

Berwyn Park District
Monthly Committee Meeting
Freedom Park Administration Building
3701 S. Scoville Ave. Berwyn, IL
June 4, 2024, at 4:30 p.m.
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Adoption of Agenda (action)
- III. Public Comments
- IV. Correspondence
- V. Financial Report
 - a. Account Payables
 - b. Referendum and Financial Options
- VI. Policy and Personnel
- VII. Recreation
- VIII. Parks and Facilities
- IX. Technology
- X. Other Business
 - a. Property Declared Surplus (action)
 - b. Purchase of Property on Lombard Ave.
- XI. Master Plan
- XII. Government Efficiency Committee
- XIII. Commissioners Comments
- XIV. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XV. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is June 18, 2024, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is July 2, 2024, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



BOARD OF COMMISSIONERS

Brian Brock, President
Zachary Taylor, Treasurer
Gretchen Kostelny, Commissioner

Ana Espinoza, Vice President
Mario Manfredini, Secretary

DATE: 06/4/2024
TO: The Board of Commissioners
FROM: Cathy Fallon
RE: Finance Report

- Account Payables
- Referendum and Alternative Financing: The letter of intent has been submitted. I have verified with the Attorney that the dollars from the referendum or the Bond issuance would be very similar. Once we receive the estimates from the Bond issuance I will share them with the Board.

DATE: 6/04/2024
TO: The Board of Commissioners
FROM: Recreation Department
RE: Recreation

Athletics:

- Fall soccer registration opens June 3rd

General Recreation:

- Let's Make Art has 6 kids enrolled.
- Tinkergarten – 10 signed up for the summer session.
- Happy Campers has double digits in all weeks.
- Adventure camp is full in all weeks except weeks 4 and 9.
- Let's Eat out - Lazy Dog has 6 signed up.
- June, July August and September Active Adult day trips are all full and on a wait list.

Marketing:

Social Media Insights

Facebook-

- Impressions are up 73%
- Reach is up 189%
- Content Interactions are up 95%
- Link Clicks are up 304%

Instagram-

- Reach is up 27%
- Content interactions are up 16%

Google Analytics (traffic to our website)-

- Users are up 107%
- Event Counts are up 110%
- New users are up 105%

Special Events:

- We have 29 signed up for the Garage Sale.

DATE: 6/4/2024
TO: The Board of Commissioners
FROM: John Roberts, Superintendent of Parks and Facilities
RE: Department Report

Routine Maintenance

- Trash removal and collection of debris from all parks.
- Clean all facilities.
- Graffiti removal.
- Monthly inspections of vehicles, parks and facilities.
- Grass cutting (Tuesday & Wednesday) weather permitting.
- Baseball field set up on Mondays, Tuesdays, Thursdays, and Fridays.

Completed Projects

Project	Status	Completed Date
Mulch at playgrounds	Smirz and Proksa	May 16, 2024
Tree planting	20 trees planted	May 20, 2024
Thermostat at Proksa	The wires located behind the thermostat in the wall shorted out	May 23, 2024

Upcoming Projects

Project	Status	Anticipated Completed Date
Pond at Proksa Park	Installed pumps and aerator on May 21, 2024	Estimated May 30, 2024, completion date. Dependent on availability of the electrician.
All Parks	Drinking fountains	May 24, 2024
Flower bed prep at all parks	Edging, removal of weeds, leaves, grass and pruning.	In progress
Proksa Fence	Removal of the fence at 29 th and Home Ave.	Estimated May 29, 2024, completion date. Dependent on availability of electrician

Urban Tree Management	Updating Tree Catalog.	Ongoing as trees are added and removed
Rpz valves at Serenity and Mraz Park	Inspection	May 24, 2024

DATE: 6/04/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Other Business

- **Property Declared Surplus:** Attached is the ordinance for declaring property surplus. Additionally provided are photos of the items.
- **Property at 2832 Lombard:** I have been working to get quotes on a Phase 1 assessment of the property. I also spoke with the BDC on the intent and our process. I have reached out to the attorney to begin the paperwork.



