

Berwyn Park District
Proksa Park Activity Center
3001 Wisconsin Ave, Berwyn, IL
August 20, 2024, at 6:00pm
Agenda

- I. Call to Order – Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
 - a. July 16, 2024, Board Meeting Minutes
 - b. August 6, 2024 Committee Meeting Minutes
- V. Public Comments
- VI. Master Plan Presentation
- VII. Correspondence
- VIII. Financial Report
 - a. Superintendent of Finance and HR Report (action)
 - b. Executive Director Report (action)
- IX. Agency Report
- X. West Suburban Special Recreation Association (WSSRA)
- XI. Unfinished Business
 - a. OSLAD Resolution (action)
- XII. New Business
- XIII. Master Plan
- XIV. Government Efficiency Committee
- XV. Commissioners Comments
- XVI. Executive Session
 - a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees.
 - b. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
 - c. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
 - d. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- XVII. Action to be taken from Executive Session (action)
- XVIII. Adjournment (action)

The next regular scheduled meeting of the Board of Commissioners is September 17, 2024, at 6:00pm at Proksa Park Activity Center.

The next Committee meeting of the Board of Commissioners is September 3, 2024, at 4:30pm at Freedom Park Administration Building.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Director Fallon at 708-788-1701, at least 48 hours prior to the meeting.

Brian Brock, President
Zachary Taylor, Treasurer
Gretchen Kostelny, Commissioner

BOARD OF COMMISSIONERS



Ana Espinoza, Vice President
Mario Manfredini, Secretary

Minutes of Monthly Board Meeting
Berwyn Park District
July 16th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:04pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Manfredini, seconded by Kostelny to approve the agenda. Motion unanimously approved.

Minutes: A motion made by Kostelny, seconded by Manfredini to approve the minutes from the June 18th, 2024, Board Meeting. Motion unanimously carried.

Public Comments: none.

Correspondence: none.

Financial Report: A motion was made by Kostelny, seconded by Manfredini to approve July's payables \$130,875.82 and June's payroll \$87,377.22 for a total of \$218,253.04. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet. A motion was made by Manfredini, seconded by Kostelny to authorize Hayes to update the Republic Bank operating account to all ACH payments initiated by Hayes. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Executive Director Report- included in the packet is a Fund Balance Policy. A motion was made by Taylor, seconded by Manfredini to accept the Fund Balance Policy as presented and edited. Referendum and alternative financing- the board discussed options. A motion was made by Kostelny, seconded by Manfredini to pursue non referendum bonds for three million dollars with Bernardi Securities. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Agency Report: The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments. Some additions- the water fountains at Proksa Park are still turned off due to the RPZ valve that is leaking inside of Proksa Park AC. The RPZ valve at Serenity Park is also leaking. There are 2 confirmed breweries for Brewfest- waiting on responses from other breweries. Commissioner Espinoza commented that over the weekend – park patrons that rented picnic groves were driving their cars inside the Proksa Park grounds.

West Suburban Special Recreation Association (WSSRA): no report.

Unfinished Business: Board Manual-Fallon gave the board examples to choose from on the first section of the board manual. At each meeting there will be more sections for the board to evaluate. Safety manual- a draft of the safety manual was included in the packet for the board to see. Commissioner Manfredini would like to see a plan for bigger events.

New Business: Our current attorney, Mike Roth, is retiring from Ice Miller at the end of the year. Roth met with Director Fallon to discuss options. Director Fallon included some of these options in the packet for the board to see and think about it. A decision will need to be made before the end of the year.

Master Plan: Hitchcock will come to the August board meeting to present the final Master Plan report to the board. Commissioner Manfredini would like another architect quote on the status of Liberty's condition.

Government Efficiency Committee: nothing to report.

Commissioners' Comments: Commissioner Taylor would like the commissioner's emails added to the district's website. A general email that will get distributed to all the commissioners will be used. Commissioner Manfredini said that the Director of the YMCA enjoys the collaboration with Director Fallon and the park district.

Community Pool- Misinformation has been given to the public. There have been comments from the public that the reason the community pool will not happen is due to Director Fallon not being willing to participate in this project. Director Fallon has not expressed that she is not interested in this project. She has asked for plans to be provided to evaluate the costs of this project. As of the date of this meeting, nothing has been provided.

Executive Session: not needed.

Meeting Dates: August 6th, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.
August 20th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Manfredini, seconded by Kostelny to adjourn at 7:44pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

Committee Meeting Minutes
Berwyn Park District
August 6th, 2024, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:36pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Mario Manfredini, and Zachary Taylor.

Gretchen Kostelny-attended via phone.

Ana Espinoza-absent.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), and Nicole Collier (Superintendent of Recreation).

A motion was made by Manfredini, seconded by Taylor to all Kostelny attend via phone. Motion carried.

Agenda: A motion made by Manfredini seconded by Taylor to approve the agenda as presented. Motion unanimously carried.

Public Comments: none

Correspondence: none

Financial Report: accounts payable- checks are being signed by the commissioners. Included in the packet is the timeline for the acquisition of the bonds and the steps that will need to be taken. Also included is a letter from Miller Canfield, the bond attorneys.

Policy and Personnel: Board Policy Manual-the manual is broken down into four sections; Governance, Board Meetings, Financial Policies and Procedures, and Facility Guidelines and Procedures. Included in the packet is section B of Governance. The first two parts of this document were discussed. The rest of the section will be discussed at the next meeting.

