

Berwyn Park District
Proksa Park Activity Center
3001 Wisconsin Ave, Berwyn, IL
December 17, 2024, at 6:00pm
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
 - a. November 19, 2024, Board Meeting Minutes
 - b. December 3, 2024, Committee Meeting Minutes
- V. Public Comments
- VI. Correspondence
- VII. Financial Report
 - a. Superintendent of Finance and HR Report (action)
- VIII. Agency Report
- IX. West Suburban Special Recreation Association (WSSRA)
 - a. Appointment and Alternate to WSSRA Board
- X. Unfinished Business
 - a. Board Manual
- XI. New Business
 - a. Legal Symposium
 - b. Disposal Surplus Ordinance
- XII. Commissioners Comments
- XIII. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XIV. Action to be taken from Executive Session (action)
- XV. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is January 21, 2025, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is February 4, 2025, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.



BOARD OF COMMISSIONERS

Brian Brock, President
Zachary Taylor, Treasurer
Gretchen Kostelny, Commissioner

Ana Espinoza, Vice President
Mario Manfredini, Secretary

Minutes of Monthly Board Meeting
Berwyn Park District
November 19th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:07pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Manfredini, seconded by Espinoza to approve the agenda as presented. Motion unanimously approved.

Minutes: A motion made by Kostelny, seconded by Taylor to approve the minutes from the October 15, 2024, Board Meeting, the November 5th, 2024, Committee Meeting and the November 5th, 2024, Budget Hearing Meeting as amended prior to the meeting. Motion unanimously carried.

Public Comments: Sabine Krauss is very excited about the park district's new master plan.

Correspondence: An email regarding FLSA. It has been challenged in the courts. Final outcome-it will not go into effect on January 1, 2025.

We received an email from the city regarding Alderman Richard Leja reporting the park district for blight. He reported that Sunshine Park was infested with rats. The email did not have any course of action or follow up information. Commissioner Espinoza suggested that Director Fallon follow up with Leja for more details. Director Fallon reached out to our pest control vendor, Orkin, to investigate this. Orkin did not see any signs of a rat infestation.

Master Plan: A motion made by Manfredini, seconded by Kostelny to approve the final report of the Master Plan. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Financial Report: A motion made by Taylor, seconded by Manfredini to approve November's payables \$334,650.14 and October's payroll \$74,398.33 for a total of \$409,048.47. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet.

A motion made by Kostelny, seconded by Manfredini to approve the fiscal year 2025 Budget. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Agency Report: The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments. Staff are starting to decorate Mraz Park.

West Suburban Special Recreation Association (WSSRA): minutes from the October 1st, 2024, meeting is included in the packet.

Unfinished Business: The board policy manual will be discussed at the next committee meeting.

Moody announced the park district has an A1 rating. Changes to the budget and having a master plan attributed to the district receiving a strong rating.

New Business: For the fiscal year 2024 audit, the park district is changing firms to Lauterbach and Amen. We will update the board when we have confirmed the new process. The Berwyn Public Arts Initiative (BPAI) has requested to keep the art boards up at 34th Street and Oak Park Avenue. The board is in support of having the art for another year. Commissioner Brock asked if the art would go back to the Depot District, no decision has been made due to the ongoing construction in the depot district.

Commissioners' Comments: The commissioners wished everyone a Happy Thanksgiving. Commissioner Espinoza asked for an update on the DCEO grants. Commissioner Brock needs to sign some of the paperwork for the grant.

Executive Session: not needed.

Meeting Dates: December 3rd, 2024-Committee Meeting at the Freedom Admin Building at 4:30pm.
December 17th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion made by Taylor, seconded by Manfredini to adjourn at 6:46pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

Committee Meeting Minutes
Berwyn Park District
December 3rd, 2024, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:38pm by Vice President Brian Brock

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks and Facilities), and Nicole Collier (Superintendent of Recreation).

Agenda: A motion made by Manfredini, seconded by Espinoza to approve the agenda as presented. Motion unanimously carried.

Public Comments: none.

Correspondence: none.

Financial Report: accounts payable- checks are being signed by the commissioners. Procedures will be updated starting in January 2025. The board will be provided with a paid invoice listing in both committee and board meetings packets. The board will approve the paid invoice report at both committee and board meetings. The checks will have an electronic signature of the vice president and the treasurer of the board. The board agreed to this procedure. Hayes reached out to PMA Securities for them to perform a cash flow analysis of the district.

Policy and Personnel: Commissioners are still reviewing the board policy manual.

Recreation: report included in the packet. Registration increased over the weekend for many of the programs listed in the report.

Parks and Facilities: report in packet. Director Fallon went over completed and upcoming projects. Two quotes for the water issue at Serenity Park are included in the packet. Still waiting for the third contractor to submit a quote. The quotes are for the water leak and reconfiguration of the water pipes and relocation of the RPZ valve.

Technology Update: the district has completed the clean-up process and updated the staff's computers. This item will be removed from the agenda.

Other Business: Orkin does not believe that Sunshine Park is infested with rats they did provide suggestions to help alleviate any rat activity in our parks. This is included in the packet. The park district was named in the will of former employee, Elizabeth Spitler. When dollar amounts and stipulations are confirmed with the attorney, the board will be provided with this information. We have received the DCEO grant for \$27,000.

Commissioners' Comments: Commissioner Taylor asked about the tree delivery from Morton Arboretum. The park district received twelve trees from the Arboretum. Commissioner Taylor would also like to sit with Director Fallon and discuss future projects.

Adjournment: A motion was made by Manfredini, seconded by Kostelny to adjourn at 5:07 pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

DATE: 12/17/2024
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: Financial Report

- A. Schedule of Investments
- B. Reinvestment of CD -matured on 12/17/24
- C. December 2024 Payables / November 2024 Payroll and Payroll Liabilities (Action Roll Call)
- D. Treasurer's Report
- E. Scholarship Report
- F. General Ledger (GL) Report

**Berwyn Park District
Schedule of Investments
November 2024**

Description	Yield	Rating	Date Invested	Maturity Date	Market Value/Cost	Maturity Value	Monthly Interest Earned
Illinois Funds (IPTIP)	4.797%	N/A	1/29/2016	open	\$715,567.63	\$715,567.63	\$2,995.33
ISC Account	4.610%	N/A	open	open	\$22,852.22	\$22,852.22	\$86.25
Bank 7	5.288%	FDIC	6/20/2024	12/17/2024	\$243,450.00	\$249,798.64	
The First National Bank of McGregor	4.800%	FDIC	5/26/2023	5/27/2025	\$200,000.00	\$219,252.60	
KS State Bank	5.004%	FDIC	3/5/2024	3/5/2025	\$200,000.00	\$210,008.00	
Valley National Bank Wayne	4.950%	FDIC	3/11/2024	9/11/2025	\$100,071.62	\$100,000.00	
Morgan Stanley PVT Bank	4.720%	FDIC	3/13/2024	3/13/2026	\$100,150.99	\$100,000.00	
Western Allinace Bank	4.537%	FDIC	9/19/2024	9/17/2025	\$100,000.00	\$104,512.14	
Total:					\$1,682,092.46	\$1,721,991.23	\$3,081.58
Interest Earned 1/1/24 to 12/31/24: \$41154.58							
Valley National Bank Wayne Coupons: 3/11/25 \$2479.45, 9/11/25 \$2520.55							
Morgan Stanley Coupns: 3/13/25 \$2380.27, 9/13/25 \$2419.73, 3/13/26 \$2380.27							

DATE: 12/17/2024
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: reinvestment of matured CD

The CD from Bank 7 through PMA Financial Network matures on 12/17/24 in the amount of \$249,798.64. I am looking to reinvest this amount plus the amount in the ISC account of \$22,852.22 through PMA Financial Network. At the meeting I will have several options to present to the board for direction.