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September 2003

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August 2003

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JULY 2003

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FEBRUARY 2003

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APRIL 2003

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MAY 2003

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Jan. 2004

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June 2003

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ORDINANCE NO. 2024-604

**ORDINANCE DECLARING CERTAIN PARK DISTRICT PERSONAL
PROPERTY AS SURPLUS AND AUTHORIZING DISPOSAL**

WHEREAS, the Berwyn Park District has authority pursuant to 70 ILCS 1205/8-22 to sell or donate personal property when three-fifths of the Board of Park Commissioners determines that the property is no longer necessary; and

WHEREAS, the Board of Park Commissioners has determined that it is in the Park District's best interest to sell or donate the personal property identified below.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE BERWYN PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The Park District hereby finds that the personal property identified on Exhibit A attached hereto and made a part hereof is no longer necessary, useful to or for the best interests of the Park District.

SECTION TWO: The identified personal property shall be destroyed because it is no longer usable and is unable to be repaired. The property is disposed of "AS IS." In particular, **THE SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EXPRESSED OR IMPLIED ABOUT THE PERFORMANCE ABILITY OF THE SUBJECT PROPERTY, ABOUT ITS PRESENT STATE OF REPAIR, ABOUT ITS CONDITION OR MAINTENANCE, ITS MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** The person receiving said property may take the property only upon execution of an "indemnification and hold harmless agreement" in substantially the same form as Exhibit B.

SECTION THREE: The Ordinance shall be in full force and effect upon its adoption and shall supersede any ordinance or motions or parts of resolutions or motions in conflict with any part herein and any such ordinances or motions or parts of ordinances are hereby repealed to the extent of the conflict.

SECTION FOUR: If any section, paragraph or provision of this ordinance shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Ordinance.

PASSED THIS 4th day of June 2024

AYES:

NAYS:

ABSENT:

APPROVED THIS 4th day of June 2024

Brian Brock, President
Board of Park Commissioners, Berwyn Park District

ATTEST: _____
Mario Manfredini, Secretary
Board of Park Commissioners, Berwyn Park District

EXHIBIT A

Administration
Backup Server recording tapes

THIS PROPERTY IS BEING DISPOSED OF, AS APPROPRIATE. IT IS DEEMED INOPERABLE AND UNABLE TO BE REPAIRED.

THE ABOVE DESCRIBED PROPERTY IS ACCEPTED "AS IS". THE SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EITHER EXPRESSED OR IMPLIED ABOUT THE PERFORMANCE ABILITY OF THE PROPERTY, ITS PRESENT STATE OF REPAIR, ITS CONDITIONS OR MAINTENANCE, ITS MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

The _____ (“Buyer/Donee”) agrees to the following conditions in consideration of the Berwyn Park District’s sale of certain personal property described below, to wit:

Buyer/Donee agrees that all understandings and agreements heretofore had between the parties to this agreement are merged in this agreement, which alone fully and completely express to this agreement.

Buyer/Donee represents that it is purchasing/accepting the property described above that it is the subject of this agreement “AS IS.” In particular, THE SELLER MAKES NO WARRANTIES OR REPRESENTATION EXPRESSED OR IMPLIED ABOUT THE PERFORMANCE ABILITY OF THE SUBJECT ITEM, ABOUT ITS PRESENT STATE OF REPAIR, ABOUT ITS CONDITION OR MAINTENANCE, OR ITS MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Further, that Buyer/Donee agrees to indemnify and save harmless the Berwyn Park District against any and all judgments, decrees, costs, expenses (including reasonable attorney’s fees) or any other loss the Berwyn Park District might sustain by reason of the sale of the subject property by the Buyer/Donee.

Description of property:

Agreed to this _____ day of _____, 2024.

Brian Brock, President
Board of Park Commissioners Berwyn Park District

_____, Buyer/Donee