Recreation: report included in the packet. Some of the highlights- 15 vendors signed up to participate in our Back-to-School event. Ninety-eight tickets have been sold for Brewfest. Currently, 118 children are signed up for Fall soccer. Little Ninjas and Tinkergarten continue to grow in popularity. Marketing stats are included in the report.

Parks and Facilities: report in packet. The report shows both completed and upcoming projects.

Updates: The water fountains are on at Proksa Park. There are no more leaks. Serenity Park- a quote from Berwyn Western to address the leak is about \$10,000-\$12,000. Unfortunately, the estimate could increase once the concrete is broken up and the leak can be evaluated more thoroughly. The board suggested that Berwyn Public Works evaluate the leak. The water being capped permanently at the park was discussed as well.

Technology Update: Paperwork has been signed to move forward with the IT cleanup at Proksa, Freedom and Sunshine. New computers for the staff will be the next project.

Other Business: Director Fallon and the board would like to apply for an OSLAD grant for the renovation of the Children's playground and pond restructuring. Hitchcock Designs will help with applying for the OSLAD grant. The board suggested that Hitchcock comes to the Back-to School event for community engagement.

Master Plan: Hitchcock will present the Master Plan at the August 20th meeting.

Government Efficiency Committee: the last meeting is September 3rd.

Commissioners' Comments: Commissioner Manfredini regrettably informed the board of the passing of former employee Lisa Dvorak. August 8th -memorial and August 9th-funeral. Flowers will be sent.

Adjournment: A motion was made by Manfredini, seconded by Taylor to adjourn at 5:40pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes

DATE: 8/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: Financial Report

- A. Schedule of Investments
- B. New CD Investment
- C. August 2024 Payables / July 2024 Payroll and Payroll Liabilities (Action Roll Call)
- D. Treasurer's Report
- E. Scholarship Report
- F. General Ledger (GL) Report

Berwyn Park District
Schedule of Investments
July 2024

Description	Yield	Rating	Date Invested	Maturity Date	Market Value/Cost	Maturity Value	Monthly Interest Earned
Illinois Funds (IPTIP)	5.382%	N/A	01/29/16	open	\$703,340.61	\$703,340.61	\$3,200.21
ISC Account	5.175%	N/A	open	open	\$17,571.42	\$17,571.42	\$731.69
Bank 7	5.288%	FDIC	06/20/24	12/17/24	\$243,450.00	\$249,798.64	
The First National Bank of McGregor	4.800%	FDIC	05/26/23	05/27/25	\$200,000.00	\$219,252.60	
KS State Bank	5.004%	FDIC	03/05/24	03/05/25	\$200,000.00	\$210,008.00	
Valley National Bank Wayne	4.950%	FDIC	03/11/24	09/11/25	\$100,071.62	\$100,000.00	
Morgan Stanley PVT Bank	4.720%	FDIC	03/13/24	03/13/26	\$100,150.99	\$100,000.00	
Total:					\$1,564,584.64	\$1,599,971.27	\$3,931.90
Interest Earned 1/1/24 to 12/31/24: \$23707.54							
Valley National Bank Wayne Coupons: 9/11/24 \$2520.55, 3/11/25 \$2479.45, 9/11/25 \$2520.55							
Morgan Stanley Coupns: 9/13/24 \$2419.73, 3/13/25 \$2380.27, 9/13/25 \$2419.73, 3/13/26 \$2380.27							

DATE: 8/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes, Superintendent of Finance and HR
RE: CD investment

I am looking to invest \$100,000 from our BMO account into a 6-month CD pending board approval.

On August 13, I received 6-month CD quotes from PMA Financials and Byline Bank. The range of the interest rates were 4.89%-5.23%. Longer term CDs are considerably lower (averaging 4.2%).

Currently, Byline Bank is offering the highest percentage. However, this rate fluctuates daily. If the rate is still around 5.23%, I would like to invest \$100,000 into a 6-month CD with Byline. If I receive a higher quote from PMA Financials on the investing day, then I will invest through them.

DATE: 8/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Accounts Payable and Payroll -Treasurer's Report

FINANCE

August 2024 Payables:

\$ 62,870.63

Payroll/Payroll Liabilities:

7/05/2024 \$ 50,769.18

7/19/2024 \$ 44,012.23

total: \$ 94,781.41

I motion to approve the August 2024 payables in the amount of \$62,870.63 and July 2024 Payroll in the amount of \$ 94,781.41 for a total of \$ 157652.04

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ACEHARD	JC Licht Ace								
	41180/286			08/15/24		25329	08/16/24	84.97	84.97
		01 gloves	10020055757						19.98
		02 weed preventer	10020055774						64.99
									VENDOR TOTAL: 84.97
BERGARAG	Berwyn Garage								
	072920			08/12/24		25330	08/16/24	834.90	834.90
		01 bus- serviced, oil change	10020053650						834.90
									VENDOR TOTAL: 834.90
Berwyn P	Berwyn Police Department								
	2024-2			07/25/24		25306	08/06/24	100.00	100.00
		01 auxiliary police for concert	25000050505						100.00
	2024-3			08/16/24		25331	08/16/24	150.00	150.00
		01 police at concert	25000050505						150.00
									VENDOR TOTAL: 250.00
Bliss	Blissful Owl LLC								
	1379			07/24/24		25307	08/06/24	650.00	650.00
		01 gym rental space-the Treehouse	51160052430						650.00
									VENDOR TOTAL: 650.00
BSNSPORT	BSN Sports LLC								
	926120161			07/31/24		25308	08/06/24	2,949.04	580.54
		01 baseballs	52090055430						134.97
		02 tee balls	52090055430						155.98
		03 soccer nets	52090055420						279.99
		04 whistles	52090055430						9.60
	926130376			07/31/24		25308	08/06/24	2,949.04	2,368.50
		01 soccer balls sz 5	52090055420						309.80
		02 soccer balls sz 4	52090055420						1,549.00
		03 soccer balls sz 3	52090055420						464.70
		04 carry bag	52090055420						45.00
									VENDOR TOTAL: 2,949.04
C.BERWYN	City of Berwyn								
	2024-00000028-GAS			08/15/24		25332	08/16/24	1,165.32	1,165.32
		01 unleaded gas	10020055765						1,056.96
		02 diesel	10020055765						108.36