DATE: 12/17/2024
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable and Payroll -Treasurer's Report

FINANCE

December 2024 Payables:

\$ 73,336.74

Payroll/Payroll Liabilities:

11/08/2024	\$ 35,156.71
11/22/2024	<u>\$ 34,817.09</u>
total:	\$ 74,398.33

I motion to approve the December 2024 payables in the amount of \$ 73,336.74 and November 2024 Payroll in the amount of \$ 74,398.33 for a total of \$ 147,735.07.

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ALTA	ALTA CONSTRUCTION EQUIPMENT								
	SS4/48011			12/11/24		25530	12/17/24	3,183.53	3,183.53
	01	Equipment Repair	10020053655						3,183.53
								VENDOR TOTAL:	3,183.53
BER-WATE	City of Berwyn								
	400486-12/24			12/03/24		25531	12/17/24	603.58	20.91
	01	Utilities Water-LCC	50020052639						20.91
	411886-12/24			12/03/24		25531	12/17/24	603.58	34.63
	01	Utilities-Water Freedom	10020052639						34.63
	413713-12/24			12/03/24		25531	12/17/24	603.58	110.23
	01	Utilities Water- Sunshine	10020052639						110.23
	413740-12/24			12/03/24		25531	12/17/24	603.58	242.53
	01	Utilities Water- Proksa	50020052639						242.53
	413850-12/24			12/03/24		25531	12/17/24	603.58	195.28
	01	Utilities-Water Bill Freedom-P	10020052639						195.28
								VENDOR TOTAL:	603.58
CDS	CDS Office Technologies								
	INV1658665			12/03/24		25532	12/17/24	2,429.00	2,429.00
	01	IT Services	10010051585						1,214.50
	02	IT Services	50010051585						1,214.50
								VENDOR TOTAL:	2,429.00
COM	COMCAST CABLE								
	8771201651365103			12/03/24		25533	12/17/24	222.33	222.33
	01	Cable and Internet Freedom	10010052641						222.33
								VENDOR TOTAL:	222.33
COMCAST	COMCAST BUSINESS								
	10010052641-12/24			12/05/24		25534	12/17/24	1,046.70	1,046.70
	01	phone and Internet	10010052641						523.25
	02	Phone and Internet	50010052641						523.45
								VENDOR TOTAL:	1,046.70
COMED	Com. Ed.								
	1843262000-12/24			12/04/24		25535	12/17/24	2,277.21	1,149.64
	01	Electric-Proksa	50020052638						1,149.64

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	4394825000-Dec 24			12/12/24		25535	12/17/24	2,277.21	547.46
	01	Electric Sunshine	10020052638						547.46
	5171344000-12/24			12/03/24		25535	12/17/24	2,277.21	26.31
	01	Electric Liberty Green Space	50020052638						26.31
	8444554000- Dec 24			12/12/24		25535	12/17/24	2,277.21	553.80
	01	Electric Liberty	50020052638						553.80
								VENDOR TOTAL:	2,277.21
Commeg	Commeg Systems, Inc.								
	24121117			12/12/24		25536	12/17/24	104.00	104.00
	01	Computer Software &	10010052610						52.00
	02	Computer Software	50010052610						52.00
								VENDOR TOTAL:	104.00
COSTCO	Citi Cards								
	Dec 24			12/10/24		25537	12/17/24	76.32	76.32
	01	SPRA Showcase	50010055796						76.32
								VENDOR TOTAL:	76.32
FITZ	Fitzgerald Lighting								
	37526			12/03/24		25538	12/17/24	733.00	733.00
	01	GFI Breaker-Mraz	10020053660						733.00
								VENDOR TOTAL:	733.00
Groot	GROOT INDUSTRIES, inc.								
	13562756T098			12/02/24		25539	12/17/24	1,909.48	1,073.39
	01	Garbage-Sunshine	10020052630						1,073.39
	13563327T098			12/02/24		25539	12/17/24	1,909.48	480.46
	01	Garbage Freedom	10020052630						480.46
	13563563T098			12/02/24		25539	12/17/24	1,909.48	355.63
	01	Garbage- LCC	20020052630						355.63
								VENDOR TOTAL:	1,909.48
IDES	Illinois Department of								
	0800367			12/10/24		25540	12/17/24	593.00	593.00
	01	Unemployment	23000050540						593.00

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	593.00
JCLICHT	JC Licht Ace								
	41833286			12/03/24		25541	12/17/24	45.98	45.98
		01 Groundclear WG	10020055773						28.99
		02 Transplanter	10020055773						16.99
								VENDOR TOTAL:	45.98
Jerry	Jerry Kidd								
	A4011-602			12/04/24		25542	12/17/24	240.00	240.00
		01 Youth program Contract	51160052420						240.00
								VENDOR TOTAL:	240.00
Konica	Konica Minolta								
	9010217906			12/04/24		25543	12/17/24	8.00	8.00
		01 Paper Usage	10010052617						8.00
								VENDOR TOTAL:	8.00
MediaNut	Medianut								
	13606			12/12/24		25544	12/17/24	1,299.95	1,299.95
		01 Website Hosting	20010052623						1,299.95
								VENDOR TOTAL:	1,299.95
MissAlli	Miss Allison's Music								
	5			12/10/24		25545	12/17/24	245.00	245.00
		01 11/14-1/9 Music class 6wk	51160052415						245.00
								VENDOR TOTAL:	245.00
NG	Next Generation								
	212586			12/10/24		25546	12/17/24	403.00	403.00
		01 Next Generation wear	10010055785						403.00
								VENDOR TOTAL:	403.00
NICOR	Nicor Gas								
	72644700006-Dec 24			12/10/24		25547	12/17/24	784.06	252.12
		01 Nat Gas Freedom	10020052637						252.12
	79193400003- Dec 24			12/10/24		25547	12/17/24	784.06	195.88
		01 Nat Gas Sunshine	10020052637						195.88

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	88994700008-	Dec 24		12/10/24		25547	12/17/24	784.06	336.06
	01	Nat gas- Proksa	50020052637						336.06
								VENDOR TOTAL:	784.06
ORKIN	Orkin								
	37913786			12/04/24		25548	12/17/24	151.00	82.00
	01	Pest Control- Proksa	10020052624						82.00
	383441583-12/24			12/04/24		25548	12/17/24	151.00	69.00
	01	Pest Control- Freedom	10020052624						69.00
								VENDOR TOTAL:	151.00
PDRMA	Park District Risk Management								
	1124066H			12/11/24		25549	12/17/24	15,985.15	15,985.15
	01	Monthly Member Contribution	10010050510						7,992.57
	02	Monthly Member Contribution	50010050510						7,992.58
								VENDOR TOTAL:	15,985.15
Petty Ca	Petty Cash Checking								
	10/24-12/24			12/05/24		25550	12/17/24	270.00	270.00
	01	Beth Kell- prize for Puzzle	54100055420						20.00
	02	Palooza	** COMMENT **						0.00
	03	John Binder- Mob tour guide	53120052610						250.00
								VENDOR TOTAL:	270.00
PFM Fina	PFM Financial Services								
	Dec 24- Collier			12/11/24		25559	12/17/24	15,688.16	4,375.67
	01	Email Subscription	50010054720						92.00
	02	IPRA conference registration	50010054700						330.00
	03	Prizes for Puzzle Palooza	54100055430						19.98
	04	Office Supplies	50010055790						32.17
	05	Bavarian Inn Lodge	53120052617						593.76
	06	Motel for Frankenmuth Trip	53120052616						3,010.08
	07	Music Kit	51160055415						88.85
	08	Heater for Liberty	55130055795						199.98
	09	Agency Lunch	10010055796						8.85
	Dec 24- Dept-Maintenance			12/13/24		25559	12/17/24	15,688.16	2,336.74
	01	Flammable Safety Cabinets	23000055750						1,830.74
	02	Antifreeze	10020053665						40.19
	03	Screw	10020053660						1.26
	04	Compact 3pk Utility Knife	10020055800						19.97
	05	Combo tool kit	10020055800						299.00

