving well with a 4' fun pool including 2 slides and a daisy chain walk. They will start this project the day the pool closes for the season. Summer Day camps are full! PDOP added some more fun to the community with "Fun Van and touring Bike trailer their Community Outreach program. IT includes a vehicle full of equipment and activities will take to local parks for more community engagement. They once again received a \$100,000 grant to support the CRC's free Afterschool program for 6<sup>th</sup> – 12<sup>th</sup> graders. Which includes free Mental Health support. The CRC continues its success with over 6000 paying memberships and 5000 free walking passes in year two. The summer concert and movies series continues in the park, and they are continuing their work on the 5-year Strategic Master plan. The final phase includes discussions with the community about an indoor pool. This will include spontaneous interviews in local coffee shops. The Library and Township will host the Back-to-School event on August 9 which includes a backpack give away. They had 38

submissions in their "Redesign Field Center" competition. They have narrowed the submissions down to three and "Rammed Earth" won! **Flaherty reported the Norridge Park District** is busy making the final preparations for their "Island in the City" festival this weekend. Camps are going great, and they too are hosting music and movies in the park. The Pool Opening is in early August. The BIG news is Flaherty announced she has taken the position to be the Executive Director of the Deerfield Park District. She shared "It has been a pleasure to serve and work with all of the staff at WSSRA and all of you as a Board." Details for her replacement will be decided at Wednesday's Board meeting. **Malchiodi reported the Village of Riverside's** July 3 & 4 festivities are a wrap with great fun and success had by all! It was great to have WSSRA join their July 4th parade! The crowd loved having them there! Camp is going great, and they are busy finalizing details for extended camp. They are now in the final stages of the Strategic Plan with the Social Engagement piece. They will close the summer with the August 17<sup>th</sup> Kids Triathlon.

XI. **Executive Director's Report** *Birko Reported*

- A. **IAPD Universal Design article by Mark Trieglaff** Birko was asked by IAPD to assist with authoring an article about Universal Design in Open Spaces. Birko worked with Mark Trieglaff from ACT Services Inc., a consultant whose life's work is helping Park Districts and Municipalities do just that. The article is an overview of the design considerations that should be addressed to successfully complete a Universally Designed project. Look for the article in the next IAPD magazine coming out in late July.
- B. **All things summer** As with all of you, life is busy at WSSRA with "**All Things Summer**" The first session of summer day camp is almost over, and the second session is about to begin and so far, all is going well! WSSRA continues to hire staff and has filled the camps to capacity. While we removed many participants from the wait list, we still have 18 persons who remain on the wait list and will likely not be added this summer. This is not due to a lack of staffing but a capacity issue. It is too late to add another camp location which adds many logistical challenges. We will plan forward for these increases for next summer.
- C. **NRPA Plans** Birko looks forward to attending the NRPA conference in Atlanta, Georgia October 8-10. She will be staying at an Air B & B and will save about \$250 as a result.
- D. **Partner Annual presentations** Birko continues to present to the WSSRA partner boards and most recently presented to the Park District of Oak Park, Berwyn Park District, the Village of Riverside, Village of Harwood Heights, and will be presenting to the Park District of Franklin Park in August. Let me know a date that works for you.
- E. **Fair Labor Standards Act Updates** The changes to the Fair Labor Standards are significant and are being reviewed by staff and the Finance Committee. The proposed increases are currently being challenged in the courts and if past history is a guide the increase will be less than what is proposed. WSSRA currently meets the threshold of \$43,000 for the July 1 deadline. WSSRA will continue to work with the Finance Committee and monitor the rulings as we plan forward for the 2025 fiscal year.
- F. **Staff Report: April Michalski, Superintendent of Recreation reported**

1. **Programs** Summer programs are going well. We are offering a new pickleball program in collaboration with the Tennis and Fitness Centre in Oak Park and have 13 participants registered. Staff are working on Fall brochure copy, which is scheduled to go to print on Friday, July 19.
2. **Special Olympics**
  - i. **Bobcats Volleyball** season is underway; we have 2 teams with 21 athletes participating.
  - ii. **Tennis** WSSRA offered a new tennis skills program this past season, and our team is competing in the Special Olympics Tennis Skills Competition on July 10 at Lincoln-Way Community High School in New Lenox. Gold medal winners will advance to the state competition in August.
  - iii. **Bowling** The Special Olympics Regional Bowling Tournament will be held on Saturday, July 27 at Stardust Bowl in Addison. We have 16 athletes competing. Gold medal winners will advance to the state bowling tournament in December.
  - iv. **Golf** We have 15 golf athletes competing in the Special Olympics Golf Skills Competition on July 31 at Springbrook Golf course in Naperville. Gold medal winners will advance to the state games in September.
3. **Day Camp** We are wrapping up our first session of camp and all has gone well. Session two runs July 8-July 26. We have made good progress with our waitlist; we currently have 102 participants in Day Camp and 26 participants in Community Cruisers. There are 18 participants on the waitlist for camp and 1 participant on the waitlist for Community Cruisers. At this point we are not able to add to the second session because our camps are at capacity.

4. **Hiring Updates** We had a large pool of applicants applying throughout the month of June. At this point, we are not hiring additional staff for summer and are beginning to hire for the fall season.

5. **WSSRA is hiring a full-time Staff Manager to join our team. Our current Staff Manager, Maria Losselyoung, resigned from her position effective July 26. Maria accepted a teaching position. Please see the attached flyer and pass it along to anyone you think might be interested.**

6. **Inclusion** We are currently supporting 83 participants in 254 inclusive programs. We hired 6 new Inclusions Aides to begin this month. Our inclusion team has been busy conducting site visits, checking in with staff and providing staff with visual aids and sensory supplies. If you have any questions regarding inclusion, reach out to Chris Strum at [chris@wssra.net](mailto:chris@wssra.net).

7. **Special Events**

i. **Fourth of July Parades** WSSRA is excited to participate in the Village of Oak Park, the Village of North Riverside, and the Village of Riverside's annual parades on July 4.

ii. **TR Softball Tournament** WSSRA is hosting 11 teams in the TR Softball Tournament on July 14 at Veteran's Park in North Riverside. We are looking for volunteers to assist with score keeping. For more information about volunteering, contact Maria Losselyoung at [marial@wssra.net](mailto:marial@wssra.net).

iii. **Splish Splash Summer Bash** WSSRA's annual pool party will be held on Wednesday, July 17 at the Forest Park Aquatic Center from 6:30-9:00pm. The event will feature our Wacky Quacy Duck Splash, ducks can be purchased online at [wssra.net](http://wssra.net).

iv. **Family Swim**-WSSRA is hosting a family swim at Rehm Pool in Oak Park on Sunday, July 21 from 9:30-11:00am.

G. **Staff Report: Annie Hart, Superintendent of Business reported**

1. **Transportation** In August WSSRA will begin the process of replacing the 2011 WSSRA Minivan. We are currently in talks with our Foundation to use the raised funds to support the purchase of this new vehicle. Our Transportation Specialist, Jacob Kell, will start the process in August after Day Camp has ended. Our Marketing Manager is currently working to design the wrap for our newest leased minivan.


2. **IMRF** Hart took the two-part IMRF Authorized Agent training in hopes of learning a bit more about their new website. There was barely any mention of the new site. Nonetheless, it was a good refresher and is most helpful as we continue to navigate the new system.

3. **No Other**

XII. **Closed Session None**

XIII. **Adjournment** *Iovinelli/Gruber motioned to adjourn the meeting at 4:58pm. The motion was approved unanimously.*

Respectfully submitted,



Marianne Birko, Executive Director

mb/July 24 minutes