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	1,165.32
CDS	CDS Office Technologies								
	INV1629812			07/31/24		25309	08/06/24	2,420.00	2,420.00
		01 IT services	10010051585						1,210.00
		02 IT services	50010051585						1,210.00
								VENDOR TOTAL:	2,420.00
COM	COMCAST CABLE								
	Aug 24-FP			07/31/24		25310	08/06/24	861.88	222.10
		01 internet-Freedom	10010052641						222.10
	Aug 24-LCC			07/25/24		25310	08/06/24	861.88	212.31
		01 internet-Liberty	50010052641						212.31
	Aug 24-PP			07/25/24		25310	08/06/24	861.88	212.31
		01 internet-Proksa	50010052641						212.31
	Aug 24-SP			07/25/24		25310	08/06/24	861.88	215.16
		01 internet-Sunshine	10010052641						215.16
	Sept 24-LCC			08/15/24		25333	08/16/24	640.65	212.60
		01 Liberty internet	50010052641						212.60
	Sept 24-PP			08/15/24		25333	08/16/24	640.65	212.60
		01 Proksa internet	50010052641						212.60
	Sept 24-SP			08/15/24		25333	08/16/24	640.65	215.45
		01 Sunshine internet	10010052641						215.45
								VENDOR TOTAL:	1,502.53
COMCAST	COMCAST BUSINESS								
	208851460			07/25/24		25311	08/06/24	1,039.55	1,039.55
		01 phones	10010052641						519.77
		02 phones	50010052641						519.78
	211385834			08/12/24		25334	08/16/24	1,044.27	1,044.27
		01 internet	10010052641						522.13
		02 internet	50010052641						522.14
								VENDOR TOTAL:	2,083.82
COMED	Com. Ed.								
	Sept 24- PP			07/31/24		25312	08/06/24	2,232.63	807.80
		01 Proksa electric	50020052638						807.80

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	Sept 24-FP								
	01	electric-Freedom	10020052638	07/25/24		25312	08/06/24	2,232.63	483.94 483.94
	Sept 24-HP								
	01	electric-Hessler	50020052638	07/25/24		25312	08/06/24	2,232.63	36.50 36.50
	Sept 24-LCC								
	01	Liberty electric	50020052638	07/31/24		25312	08/06/24	2,232.63	298.19 298.19
	Sept 24-LL								
	01	Liberty Lot electric	50020052638	07/31/24		25312	08/06/24	2,232.63	26.38 26.38
	Sept 24-SP								
	01	Sunshine electric	10020052638	07/31/24		25312	08/06/24	2,232.63	509.58 509.58
	Sept 24-SZ								
	01	electric-Smirz	50020052638	07/25/24		25312	08/06/24	2,232.63	70.24 70.24
								VENDOR TOTAL:	2,232.63
Commeg	Commeg Systems, Inc.								
	24071216								
	01	time pro	10010052610	07/25/24		25313	08/06/24	157.00	157.00 78.50
	02	time pro	50010052610						78.50
								VENDOR TOTAL:	157.00
COSTCO	Citi Cards								
	Aug 24								
	01	handtruck	50010055750	08/15/24		25335	08/16/24	109.99	109.99 109.99
								VENDOR TOTAL:	109.99
DEECE	Deece Auto								
	54380								
	01	air condition serviced	10020053650	07/25/24		25314	08/06/24	425.00	425.00 425.00
								VENDOR TOTAL:	425.00
FITZ	Fitzgerald Lighting								
	37412								
	01	replaced outlets and wiring	10020053667	08/15/24		25336	08/16/24	744.65	744.65 744.65
								VENDOR TOTAL:	744.65

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
FSS	FSS Technologies LLC								
	1-31716			07/25/24		25315	08/06/24	314.82	314.82
		01 keycard system	10020052640						181.41
		02 keycard system	50020052640						133.41
								VENDOR TOTAL:	314.82
Godd	Leslie Goddard								
	082924			07/24/24		25316	08/06/24	400.00	400.00
		01 History Lect-Julia Child	53120052610						400.00
								VENDOR TOTAL:	400.00
Groot	GROOT INDUSTRIES, iNC.								
	12956600T098			08/12/24		25337	08/16/24	2,017.48	1,181.39
		01 Sunshine garbage	10020052630						590.70
		02 Proksa garbage	50020052630						590.69
	12957195T098			08/12/24		25337	08/16/24	2,017.48	480.46
		01 Freedom Garbage	10020052630						480.46
	12957440T098			08/12/24		25337	08/16/24	2,017.48	355.63
		01 Liberty garbage	50020052630						355.63
								VENDOR TOTAL:	2,017.48
Hitchcoc	Hitchcock Design, Inc.								
	33320			08/12/24		25338	08/16/24	2,022.78	2,022.78
		01 Master plan	41000056832						2,022.78
								VENDOR TOTAL:	2,022.78
ICE Mill	ICE MILLER LLP								
	01-2276652			08/15/24		25339	08/16/24	480.00	420.00
		01 legal fees	10010051570						420.00
	01-2280442			08/15/24		25339	08/16/24	480.00	60.00
		01 legal fees	10010051570						60.00
								VENDOR TOTAL:	480.00
Jerry	Jerry Kidd								
	A4011-500			07/24/24		25317	08/06/24	360.00	360.00
		01 Little Ninjas instructor	51160052420						360.00