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	Dec 24-	Dept-Maintenance		12/13/24		25559	12/17/24	15,688.16	2,336.74
		06 Holiday Boxes Supplies	10020053660						18.32
		07 Auto Zone oil	10020053650						7.75
		08 Proctoring Test	10020054715						12.00
		09 Study Material- Pesticide	10020054715						45.00
		10 Staff Appreciation	10020055795						62.51
	Dec 24-	Fallon		12/11/24		25559	12/17/24	15,688.16	968.92
		01 Jewel Osco Donuts	52090055423						121.95
		02 Limo Transport Italy	53120052620						259.00
		03 Connies Staff Luncheon	10010055796						157.97
		04 Job Posting	50010052611						165.00
		05 ILIPRA Membership	10010054700						265.00
	Dec 24	Hayes		12/10/24		25559	12/17/24	15,688.16	804.72
		01 IAPD books-finance	10010054700						131.00
		02 Amazon cell phone case	10010052644						42.14
		03 Amazon backpacks-computers	50010055750						269.43
		04 Amazon backpacks-computers	50010055750						92.78
		05 Basset Training	54100055410						22.08
		06 National Notary Association	10010054720						247.29
	Dec 24	Kell		12/10/24		25559	12/17/24	15,688.16	1,840.35
		01 Target Cookies Early Childhood	51160055415						12.98
		02 Charlie's Restaurant -Mob Tour	53120052617						267.85
		03 Dollar Tree Baskets	51160055415						2.50
		04 Flowers for Staff	50010055796						66.90
		05 Food pouches-cooking class	51160055415						11.99
		06 Goodwill Supplies- Adult Game	53120055610						9.98
		07 IPRA Conference registration	50010054700						330.00
		08 apple cider-drink for pie day	53120055610						6.58
		09 Bood and Bites food	51160055415						28.81
		10 preschool supplies	51160055410						42.62
		11 Forest park Bakery Cherry-pie	53120055610						17.99
		12 Fankenmuth Lunch on Adult Trip	53120052617						20.90
		13 Bavarian Inn Lodge	53120052617						7.89
		14 The Butler Lunch	53120052617						47.22
		15 Amazon Stand for desk	51160055415						42.47
		16 Drury Lane Play Tickets- Lunch	53120052616						842.46
		17 Holiday Photo shoot decoration	54100055430						40.44
		19 felt supplies-mini cupcake pan	51160055420						6.98
		20 Early Childhood Supplies	51160055415						33.79
	Dec 24-	Nepomuck		12/10/24		25559	12/17/24	15,688.16	330.00
		01 IPRA Conference	50010054700						330.00

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	Dec 24-	Roberts		12/13/24		25559	12/17/24	15,688.16	4,943.59
		01 docking station	10010055790						27.49
		02 Holiday Decor	10020053660						15.00
		03 Holiday Lights	10020053660						4,901.10
	Garcia-	Dec 24		12/13/24		25559	12/17/24	15,688.16	88.17
		01 Mirror Glass Fit	10020053650						13.42
		02 Gorilla Tape	10020053650						18.06
		03 Wirefy Heat Tubing Kit	10020053667						15.99
		04 Staff Appreciation	10020055796						40.70
								VENDOR TOTAL:	15,688.16
PWD		Premier World Discovery							
	186150			12/11/24		25551	12/17/24	13,886.60	13,886.60
		01 Final payment for Croatia trip	53120052620						13,886.60
								VENDOR TOTAL:	13,886.60
R0003672		Ivana Falajlo							
	94700			12/10/24		25552	12/17/24	100.00	100.00
		01 Frankenmuth Refund	53120052618						100.00
								VENDOR TOTAL:	100.00
R0003673		Kimberly Giles							
	94709			12/10/24		25553	12/17/24	100.00	100.00
		01 Frankenmuth Trip	53120052618						100.00
								VENDOR TOTAL:	100.00
R0003674		Joanne Swanson							
	94707			12/10/24		25554	12/17/24	100.00	100.00
		01 Frankenmuth Trip	53120052618						100.00
								VENDOR TOTAL:	100.00
RELIABLE		RELIABLE FIRE & SECURITY							
	120661			12/10/24		25555	12/17/24	1,133.15	177.70
		01 Building Maint-Sunshine	10020053665						177.70
	120662			12/10/24		25555	12/17/24	1,133.15	175.50
		01 Building Maint-Freedom	10020053665						175.50
	120663			12/10/24		25555	12/17/24	1,133.15	254.00
		01 Building Maint-Proksa	10020053665						254.00

FROM 12/04/2024 TO 12/17/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	120664	01 Building Maint-LLC	10020053665	12/10/24		25555	12/17/24	1,133.15	171.20 171.20
	120665	01 Building Maint-Smirz	10020053665	12/10/24		25555	12/17/24	1,133.15	136.30 136.30
	120666	01 Building Maint-Hessler	10020053665	12/10/24		25555	12/17/24	1,133.15	218.45 218.45
								VENDOR TOTAL:	1,133.15
Shanti	Shanti Johnson								
	Y1006-600	01 Theater Instruction	51160052420	12/10/24		25556	12/17/24	672.00	672.00 672.00
								VENDOR TOTAL:	672.00
TMobile	T-Mobile								
	993383138-12/24	01 John's Cell Phone	10010052644	12/04/24		25557	12/17/24	899.53	899.53 669.36
		02 Cell Phone	10010052644						115.08
		03 Cell Phone	50010052644						115.09
								VENDOR TOTAL:	899.53
VSI	Vermont Systems Incorporated								
	VSI015018	02 Annual Software	50010054720	12/03/24		25558	12/17/24	8,147.01	8,147.01 8,147.01
								VENDOR TOTAL:	8,147.01
								TOTAL --- ALL INVOICES:	73,336.74

Nov. 2024	Berwyn Park District Treasurer Report	
	Republic Bank Operating Account	
	Beginning Balance	\$228,945.90
GL's	<u>Deposits</u>	
	Taxes (divided up among the funds)	\$2,734.09
10-00-00-40-405	Replacement Taxes	
10-00-00-43-455	Cook County Voting Use	\$200.00
10-00-00-46-480	Sponsorships	
10-00-00-48-491	Interest Income	
10-00-00-49-647	Corp: Cell Tower Lease	\$2,740.02
10-02-00-49-493	Recycling/Salvage	\$356.50
10-02-00-53-650	reimbursement	
10-00-00-49-494	PDRMA Incentive/Reimbursement	\$520.00
10-02-00-45-470	Dog Park Fees	
10-02-00-46-486	Garden Plots	
23-00-00-49-494	PDRMA Safety Rebate	
50-01-00-46-477	Community Event Fees	
50-01-00-49-494	PDRMA Incentive/Reimbursement	
50-10-00-46-485	Back to School	
51-16-00-41-415	Early Childhood Programs	\$91.00
51-16-00-41-420	Youth Programs	\$80.00
51-16-00-41-425	Teen Programs	
51-16-00-41-430	Summer Day Camp	
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	
52-09-00-41-435	Athletic Camps	
52-09-00-41-440	Youth Athletic Contract. Programs	
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-610	Active Adult Programs	\$95.00
53-12-00-41-615	Adult Day Trips	\$266.00
53-12-00-41-620	Extended Adult Trips	
53-12-00-41-625	Adult Lunches	
53-12-00-41-630	New Programs	
54-10-00-46-410	Brewfest	
54-10-00-46-420	Fall Events	
54-10-00-46-430	Winter Event	
54-10-00-46-440	Sponsorship	
54-10-00-46-450	Summer Event	
55-13-00-43-450	Proksa Center Rentals	\$30.00
55-13-00-43-451	Liberty Center Rentals	\$160.00
55-13-00-43-455	Athletic Fields	
55-13-00-43-471	Park Rentals (Outdoors)	
	reimbursement from SPRA	\$76.32
	<u>Credit Card (P-Card) Bill</u>	
	BMO Harris Mastercard	-\$4,043.10
	Costco Credit Card Bill	-\$171.27
	<u>Bond and Interest Payment</u>	
	Bond Payment	-\$241,526.75
	transfer in from BMO to Republic	
	transfer in from Money Market to Operating	\$250,000.00
	Bank Fees	-\$176.21
	Outstanding Checks Cleared/ACH	-\$89,572.72
	Deposits Credited to November Statement	
	Deposits credited to September GL	
	Transfer to payroll	
	Transfer to money market	
	Ending Balance	\$150,804.78

Berwyn Park District Treasurer Report
November 2024

<u>Republic Bank Property Tax Money Market Account</u>		
Beginning Balance		\$716,260.87
Interest		\$1,509.80
Property Tax Revenue		
DCEO Grant		\$27,000.00
Transfer to Operating Account	operating	-\$250,000.00
Transfer out to ITPP account		
Deposit from BMO Account		
Transfer to other accounts	payroll	-\$69,973.80
Ending Balance		\$424,796.87

<u>Republic Bank Payroll Account</u>		
Beginning Balance		\$12,891.20
Transfer in from Money Market Account		\$69,973.80
Transfer from Operating Account		
<i>Payroll/Employee Compensation-direct deposit</i>		-\$42,248.57
<i>Payroll/Employee Compensation-paper checks</i>		
<u>Payroll Liabilities</u>		
Federal, State and FICA Exp		-\$18,014.21
<u>IMRF Payments</u>		
Employer/Employee Contributions		-\$10,083.51
Ending Balance		\$12,518.71

<u>Republic Bank Petty Cash Account</u>		
Beginning Balance		\$5,259.35
Deposit from Operating Account		
<i>Checks Cleared</i>		-\$270.00
Ending Balance		\$4,989.35

Berwyn Park District Treasurer Report

<u>Byline Unemployment Account</u>	
Beginning Balance	\$32,950.91
Interest	\$83.88
Maintenance Fee	-\$20.00
Unemployment	-\$593.00
Ending Balance	\$32,421.79

<u>First American Bank Money Market-Capital Account</u>	
Beginning Balance	\$152,438.93
Interest	\$334.28
Transfer in	
Transfer to other accounts	
Ending Balance	\$152,773.21

<u>First American Bank Checking Account-Capital Account</u>	
Beginning Balance	\$5,009.81
Interest	\$1.07
Transfer in	
Transfer to other accounts	
Ending Balance	\$5,010.88

DATE: 12/17/2024
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Scholarship Information

FINANCE

2024 Scholarship Report Year-to -Date

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
Summer Camp	\$660.00
Fall Soccer	\$50.00
Summer Camp	\$660.00
Summer Camp	\$450.00

Year-to-Date Total: \$1820.00

Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: `Corporate
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
Non Departmental	471,826.00	0.00	100.0	471,826.00	471,826.00	445,737.61	(5.5)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	31,338.87	0.00	100.0	376,066.00	376,066.00	205,749.60	(45.2)
TOTAL REVENUES	503,164.87	0.00	100.0	847,892.00	847,892.00	651,487.21	(23.1)
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	494,702.00	22,906.94	95.3	494,702.00	494,702.00	419,989.51	15.1
Buildings & Grounds	608,295.86	38,225.69	93.7	678,650.00	678,650.00	492,202.96	27.4
TOTAL EXPENSES	1,102,997.86	61,132.63	94.4	1,173,352.00	1,173,352.00	912,192.47	22.2
TOTAL FUND REVENUES	503,164.87	0.00	100.0	847,892.00	847,892.00	651,487.21	(23.1)
TOTAL FUND EXPENSES	1,102,997.86	61,132.63	94.4	1,173,352.00	1,173,352.00	912,192.47	22.2
SURPLUS (DEFICIT)	(599,832.99)	(61,132.63)	(89.8)	(325,460.00)	(325,460.00)	(260,705.26)	(19.8)

FOR FUND: Scholarship Fund
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
TOTAL EXPENSES	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
SURPLUS (DEFICIT)	(7,500.00)	0.00	100.0	(7,500.00)	(7,500.00)	0.00	100.0

FOR FUND: Recreation
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
General Recreation	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Early Childhood	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Day Camp	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Concessions	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Sports Leagues	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Special Events	0.00	0.00	0.0	0.00	0.00	12.00	100.0
Volunteers	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Active Adults 50+	0.00	0.00	0.0	0.00	0.00	100.00	100.0
Facility Rentals	0.00	0.00	0.0	0.00	0.00	100.00	100.0
Adult Programs	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Youth Programming	0.00	0.00	0.0	0.00	0.00	90.00	100.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	302.00	100.0
EXPENSES							
Administration	0.00	1,299.95	100.0	0.00	0.00	8,057.49	100.0
Building & Grounds	0.00	355.63	100.0	0.00	0.00	3,577.05	100.0
General Recreation	0.00	0.00	0.0	0.00	0.00	8,424.15	100.0
Early Childhood	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Day Camp	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Concessions	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Sports Leagues	0.00	0.00	0.0	0.00	0.00	3,130.00	100.0
Special Events	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Volunteers	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Active Adults 50+	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Facility Rentals	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Adult Programs	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Youth Programming	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	1,655.58	100.0	0.00	0.00	23,188.69	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	302.00	100.0
TOTAL FUND EXPENSES	0.00	1,655.58	100.0	0.00	0.00	23,188.69	100.0
SURPLUS (DEFICIT)	0.00	(1,655.58)	100.0	0.00	0.00	(22,886.69)	100.0

FOR FUND: Social Security
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	8,105.67	0.00	100.0	97,268.00	97,268.00	61,224.80	(37.0)
TOTAL REVENUES	8,105.67	0.00	100.0	97,268.00	97,268.00	61,224.80	(37.0)
EXPENSES							
Non Departmental	6,115.59	2,399.87	60.7	73,387.00	73,387.00	66,804.73	8.9
TOTAL EXPENSES	6,115.59	2,399.87	60.7	73,387.00	73,387.00	66,804.73	8.9
TOTAL FUND REVENUES	8,105.67	0.00	100.0	97,268.00	97,268.00	61,224.80	(37.0)
TOTAL FUND EXPENSES	6,115.59	2,399.87	60.7	73,387.00	73,387.00	66,804.73	8.9
SURPLUS (DEFICIT)	1,990.08	(2,399.87)	(220.5)	23,881.00	23,881.00	(5,579.93)	(123.3)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	8,725.92	0.00	100.0	104,711.00	104,711.00	68,246.97	(34.8)
TOTAL REVENUES	8,725.92	0.00	100.0	104,711.00	104,711.00	68,246.97	(34.8)
EXPENSES							
Non Departmental	7,500.00	3,192.06	57.4	90,000.00	90,000.00	81,950.71	8.9
TOTAL EXPENSES	7,500.00	3,192.06	57.4	90,000.00	90,000.00	81,950.71	8.9
TOTAL FUND REVENUES	8,725.92	0.00	100.0	104,711.00	104,711.00	68,246.97	(34.8)
TOTAL FUND EXPENSES	7,500.00	3,192.06	57.4	90,000.00	90,000.00	81,950.71	8.9
SURPLUS (DEFICIT)	1,225.92	(3,192.06)	(360.3)	14,711.00	14,711.00	(13,703.74)	(193.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Liability
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	4,914.01	0.00	100.0	58,968.00	58,968.00	39,497.53	(33.0)
TOTAL REVENUES	4,914.01	0.00	100.0	58,968.00	58,968.00	39,497.53	(33.0)
EXPENSES							
Non Departmental	7,104.19	2,423.74	65.8	57,750.00	57,750.00	18,684.12	67.6
TOTAL EXPENSES	7,104.19	2,423.74	65.8	57,750.00	57,750.00	18,684.12	67.6
TOTAL FUND REVENUES	4,914.01	0.00	100.0	58,968.00	58,968.00	39,497.53	(33.0)
TOTAL FUND EXPENSES	7,104.19	2,423.74	65.8	57,750.00	57,750.00	18,684.12	67.6
SURPLUS (DEFICIT)	(2,190.18)	(2,423.74)	10.6	1,218.00	1,218.00	20,813.41	1608.8