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
VENDOR TOTAL:									360.00
Konica	Konica Minolta								
	9010020432			07/31/24		25318	08/06/24	147.87	147.87
		01 proksa maintenance	50010052617						137.81
		02 liberty maint	50010052617						6.00
		03 sunshine maint	10010052617						4.06
	9010048436			08/12/24		25340	08/16/24	8.00	8.00
		01 paper usage	10010052617						8.00
VENDOR TOTAL:									155.87
KONICA	KONICA MINOLTA								
	45187239			07/25/24		25319	08/06/24	152.28	152.28
		01 proksa lease	50010052617						152.28
VENDOR TOTAL:									152.28
MIDW GRO	MIDWEST GROUNDCOVERS LLC								
	1791090			07/25/24		25320	08/06/24	1,727.37	850.48
		01 plants/flowers	10020055773						850.48
	1791091			07/25/24		25320	08/06/24	1,727.37	59.82
		01 plants/flowers	10020055773						59.82
	1791092			07/25/24		25320	08/06/24	1,727.37	486.93
		01 plants/flowers	10020055773						486.93
	1791093			07/25/24		25320	08/06/24	1,727.37	330.14
		01 plants/flowers	10020055773						330.14
VENDOR TOTAL:									1,727.37
Moran	F.E. Moran, Inc.								
	502920-4			08/16/24		25341	08/16/24	2,420.00	2,420.00
		01 contractual maintenance	10020052624						2,420.00
VENDOR TOTAL:									2,420.00
Mulch	Mulch Magic - GT								
	2396			07/15/24		25321	08/06/24	2,160.00	2,160.00
		01 mulch	10020053660						2,160.00
	2427			08/16/24		25342	08/16/24	2,100.00	2,100.00
		01 mulch	10020053660						2,100.00

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	4,260.00
MyTax	Illinois Liquor								
	080724	01 One day liquor license	54100055410	08/12/24		25343	08/16/24	100.00	100.00 100.00
								VENDOR TOTAL:	100.00
NCSI	NCSI								
	47933	01 background checks	23000052629	08/12/24		25344	08/16/24	37.00	37.00 37.00
								VENDOR TOTAL:	37.00
NG	Next Generation								
	211965	01 t-shirts for Fiesta	50100055796	07/31/24		25322	08/06/24	140.75	140.75 140.75
								VENDOR TOTAL:	140.75
NICOR	Nicor Gas								
	Aug 24-LCC	01 natural gas- Liberty	50020052637	07/15/24		25323	08/06/24	399.38	252.04 252.04
	Aug 24-LL	01 natural gas-Liberty lot gnerat	50020052637	07/15/24		25323	08/06/24	399.38	147.34 147.34
								VENDOR TOTAL:	399.38
OFFICE D	ODP BUSINESS SOLUTIONS, LLC								
	372368039001	01 2 cases copier paper	50010055790	08/15/24		25345	08/16/24	79.98	79.98 79.98
								VENDOR TOTAL:	79.98
PFM Fina	PFM Financial Services								
	Aug 24 Beth								
		01 lunch -camp counselotrs	51160055432	08/15/24		25346	08/16/24	19,867.11	1,493.83 150.20 123.78 23.98 5.80 365.00 8.75 52.63 240.00 100.00 -5.54
		02 art class supplies	51160055420						
		03 summer camp supplies	51160055430						
		04 summer camp science	51160055430						
		05 summer camp field trip	51160052430						
		06 summer camp science	51160055430						
		07 summre camp supplies	51160055430						
		08 summer camp field trip	51160052430						
		09 summer camp field trip-movies	51160052430						
		10 refund dollar tree	51160055430						

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								VENDOR TOTAL:	225.00
R0003647	Richard Cannedy								
	92621	01 refund garden plots	10020046486	07/25/24		25325	08/06/24	60.00	60.00 60.00
								VENDOR TOTAL:	60.00
Record	Record-A-Hit Entertainment								
	242284	01 slip and slide	50100050485	07/24/24		25326	08/06/24	375.00	375.00 375.00
								VENDOR TOTAL:	375.00
SIKICH G	Sikich LLP								
	57826	01 audit fees	24000051550	07/25/24		25327	08/06/24	8,100.00	8,100.00 8,100.00
								VENDOR TOTAL:	8,100.00
TakeOff	Eli Quintana								
	02122027	01 baseball skills camp	52090055440	07/24/24		25328	08/06/24	2,296.00	2,296.00 224.00 840.00 784.00 448.00
		02 tennis academy	52090055440						
		03 basketball fund	52090055440						
		04 basketball skills	52090055440						
								VENDOR TOTAL:	2,296.00
WATER	CITY OF BERWYN								
	409994-08/24	01 water-Mraz	50020052639	08/12/24		25348	08/16/24	1,269.96	396.90 396.90
	411886-08/24	01 water Freedom	10020052639	08/12/24		25348	08/16/24	1,269.96	32.07 32.07
	413713-08/24	01 water-Sunshine	10020052639	08/12/24		25348	08/16/24	1,269.96	138.58 138.58
	413740-08/24	01 `water-Proksa	50020052639	08/12/24		25348	08/16/24	1,269.96	667.78 667.78
	413850-08/24	01 water-pool building	10020052639	08/12/24		25348	08/16/24	1,269.96	34.63 34.63

DATE: 08/16/2024
TIME: 12:33:44
ID: AP450000

BERWYN PARK DISTRICT
PAID INVOICE LISTING

FROM 07/17/2024 TO 08/20/2024

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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								VENDOR TOTAL:	1,269.96
TOTAL --- ALL INVOICES:									62,870.63

July 2024

Berwyn Park District Treasurer Report

Republic Bank Operating Account**Beginning Balance**

\$205,583.86

GL's**Deposits**

Taxes (divided up among the funds)

\$304,782.82

10-00-00-40-405

Replacement Taxes

10-00-00-43-455

Cook County Voting Use

10-00-00-46-480

Sponsorships

10-00-00-48-491

Interest Income

10-00-00-49-647

Corp: Cell Tower Lease

\$2,740.02

10-01-00-51-570

Legal Fees (refund)

10-02-00-49-493

Recycling/Salvage

10-00-00-49-494

PDRMA Incentive/Reimbursement

10-02-00-45-470

Dog Park Fees

\$35.00

10-02-00-46-486

Garden Plots

20-04-00-41-410

Rec: ECRLP

20-12-00-41-609

Rec: Senior Social Events

20-13-00-43-450

Rec: Proksa Activity Center Rentals

20-13-00-43-455

\$450.00

20-15-00-41-410

Rec: Program Fees Adults

23-00-00-49-494

PDRMA Safety Rebate

50-01-00-46-477

Community Event Fees

50-01-00-49-494

PDRMA Incentive/Reimbursement

50-10-00-46-485

Back to School

\$744.30

51-16-00-41-415

Early Childhood Programs

\$45.00

51-16-00-41-420

Youth Programs

51-16-00-41-430

Summer Day Camp

\$735.00

51-16-00-41-435

New Programs

52-09-00-41-420

Youth Soccer

\$500.00

52-09-00-41-435

Athletic Camps

52-09-00-41-440

Youth Athletic Contract. Programs

52-09-00-41-470

Youth Athletic Special Event

53-12-00-41-615

Adult Day Trips

53-12-00-41-620

Extended Adult Trips

\$8,348.00

53-12-00-41-625

Adult Lunches

53-12-00-41-630

New Programs

\$60.00

54-10-00-46-410

Brewfest

\$144.60

54-10-00-46-420

Halloween Events

\$24.12

54-10-00-46-430

Winter Event

54-10-00-46-440

Sponsorship

54-10-00-46-450

Summer Event

55-13-00-43-450

Proksa Center Rentals

55-13-00-43-451

Liberty Center Rentals

55-13-00-43-455

Athletic Fields

\$2,000.00

55-13-00-43-471

Park Rentals (Outdoors)

\$150.00

Credit Card (P-Card) Bill

BMO Harris Mastercard

-\$4,681.99

Costco Credit Card Bill

Bond and Interest Payment

Bond Payment

Bank Fees

-\$161.87

Outstanding Checks Cleared/ACH

-\$195,063.32

Deposits Credited to August Statement

-\$2,971.00

Deposits credited to February GL**Transfer to Illinois Funds****Transfer in from money market**

\$150,000.00

Ending Balance

\$473,464.54

Berwyn Park District Treasurer Report

BMO Harris Credit Card Account

	Beginning Balance	\$137,062.12
GL's	<i>Deposits</i>	
10-02-00-45-470	Dog Park Fees	\$110.00
10-02-00-46-485	Memorial Bricks/Benches	
10-02-00-46-486	Garden Plots	
20-05-00-41-412	Rec: Camp Fees	\$3,615.00
20-09-00-41-421	Rec: Youth Sports Fee	
20-10-00-46-482	Garage Sale	
20-16-00-41-410	Rec: Program Fees	
51-16-00-41-415	Early Childhood Programs	\$208.00
51-16-00-41-420	Youth Programs	\$1,296.00
51-16-00-41-425		\$22.00
51-16-00-41-430	Summer Day Camp	\$11,610.00
51-16-00-41-435	New Programs	
52-09-00-41-420	Youth Soccer	\$5,480.00
52-09-00-41-430	Youth Baseball	\$4,700.00
52-09-00-41-435	Athletic Camps	\$1,900.00
52-09-00-41-440	Youth Athletic Contract. Programs	\$2,230.00
52-09-00-41-470	Youth Athletic Special Event	
53-12-00-41-600	Adult Programs	
53-12-00-41-615	Adult Day Trips	\$229.00
53-12-00-41-620	Extended Adult Trips	\$38,600.00
53-12-00-41-625	Adult Lunches	\$95.00
53-12-00-41-630	New Programs	
55-13-00-43-450	Proksa Center Rentals	\$1,237.50
55-13-00-43-451	Liberty Center Rentals	
55-13-00-43-455	Athletic Fields	\$1,110.00
55-13-00-43-471	Park (Outdoor) Rentals	\$1,475.00
	Card Connect Fees (June)	-\$1,521.26
	Bank Fees	-\$191.73
	Refunds	-\$252.00
	Withdrawal: Money deposited to Republic Money Market credited to August Bank statement	-\$845.00
	Sales from the June GL control account	\$8,161.00
		-\$3,238.00
	Ending Balance	\$213,092.63