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Audit
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	24,084.00	24,084.00	16,563.93	(31.2)
TOTAL REVENUES	2,007.00	0.00	100.0	24,084.00	24,084.00	16,563.93	(31.2)
EXPENSES							
Non Departmental	2,000.00	0.00	100.0	24,000.00	24,000.00	19,050.00	20.6
TOTAL EXPENSES	2,000.00	0.00	100.0	24,000.00	24,000.00	19,050.00	20.6
TOTAL FUND REVENUES	2,007.00	0.00	100.0	24,084.00	24,084.00	16,563.93	(31.2)
TOTAL FUND EXPENSES	2,000.00	0.00	100.0	24,000.00	24,000.00	19,050.00	20.6
SURPLUS (DEFICIT)	7.00	0.00	100.0	84.00	84.00	(2,486.07)	(3059.6)

FOR FUND: Security and Safety
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	1,506.00	0.00	100.0	18,072.00	18,072.00	12,265.20	(32.1)
TOTAL REVENUES	1,506.00	0.00	100.0	18,072.00	18,072.00	12,265.20	(32.1)
EXPENSES							
Non Departmental	1,500.01	0.00	100.0	18,000.00	18,000.00	1,155.00	93.5
TOTAL EXPENSES	1,500.01	0.00	100.0	18,000.00	18,000.00	1,155.00	93.5
TOTAL FUND REVENUES	1,506.00	0.00	100.0	18,072.00	18,072.00	12,265.20	(32.1)
TOTAL FUND EXPENSES	1,500.01	0.00	100.0	18,000.00	18,000.00	1,155.00	93.5
SURPLUS (DEFICIT)	5.99	0.00	100.0	72.00	72.00	11,110.20	5330.8

FOR FUND: Special Recreation
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
Non Departmental	15,965.00	0.00	100.0	191,580.00	191,580.00	126,184.23	(34.1)
TOTAL REVENUES	15,965.00	0.00	100.0	191,580.00	191,580.00	126,184.23	(34.1)
EXPENSES							
Non Departmental	15,899.94	0.00	100.0	190,799.00	190,799.00	155,723.70	18.3
TOTAL EXPENSES	15,899.94	0.00	100.0	190,799.00	190,799.00	155,723.70	18.3
TOTAL FUND REVENUES	15,965.00	0.00	100.0	191,580.00	191,580.00	126,184.23	(34.1)
TOTAL FUND EXPENSES	15,899.94	0.00	100.0	190,799.00	190,799.00	155,723.70	18.3
SURPLUS (DEFICIT)	65.06	0.00	100.0	781.00	781.00	(29,539.47)	(3882.2)

FOR FUND: Debt Service
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	23,716.92	0.00	100.0	284,603.00	284,603.00	189,047.93	(33.5)
TOTAL REVENUES	23,716.92	0.00	100.0	284,603.00	284,603.00	189,047.93	(33.5)
EXPENSES							
Non Departmental	23,712.52	0.00	100.0	284,550.00	284,550.00	273,526.75	3.8
TOTAL EXPENSES	23,712.52	0.00	100.0	284,550.00	284,550.00	273,526.75	3.8
TOTAL FUND REVENUES	23,716.92	0.00	100.0	284,603.00	284,603.00	189,047.93	(33.5)
TOTAL FUND EXPENSES	23,712.52	0.00	100.0	284,550.00	284,550.00	273,526.75	3.8
SURPLUS (DEFICIT)	4.40	0.00	100.0	53.00	53.00	(84,478.82)	(9494.0)

FOR FUND: Capital Projects
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	13,166.67	0.00	100.0	158,000.00	158,000.00	146,265.30	7.4
TOTAL EXPENSES	13,166.67	0.00	100.0	158,000.00	158,000.00	146,265.30	7.4
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	13,166.67	0.00	100.0	158,000.00	158,000.00	146,265.30	7.4
SURPLUS (DEFICIT)	(13,166.67)	0.00	100.0	(158,000.00)	(158,000.00)	(146,265.30)	(7.4)

FOR FUND: Liberty Capital Development
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: Recreation Administration
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	42,866.59	0.00	100.0	514,399.00	514,399.00	362,809.58	(29.4)
Administration	208.34	0.00	100.0	2,500.00	2,500.00	240.00	(90.4)
Special Events	208.34	0.00	100.0	2,500.00	2,500.00	3,224.53	28.9
TOTAL REVENUES	43,283.27	0.00	100.0	519,399.00	519,399.00	366,274.11	(29.4)
EXPENSES							
Administration	35,979.24	27,932.63	22.3	431,750.00	431,750.00	396,526.54	8.1
Building and Grounds	5,437.52	3,104.75	42.9	65,250.00	65,250.00	35,414.98	45.7
Special Events	1,816.68	0.00	100.0	21,800.00	21,800.00	12,359.87	43.3
TOTAL EXPENSES	43,233.44	31,037.38	28.2	518,800.00	518,800.00	444,301.39	14.3
TOTAL FUND REVENUES	43,283.27	0.00	100.0	519,399.00	519,399.00	366,274.11	(29.4)
TOTAL FUND EXPENSES	43,233.44	31,037.38	28.2	518,800.00	518,800.00	444,301.39	14.3
SURPLUS (DEFICIT)	49.83	(31,037.38)	(2386.5)	599.00	599.00	(78,027.28)	(3126.2)

FOR FUND: Rec. Program Youth & Teen
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Youth Programming	8,125.02	0.00	100.0	97,500.00	97,500.00	99,497.58	2.0
TOTAL REVENUES	8,125.02	0.00	100.0	97,500.00	97,500.00	99,497.58	2.0
EXPENSES							
Youth Programming	6,629.23	1,824.33	72.4	79,550.00	79,550.00	83,266.99	(4.6)
TOTAL EXPENSES	6,629.23	1,824.33	72.4	79,550.00	79,550.00	83,266.99	(4.6)
TOTAL FUND REVENUES	8,125.02	0.00	100.0	97,500.00	97,500.00	99,497.58	2.0
TOTAL FUND EXPENSES	6,629.23	1,824.33	72.4	79,550.00	79,550.00	83,266.99	(4.6)
SURPLUS (DEFICIT)	1,495.79	(1,824.33)	(221.9)	17,950.00	17,950.00	16,230.59	(9.5)

FOR FUND: Athletics Programs
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Athletics	6,493.78	0.00	100.0	77,925.00	77,925.00	70,054.00	(10.1)
TOTAL REVENUES	6,493.78	0.00	100.0	77,925.00	77,925.00	70,054.00	(10.1)
EXPENSES							
Athletics	4,816.76	1,034.45	78.5	57,800.00	57,800.00	49,615.26	14.1
TOTAL EXPENSES	4,816.76	1,034.45	78.5	57,800.00	57,800.00	49,615.26	14.1
TOTAL FUND REVENUES	6,493.78	0.00	100.0	77,925.00	77,925.00	70,054.00	(10.1)
TOTAL FUND EXPENSES	4,816.76	1,034.45	78.5	57,800.00	57,800.00	49,615.26	14.1
SURPLUS (DEFICIT)	1,677.02	(1,034.45)	(161.6)	20,125.00	20,125.00	20,438.74	1.5

FOR FUND: Rec. Program Adults
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Adults	7,325.02	(95.00)	(101.2)	87,900.00	87,900.00	110,892.05	26.1
TOTAL REVENUES	7,325.02	(95.00)	(101.2)	87,900.00	87,900.00	110,892.05	26.1
EXPENSES							
Adults	7,016.75	19,520.31	(178.1)	84,200.00	84,200.00	111,938.57	(32.9)
TOTAL EXPENSES	7,016.75	19,520.31	(178.1)	84,200.00	84,200.00	111,938.57	(32.9)
TOTAL FUND REVENUES	7,325.02	(95.00)	(101.2)	87,900.00	87,900.00	110,892.05	26.1
TOTAL FUND EXPENSES	7,016.75	19,520.31	(178.1)	84,200.00	84,200.00	111,938.57	(32.9)
SURPLUS (DEFICIT)	308.27	(19,615.31)	(6463.0)	3,700.00	3,700.00	(1,046.52)	(128.2)

FOR FUND: Recreation Special Events
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Special Events	3,041.70	0.00	100.0	36,500.00	36,500.00	19,800.36	(45.7)
TOTAL REVENUES	3,041.70	0.00	100.0	36,500.00	36,500.00	19,800.36	(45.7)
EXPENSES							
Special Events	2,366.73	102.50	95.6	28,400.00	28,400.00	16,225.70	42.8
TOTAL EXPENSES	2,366.73	102.50	95.6	28,400.00	28,400.00	16,225.70	42.8
TOTAL FUND REVENUES	3,041.70	0.00	100.0	36,500.00	36,500.00	19,800.36	(45.7)
TOTAL FUND EXPENSES	2,366.73	102.50	95.6	28,400.00	28,400.00	16,225.70	42.8
SURPLUS (DEFICIT)	674.97	(102.50)	(115.1)	8,100.00	8,100.00	3,574.66	(55.8)

FOR FUND: Recreation Rentals
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	5,833.35	0.00	100.0	70,000.00	70,000.00	52,782.75	(24.5)
TOTAL REVENUES	5,833.35	0.00	100.0	70,000.00	70,000.00	52,782.75	(24.5)
EXPENSES							
Rentals	3,445.86	313.72	90.8	41,350.00	41,350.00	11,460.17	72.2
TOTAL EXPENSES	3,445.86	313.72	90.8	41,350.00	41,350.00	11,460.17	72.2
TOTAL FUND REVENUES	5,833.35	0.00	100.0	70,000.00	70,000.00	52,782.75	(24.5)
TOTAL FUND EXPENSES	3,445.86	313.72	90.8	41,350.00	41,350.00	11,460.17	72.2
SURPLUS (DEFICIT)	2,387.49	(313.72)	(113.1)	28,650.00	28,650.00	41,322.58	44.2

FOR FUND: Working Cash
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: General Fixed Assets
FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

FOR FUND: General Long Term Debt
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS
 FOR 12 PERIODS ENDING DECEMBER 31, 2024

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	642,207.53	(95.00)	(100.0)	2,516,402.00	2,516,402.00	1,884,120.65	(25.1)
TOTAL MUNICIPAL EXPENSES	1,255,005.55	124,636.57	90.0	2,887,438.00	2,887,438.00	2,415,349.55	16.3
SURPLUS (DEFICIT)	(612,798.02)	(124,731.57)	(79.6)	(371,036.00)	(371,036.00)	(531,228.90)	43.1

DATE: 12/17/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Agency Report

Agency Report

Our Winter/Spring program guide is up and live. Guide went live 12/6/24 and registration began on 12/9/24.

- We have 20 kids signed up for Swifty Friendship Bracelets
- We have 3 homes signed up for Christmas Home Decorating
- We have 5 kids signed up for our Winter Soccer clinic
- We have 3 kids signed up for our New Double Play sports class.
- We have 2 kids signed up for our basketball class in April.
- We have 6 kids signed up for First Step Two's.

- We have 3 adults signed up for our March Volo Museum trip.
- We have 4 signed up for our March and April Let's Eat Out.

- The Parks department has painted the outdoor restrooms at Sunshine Park.
- Twelve donated trees have been planted throughout the parks.
- Mulched the flower bed in front of the building at Proksa Park.
- Winterized all summer equipment and swapped out the summer equipment for the winter equipment stored in Hessler's garage.
- The Parks Department also picked up the Letters to Santa boxes.

West Suburban Special Recreation Association
December 10, 2024
WSSRA
2915 Maple Street, Franklin Park, IL 60131
DRAFT MINUTES

I. Chairperson Ron Malchiodi called the meeting to order at 4:07pm those present included:

Jan Arnold Park District of Oak Park
Jackie Iovinelli, Park District of Forest Park
Ron Malchiodi, Village of Riverside
Ted Gruber, Village of Elmwood Park
Mike Sletten, River Forest Park District,
Cathy Fallon, Berwyn Park District

Jeanmarie Hajer-O'Connor, Village of North
Riverside remote
Nate Brown, Norridge Park District arrived 4:09
Greg Stanczyk, Veterans Park District
Dan LoCascio, Park District of Franklin Park
Anna Wegrecki, Village of Harwood Heights
Kelly Diaz, North Berwyn Park District

Not in Attendance:

Others in Attendance: WSSRA staff: Annie Hart, April Michalski, Marianne Birko, WSSRF Christine Nakatsuka

I. Approval of Remote Attendees meeting Qualifying Event: Iovinelli/Fallon motioned to approve remote attendance for Jeanmarie Hajer-O'Connor, the Village of North Riverside. The motion was unanimously approved.

II. Approval of Agenda: Arnold/Iovinelli motioned to approve the agenda. The motion was unanimously approved.

III. Approval of the Consent Agenda: Iovinelli/Arnold motioned to approve the Consent Agenda including the November 12, 2024, Minutes, the November Financial report and Pre-paid Disbursements for November 2024. Roll call vote showed 12 yes votes and the motion was approved.

IV. No Public Comment

V. Under the Foundation: Christine Nakatsuka reported on behalf of the Foundation. The Foundation hosted their last meeting of the year on November 18, 2024 via Zoom. The focus of the meeting was to finalize details Holiday Solicitation and planning forward for the 2025 events to include the John Lannefeld Memorial Bocce Tournament held here at the VEP CRC on Saturday February 1, 2025, followed by the Bowl-a-thon, Derby Gala, Fall in for Our Stars and Holiday Concert. The Holiday Solicitation kicked off with Giving Tuesday and so far, the two have raised \$2,195 and will continue through the end of December. See your invite included in the Board packet you received today. So far, we are seeing wonderful generosity from long time donors. Please keep the Foundation in mind when you make any end of the year donations. Most importantly Thank you for your continued support. It has been another busy year, and the Foundation could not have done it without the support of all of you! Stay Safe and Enjoy your holidays with the ones you love.