Berwyn Park District Treasurer Report

July 2024

<u>Republic Bank Property Tax Money Market Account</u>		
Beginning Balance		\$504,377.03
Interest		\$1,226.11
Property Tax Revenue		\$4,581.08
Transfer to Operating Account	operating	-\$150,000.00
Transfer out to ITP account		
Deposit from BMO Account		
Transfer to other accounts	payroll	-\$141,475.60
Ending Balance		\$218,708.62

<u>Republic Bank Payroll Account</u>		
Beginning Balance		\$13,431.29
Transfer in from Money Market Account		\$141,475.60
Transfer from Operating Account		
<i>Payroll/Employee Compensation-direct deposit</i>		-\$85,690.39
<i>Payroll/Employee Compensation-paper checks cleared check number 21364, 21373, 21379, 21380</i>		-\$3,341.01
<u><i>Payroll Liabilities</i></u>		
Federal, State and FICA Exp		-\$23,976.18
<u><i>IMRF Payments</i></u>		
Employer/Employee Contributions (June)		-\$10,403.38
Bank Fees		
Ending Balance		\$31,495.93

<u>Republic Bank Petty Cash Account</u>		
Beginning Balance		\$5,109.35
Deposit from Operating Account		\$450.00
<i>Checks Cleared</i> #1052,1053,1054		-\$400.00
Ending Balance		\$5,159.35

Berwyn Park District Treasurer Report

<u>Byline Unemployment Account</u>	
Beginning Balance	\$32,628.06
Interest	\$108.58
Maintenance Fee	-\$20.00
Ending Balance	\$32,716.64

<u>First American Bank Money Market-Capital Account</u>	
Beginning Balance	\$151,051.67
Interest	\$348.44
Transfer in	
Transfer to other accounts	
Ending Balance	\$151,400.11

<u>First American Bank Checking Account-Capital Account</u>	
Beginning Balance	\$5,004.50
Interest	\$1.48
Transfer in	
Transfer to other accounts	
Ending Balance	\$5,005.98

DATE: 8/20/2024
TO: The Board of Commissioners
FROM: Cindy Hayes
Superintendent of Finance and HR
RE: Scholarship Information

FINANCE

2024 Scholarship Report Year-to -Date

<u>Accepted Scholarships</u>	<u>Amount Awarded</u>
Summer Camp	\$660.00
Fall Soccer	\$50.00
Summer Camp	\$660.00
Summer Camp	\$450.00
<hr/>	
Year-to-Date Total:	\$1820.00

Pending Scholarships

The above recipients were awarded scholarship money from fund 15 to participate in programs of the Berwyn Park District.

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: `Corporate
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	471,826.00	0.00	100.0	471,826.00	471,826.00	407,258.87	(13.6)
Administration	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Buildings & Grounds	31,338.82	(60.00)	(100.1)	250,710.52	376,066.00	89,370.98	(76.2)
TOTAL REVENUES	503,164.82	(60.00)	(100.0)	722,536.52	847,892.00	496,629.85	(41.4)
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
Administration	494,702.00	21,330.28	95.6	494,702.00	494,702.00	292,012.04	40.9
Buildings & Grounds	608,233.35	39,894.74	93.4	652,566.56	677,900.00	289,618.20	57.2
TOTAL EXPENSES	1,102,935.35	61,225.02	94.4	1,147,268.56	1,172,602.00	581,630.24	50.3
TOTAL FUND REVENUES	503,164.82	(60.00)	(100.0)	722,536.52	847,892.00	496,629.85	(41.4)
TOTAL FUND EXPENSES	1,102,935.35	61,225.02	94.4	1,147,268.56	1,172,602.00	581,630.24	50.3
SURPLUS (DEFICIT)	(599,770.53)	(61,285.02)	(89.7)	(424,732.04)	(324,710.00)	(85,000.39)	(73.8)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Scholarship Fund
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
TOTAL EXPENSES	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	7,500.00	0.00	100.0	7,500.00	7,500.00	0.00	100.0
SURPLUS (DEFICIT)	(7,500.00)	0.00	100.0	(7,500.00)	(7,500.00)	0.00	100.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Social Security
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	8,105.67	0.00	100.0	64,845.32	97,268.00	49,704.01	(48.8)
TOTAL REVENUES	8,105.67	0.00	100.0	64,845.32	97,268.00	49,704.01	(48.8)
EXPENSES							
Non Departmental	6,115.59	6,195.50	(1.3)	48,924.64	73,387.00	46,873.41	36.1
TOTAL EXPENSES	6,115.59	6,195.50	(1.3)	48,924.64	73,387.00	46,873.41	36.1
TOTAL FUND REVENUES	8,105.67	0.00	100.0	64,845.32	97,268.00	49,704.01	(48.8)
TOTAL FUND EXPENSES	6,115.59	6,195.50	(1.3)	48,924.64	73,387.00	46,873.41	36.1
SURPLUS (DEFICIT)	1,990.08	(6,195.50)	(411.3)	15,920.68	23,881.00	2,830.60	(88.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	8,725.92	0.00	100.0	69,807.32	104,711.00	53,800.26	(48.6)
TOTAL REVENUES	8,725.92	0.00	100.0	69,807.32	104,711.00	53,800.26	(48.6)
EXPENSES							
Non Departmental	7,500.00	5,853.09	21.9	60,000.00	90,000.00	57,051.40	36.6
TOTAL EXPENSES	7,500.00	5,853.09	21.9	60,000.00	90,000.00	57,051.40	36.6
TOTAL FUND REVENUES	8,725.92	0.00	100.0	69,807.32	104,711.00	53,800.26	(48.6)
TOTAL FUND EXPENSES	7,500.00	5,853.09	21.9	60,000.00	90,000.00	57,051.40	36.6
SURPLUS (DEFICIT)	1,225.92	(5,853.09)	(577.4)	9,807.32	14,711.00	(3,251.14)	(122.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Liability
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	4,914.00	0.00	100.0	39,311.96	58,968.00	30,628.35	(48.0)
TOTAL REVENUES	4,914.00	0.00	100.0	39,311.96	58,968.00	30,628.35	(48.0)
EXPENSES							
Non Departmental	7,104.17	294.58	95.8	39,333.24	57,750.00	15,835.45	72.5
TOTAL EXPENSES	7,104.17	294.58	95.8	39,333.24	57,750.00	15,835.45	72.5
TOTAL FUND REVENUES	4,914.00	0.00	100.0	39,311.96	58,968.00	30,628.35	(48.0)
TOTAL FUND EXPENSES	7,104.17	294.58	95.8	39,333.24	57,750.00	15,835.45	72.5
SURPLUS (DEFICIT)	(2,190.17)	(294.58)	(86.5)	(21.28)	1,218.00	14,792.90	1114.5