VI. Under Committee Reports

A. Finance Committee: Sletten shared the committee cancelled their November 21st as the budget was approved in November.

B. Nominating Committee: Iovinelli shared the Nominating Committee for the 2025 WSSRA Board of Directors with Jan Arnold as Chairperson and Ted Gruber as the Vice Chairperson for 2025. The slate will be approved at the Annual Meeting in January 2025.

C. No Other

VII. Unfinished Business

A. Park District of Forest Park Building Updates: Iovinelli reported the Park District of Forest Park's park board continues to support plans to move forward. The board's next steps will be to come up with a plan to finance the Roos expansion project during 2025.

B. No Other

VIII. Under New Business

A. Approval of the Proposed 2025 WSSRA Board of Directors Meeting schedule: Arnold/Iovinelli motioned to approve the 2025 meeting schedule as presented and the roll call vote was unanimously approved.

IX. Under Correspondence: No Comments

X. Under Board Reports

Arnold reported the Park District of Oak Park Had candlelight walk event this past weekend, Cookies with Santa coming up, wrapping up Strategic Plan and still receiving community input on a new building with the final meeting in January. They

are currently working on National and State accreditation next year. **Stanczyk reported the Veterans Park District** is rolling out their Winter-Spring brochure and wrapping up their holiday events and working on the first draft of the 2025-2026 budget. **Iovinelli reported the Park District of Forest Park** "Where every day is a walk in the Park!" Are wrapping up their holiday events this weekend. They had a Great veteran's day event- opened new park, Proviso Math and Science Academy band performed and they were awesome! Highly recommend for events. They hosted their 90th anniversary celebration and had great participation from the community. They are designing a brochure again in-house that will be up online on Monday. Looking forward to next year's election, 3 running for 2 seats. **Diaz reported the North Berwyn Park District** is wrapping up their Holiday events with calls from Santa! They are getting ready for Winter programs too. They are currently in discussions with the library about hosting a satellite library. They are currently working on a Master Plan for the JVC Center and Mackin Park. **LoCascio reported the Park District of Franklin Park** hosted Breakfast with Santa last weekend with over 100 guests in attendance. They also had their Ice Show which was well attended with higher attendance than in the past. They will be hosting the Holiday Train Express coming up and volleyball is wrapping up and the basketball season is getting started! **Brown reported the Norridge Park District's** holiday lights and new decorations are up! They hosted a Santa's workshop on December 7th with a great turnout and increase in registration by 25 persons! The next project is the concession stand renovations in a 3-phase plan. **Fallon reported the Berwyn Park District's board** approved the Master Plan at their last meeting. Their Winter/Spring program guide is out, and they are finishing their last holiday event "Home decorating" contest shortly! **Gruber reported the Village of Elmwood Park** is wrapping up the Fall Bocce league, putting a refrigerated ice rink in at Central Park which will be open in 2 weeks and basketball is set to start in January. They had their Holiday Stroll last Friday and pictures with Santa too and both were a great success! **Sletten reported that everything is good with the River Forest Park District.** **Wegrecki reported the Village of Harwood Heights** Youth Commission is hosting their Annual Christmas party on December 21st, their Big Chef event on December 2nd was a huge success and the VHH is hosting the Angel Tree & Toys for Tots for the Salvation Army, and the Police Department will distribute to local residents and US Marines starting December 16th. **Malchiodi reported the Village of Riverside** hosted the Annual Holiday stroll last Friday, a special thanks to WSSRA for participating, coming up is BINGO with Santa, and the outdoor rink border is installed and waiting for the cold weather. The Master plan project is in full swing and will be wrapping up in April. **Hajer-O'Connor reported the Village of North Riverside** hosted Turkey Bingo on 11/22- WSSRA attended bringing over 40 guests. The event is sooo popular they are looking to add another event "Turkey Leftovers..." next year, over 200 in attendance, December 4 Winterfest was held in extreme windy conditions, so they moved inside and over 100 people were in attendance, and Breakfast with Santa was this past weekend. They are excited to be offering NEW online registration in January. They are using RecPro.

XI. **Executive Director's Report Birko Reported**

- A. **2024 Board Member Appointments Due by December 31, 2024** The Amended and Restated Articles of Agreement state that each partner should make their appointments to the WSSRA Board by December 31 of each year. We respectfully request that all the appointments be confirmed in writing using the sample letter included. Please send those signed letters to Birko on your agency letterhead by January 6, 2025. We will accept those appointments at our annual meeting held January 14, 2025.
- B. **Support the WSSRF Holiday Solicitation** Has been mailed and hopes to get a positive response for their efforts throughout the year.
- C. **Partner Annual Presentations** Birko is scheduling Annual presentations to meet with your boards and share the Annual report and WSSRA updates. Call or email Birko with dates and times that work for you in 2025.
- D. **WSSRA Attends Events** Birko attended the IPRA Directors & Finance Committee meeting and luncheon. and spoke on the panel about staff retention along with Director Iovinelli and Director Arnold, the Directors Lunch, Legislative and Advocacy the SRA Directors meeting, Joint Legislative Committee meeting and will attend the upcoming Directors Holiday luncheon.
- E. **WSSRA Hosts the Legislative Breakfast for 2025** WSSRA is scheduled to host the in-person Legislative Breakfast. Birko will keep you posted on the details as they are confirmed.
- F. **Village of River Grove Set to Start** WSSRA staff have been working closely with the Village of River Grove staff to orient them to WSSRA services. Staff met with Administrative staff in October to share a detailed overview and trained the front office staff on November 20th. Fliers and online communications to the Village of River Grove community have begun and residents are able to register for the Winter-Spring session starting December 16th. We look forward to a long-lasting partnership with the Village of River Grove serving their residents!

G. Staff Report: April Michalski, Superintendent of Recreation reported

1. **Programs** Our winter/spring program guide is currently at the printer and will be delivered to our partners during the week of December 9. Registration begins on Monday, December 16 at 9:00am.
2. **Special Olympics**
 - **Floor Hockey Our Bobcats Floor Hockey** team competed in their first Special Olympics state floor hockey tournament on November 16th. They were successful in winning the gold medal on their first attempt!
 - **Snowshoeing** Practices for snowshoeing began November 7th. Athletes will compete in the Special Olympics Competition on January 11 at Hoffman Estates High School. Gold medal winners will advance to the state winter games in Galena, which will take place on February 11-13.
 - **Special Olympics State Bowling** WSSRA is sending 3 bowlers to compete in the State Bowling Competition on December 7th. The competition will be held at Landmark Lanes in Peoria.
3. **Hiring Updates** I am pleased to announce that we have hired Haley Thezan as our new Recreation Specialist. Haley will be overseeing our Community Cruisers program. Haley is currently completing an internship with WDSRA and will be graduating from Aurora University in December with a degree in Therapeutic Recreation and Human-Animal Studies. She will officially start with WSSRA on Monday, December 16.
4. **Inclusion** This fall, we served 54 participants across 82 inclusive programs. Winter requests are coming in, we have already received requests for 29 participants in 38 programs. For any questions about inclusion or to schedule staff training, please contact Chris Sturm at chriss@wssra.net.
5. **Upcoming Events**
 - **Riverside Holiday Stroll** WSSRA is excited to participate in Riverside's Annual Holiday Stroll Event on December 6 from 5:30-9:00pm. We will be stationed at the Quincy Recreation Center, where we'll be hosting a fun holiday craft activity.
 - **Polar Express** WSSRA's Annual Polar Express Story Time is taking place on December 14. Families will enjoy a fun-filled train ride to the "North Pole" with a visit from Santa. The event is sponsored by Thumbuddy Special.
 - **Sensory Sensitive Cookies with Santa** The Park District of Oak Park and WSSRA are partnering to host a sensory-friendly holiday event at the Cheney Mansion on Wednesday, December 18. Families will have the opportunity to visit with Santa, enjoy crafts, and treat.
 - **Holiday Hullabaloo's** WSSRA is offering 6 days of activities for school-aged children during winter break. Activities include a trip to the Chicago Sports Museum, a visit to Kid's Empire, ice skating at the Park District of Franklin Park, and more!

H. Staff Report: Prepared by Annie Hart, Superintendent of Business

1. **Transportation** WSSRA will be using RichLee Bus company for door-to-door transportation for our Winter Break Holiday Hullabaloo camps. We are currently waiting for parts to arrive for the Green bus's repair to be completed and returned to WSSRA. We hope it will be complete late next week or the following week. Inclusion Manager, Chris Sturm, and I completed the purchase of our new Honda Odyssey that the Foundation funded. The old Dodge Caravan is currently being unwrapped and is no longer allowed to be driven until it's sold.
 2. **Office Updates** WSSRA changed to a new Health Insurance portal for open enrollment this year. All staff completed their elections and now we are entering open enrollment for FSA plans. Starting next year, we will align our Benefits and FSA open enrollments. Therefore, for this year only, our FSA plan will be 10 months and then start over again on November 1st 2025.
 3. **FLSA Updates** During our budgeting process WSSRA chose to plan for 2025 FLSA changes by reclassifying our Recreation Specialists and paying them overtime vs. increasing their salaries to the threshold. We planned to use it as a year to plan for the future with the ability to adjust in 2026 if we felt the need. However, with the recent nationwide temporary injunction made by the federal court in Eastern Texas, WSSRA is making no changes until we are made aware the new rule will be enforced.
- i. **Other**

XII. **Closed Session pursuant to 5 ILCS 120/2(c)(11) to discuss Executive Director Annual Review & comp**
lovinelli/Arnold motioned to go into closed session. The motion was approved unanimously by roll call vote.
Arnold/lovinelli motioned to leave the closed session, and the motion was approved unanimously by roll call vote.

XIII. **Possible Action following closed session** **Arnold/lovinelli motioned the Board of Directors by roll call vote, approve the 5% merit increase as discussed in the closed session. Voting yes: Fallon, Gruber, lovinelli, LoCascio, Wegrecki,**

Brown, Diaz, Arnold, Sletten, Hajer-O'Connor, Malchiodi, Stanczyk. Record shows unanimous approval.

XIV. Adjournment *Arnold/lovinelli motioned to adjourn the meeting at 5:20pm. The motion was approved unanimously.
Respectfully submitted,*

*Marianne Birko, Executive Director,
mb/ Dec 10, 2024 minutes*

DATE: 12/17/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: New Business

Legal Symposium: Cindy and I attended a legal symposium, and the training was regarding legal issues facing park districts, recreation departments and conservation districts.

- FLSA
- Employees aged 15 and under.
- Unexpected Visitors: First Amendment Auditors
- FOIA and Website Postings
- Social Media by Public Officials

While the largest portion of the training was from an operational standpoint there was some clarification provided on the use of social media by the agency and elected officials. There are lawsuits popping up everywhere with claims of the First Amendment being violated by Elected Officials. There are some items that should be thought about before posts are made.

- Most social media posts are considered public records and will need to be retained.
- First Amendment: The U.S. Supreme Court has deemed the comment section on social media platforms a designated limited public forum. Consideration needs to be given when choosing to respond or censoring protected speech.
- Comment Moderation: First Amendment Rights could be violated if comments are removed.
- Open Meetings Violations: If a quorum of Commissioners begins discussing park district business on social media.
- Elected Officials: The U.S. Supreme Court ruled that an elected official's personal social media activities could be subject to the First Amendment in certain circumstances. If the official has authority to speak on behalf of the government and exercises that authority through their personal social media accounts/activities the First Amendment will apply. The elected official will then need to be cautious when censoring or removing comments or blocking users.

We will be working towards developing a social media policy that will be included on the Park District's social media platforms. Additionally, we will be reviewing the employee social media policy to ensure it is up to date with the most appropriate language.

ORDINANCE NO. 2024-1217

**ORDINANCE DECLARING CERTAIN PARK DISTRICT PERSONAL
PROPERTY AS SURPLUS AND AUTHORIZING DISPOSAL**

WHEREAS, the Berwyn Park District has authority pursuant to 70 ILCS 1205/8-22 to sell or donate personal property when three-fifths of the Board of Park Commissioners determines that the property is no longer necessary; and

WHEREAS, the Board of Park Commissioners has determined that it is in the Park District's best interest to sell or donate the personal property identified below.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE BERWYN PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The Park District hereby finds that the personal property identified on Exhibit A attached hereto and made a part hereof is no longer necessary, useful to or for the best interests of the Park District.

SECTION TWO: The identified personal property shall be destroyed because it is no longer usable and is unable to be repaired. The property is disposed of "AS IS." In particular, **THE SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EXPRESSED OR IMPLIED ABOUT THE PERFORMANCE ABILITY OF THE SUBJECT PROPERTY, ABOUT ITS PRESENT STATE OF REPAIR, ABOUT ITS CONDITION OR MAINTENANCE, ITS MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** The person receiving said property may take the property only upon execution of an "indemnification and hold harmless agreement" in substantially the same form as Exhibit B.

SECTION THREE: The Ordinance shall be in full force and effect upon its adoption and shall supersede any ordinance or motions or parts of resolutions or motions in conflict with any part herein and any such ordinances or motions or parts of ordinances are hereby repealed to the extent of the conflict.

SECTION FOUR: If any section, paragraph or provision of this ordinance shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Ordinance.

PASSED THIS 17th day of December 2024

AYES:

NAYS:

ABSENT:

APPROVED THIS 17th day of December 2024

Brian Brock, President
Board of Park Commissioners, Berwyn Park District

ATTEST: _____
Mario Manfredini, Secretary
Board of Park Commissioners, Berwyn Park District

EXHIBIT A

Administration

Miscellaneous IT Equipment

Computers, Monitors, Cords, Keyboards, Mouse, Servers, Desk top Printers, Cricuit

THIS PROPERTY IS BEING DISPOSED OF, AS APPROPRIATE. IT IS DEEMED INOPERABLE AND UNABLE TO BE REPAIRED.

THE ABOVE DESCRIBED PROPERTY IS ACCEPTED "AS IS". THE SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EITHER EXPRESSED OR IMPLIED ABOUT THE PERFORMANCE ABILITY OF THE PROPERTY, ITS PRESENT STATE OF REPAIR, ITS CONDITIONS OR MAINTENANCE, ITS MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

The _____ (“Buyer/Donee”) agrees to the following conditions in consideration of the Berwyn Park District’s sale of certain personal property described below, to wit:

Buyer/Donee agrees that all understandings and agreements heretofore had between the parties to this agreement are merged in this agreement, which alone fully and completely express to this agreement.

Buyer/Donee represents that it is purchasing/accepting the property described above that it is the subject of this agreement “AS IS.” In particular, THE SELLER MAKES NO WARRANTIES OR REPRESENTATION EXPRESSED OR IMPLIED ABOUT THE PERFORMANCE ABILITY OF THE SUBJECT ITEM, ABOUT ITS PRESENT STATE OF REPAIR, ABOUT ITS CONDITION OR MAINTENANCE, OR ITS MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Further, that Buyer/Donee agrees to indemnify and save harmless the Berwyn Park District against any and all judgments, decrees, costs, expenses (including reasonable attorney’s fees) or any other loss the Berwyn Park District might sustain by reason of the sale of the subject property by the Buyer/Donee.

Description of property:

Agreed to this _____ day of _____, 2024.

Brian Brock, President
Board of Park Commissioners Berwyn Park District

_____, Buyer/Donee