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Audit
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	2,007.00	0.00	100.0	16,056.00	24,084.00	13,180.84	(45.2)
TOTAL REVENUES	2,007.00	0.00	100.0	16,056.00	24,084.00	13,180.84	(45.2)
EXPENSES							
Non Departmental	2,000.00	8,100.00	(305.0)	16,000.00	24,000.00	14,000.00	41.6
TOTAL EXPENSES	2,000.00	8,100.00	(305.0)	16,000.00	24,000.00	14,000.00	41.6
TOTAL FUND REVENUES	2,007.00	0.00	100.0	16,056.00	24,084.00	13,180.84	(45.2)
TOTAL FUND EXPENSES	2,000.00	8,100.00	(305.0)	16,000.00	24,000.00	14,000.00	41.6
SURPLUS (DEFICIT)	7.00	(8,100.00)	(5814.2)	56.00	84.00	(819.16)	(1075.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Security and Safety
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	1,506.00	0.00	100.0	12,048.00	18,072.00	9,339.28	(48.3)
TOTAL REVENUES	1,506.00	0.00	100.0	12,048.00	18,072.00	9,339.28	(48.3)
EXPENSES							
Non Departmental	1,500.01	250.00	83.3	11,999.96	18,000.00	460.00	97.4
TOTAL EXPENSES	1,500.01	250.00	83.3	11,999.96	18,000.00	460.00	97.4
TOTAL FUND REVENUES	1,506.00	0.00	100.0	12,048.00	18,072.00	9,339.28	(48.3)
TOTAL FUND EXPENSES	1,500.01	250.00	83.3	11,999.96	18,000.00	460.00	97.4
SURPLUS (DEFICIT)	5.99	(250.00)	(4273.6)	48.04	72.00	8,879.28	2232.3

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Special Recreation
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	15,965.00	0.00	100.0	127,720.00	191,580.00	98,601.38	(48.5)
TOTAL REVENUES	15,965.00	0.00	100.0	127,720.00	191,580.00	98,601.38	(48.5)
EXPENSES							
Non Departmental	15,899.91	1,185.00	92.5	127,199.24	190,799.00	108,661.75	43.0
TOTAL EXPENSES	15,899.91	1,185.00	92.5	127,199.24	190,799.00	108,661.75	43.0
TOTAL FUND REVENUES	15,965.00	0.00	100.0	127,720.00	191,580.00	98,601.38	(48.5)
TOTAL FUND EXPENSES	15,899.91	1,185.00	92.5	127,199.24	190,799.00	108,661.75	43.0
SURPLUS (DEFICIT)	65.09	(1,185.00)	(1920.5)	520.76	781.00	(10,060.37)	(1388.1)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Debt Service
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	23,716.92	0.00	100.0	189,735.32	284,603.00	146,683.13	(48.4)
TOTAL REVENUES	23,716.92	0.00	100.0	189,735.32	284,603.00	146,683.13	(48.4)
EXPENSES							
Non Departmental	23,712.49	0.00	100.0	189,699.92	284,550.00	32,001.75	88.7
TOTAL EXPENSES	23,712.49	0.00	100.0	189,699.92	284,550.00	32,001.75	88.7
TOTAL FUND REVENUES	23,716.92	0.00	100.0	189,735.32	284,603.00	146,683.13	(48.4)
TOTAL FUND EXPENSES	23,712.49	0.00	100.0	189,699.92	284,550.00	32,001.75	88.7
SURPLUS (DEFICIT)	4.43	0.00	100.0	35.40	53.00	114,681.38	6279.9

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Capital Projects
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>							
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<hr/>							
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	13,166.67	2,022.78	84.6	105,333.32	158,000.00	84,393.75	46.5
<hr/>							
TOTAL EXPENSES	13,166.67	2,022.78	84.6	105,333.32	158,000.00	84,393.75	46.5
<hr/>							
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	13,166.67	2,022.78	84.6	105,333.32	158,000.00	84,393.75	46.5
SURPLUS (DEFICIT)	(13,166.67)	(2,022.78)	(84.6)	(105,333.32)	(158,000.00)	(84,393.75)	(46.5)

DATE: 08/16/2024
 TIME: 12:36:54
 ID: GL480000

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 12
 F-YR: 24

FOR FUND: Liberty Capital Development
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE

REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0

TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0

TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Administration
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Non Departmental	42,866.58	0.00	100.0	342,932.64	514,399.00	284,897.22	(44.6)
Administration	208.34	0.00	100.0	1,666.64	2,500.00	240.00	(90.4)
Special Events	208.34	0.00	100.0	1,666.64	2,500.00	1,894.08	(24.2)
TOTAL REVENUES	43,283.26	0.00	100.0	346,265.92	519,399.00	287,031.30	(44.7)
EXPENSES							
Administration	35,979.19	25,076.84	30.3	287,833.04	431,750.00	261,089.93	39.5
Building and Grounds	5,437.50	3,782.90	30.4	43,499.92	65,250.00	23,418.36	64.1
Special Events	1,816.67	993.88	45.2	14,533.28	21,800.00	9,131.49	58.1
TOTAL EXPENSES	43,233.36	29,853.62	30.9	345,866.24	518,800.00	293,639.78	43.4
TOTAL FUND REVENUES	43,283.26	0.00	100.0	346,265.92	519,399.00	287,031.30	(44.7)
TOTAL FUND EXPENSES	43,233.36	29,853.62	30.9	345,866.24	518,800.00	293,639.78	43.4
SURPLUS (DEFICIT)	49.90	(29,853.62)	(9926.8)	399.68	599.00	(6,608.48)	(1203.2)

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BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: Rec. Program Youth & Teen
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Youth Programming	8,125.00	0.00	100.0	64,999.92	97,500.00	73,226.28	(24.8)
TOTAL REVENUES	8,125.00	0.00	100.0	64,999.92	97,500.00	73,226.28	(24.8)
EXPENSES							
Youth Programming	6,629.17	19,080.00	(187.8)	53,033.08	79,550.00	72,584.28	8.7
TOTAL EXPENSES	6,629.17	19,080.00	(187.8)	53,033.08	79,550.00	72,584.28	8.7
TOTAL FUND REVENUES	8,125.00	0.00	100.0	64,999.92	97,500.00	73,226.28	(24.8)
TOTAL FUND EXPENSES	6,629.17	19,080.00	(187.8)	53,033.08	79,550.00	72,584.28	8.7
SURPLUS (DEFICIT)	1,495.83	(19,080.00)	(1375.5)	11,966.84	17,950.00	642.00	(96.4)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Athletics Programs
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
Athletics	6,493.77	0.00	100.0	51,949.88	77,925.00	54,640.00	(29.8)
TOTAL REVENUES	6,493.77	0.00	100.0	51,949.88	77,925.00	54,640.00	(29.8)
EXPENSES							
Athletics	4,816.65	5,724.74	(18.8)	38,532.96	57,800.00	34,922.74	39.5
TOTAL EXPENSES	4,816.65	5,724.74	(18.8)	38,532.96	57,800.00	34,922.74	39.5
TOTAL FUND REVENUES	6,493.77	0.00	100.0	51,949.88	77,925.00	54,640.00	(29.8)
TOTAL FUND EXPENSES	4,816.65	5,724.74	(18.8)	38,532.96	57,800.00	34,922.74	39.5
SURPLUS (DEFICIT)	1,677.12	(5,724.74)	(441.3)	13,416.92	20,125.00	19,717.26	(2.0)

FOR FUND: Rec. Program Adults
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Adults	7,324.99	0.00	100.0	58,599.92	87,900.00	45,353.01	(48.4)
TOTAL REVENUES	7,324.99	0.00	100.0	58,599.92	87,900.00	45,353.01	(48.4)
EXPENSES							
Adults	7,016.64	15,466.66	(120.4)	56,133.00	84,200.00	77,962.69	7.4
TOTAL EXPENSES	7,016.64	15,466.66	(120.4)	56,133.00	84,200.00	77,962.69	7.4
TOTAL FUND REVENUES	7,324.99	0.00	100.0	58,599.92	87,900.00	45,353.01	(48.4)
TOTAL FUND EXPENSES	7,016.64	15,466.66	(120.4)	56,133.00	84,200.00	77,962.69	7.4
SURPLUS (DEFICIT)	308.35	(15,466.66)	(5115.9)	2,466.92	3,700.00	(32,609.68)	(981.3)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Special Events
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Special Events	3,041.67	0.00	100.0	24,333.20	36,500.00	1,481.84	(95.9)
TOTAL REVENUES	3,041.67	0.00	100.0	24,333.20	36,500.00	1,481.84	(95.9)
EXPENSES							
Special Events	2,366.69	100.00	95.7	18,933.08	28,400.00	962.16	96.6
TOTAL EXPENSES	2,366.69	100.00	95.7	18,933.08	28,400.00	962.16	96.6
TOTAL FUND REVENUES	3,041.67	0.00	100.0	24,333.20	36,500.00	1,481.84	(95.9)
TOTAL FUND EXPENSES	2,366.69	100.00	95.7	18,933.08	28,400.00	962.16	96.6
SURPLUS (DEFICIT)	674.98	(100.00)	(114.8)	5,400.12	8,100.00	519.68	(93.5)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Recreation Rentals
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
Rentals	5,833.33	0.00	100.0	46,666.60	70,000.00	32,695.00	(53.2)
TOTAL REVENUES	5,833.33	0.00	100.0	46,666.60	70,000.00	32,695.00	(53.2)
EXPENSES							
Rentals	3,445.84	494.49	85.6	27,566.56	41,350.00	6,899.42	83.3
TOTAL EXPENSES	3,445.84	494.49	85.6	27,566.56	41,350.00	6,899.42	83.3
TOTAL FUND REVENUES	5,833.33	0.00	100.0	46,666.60	70,000.00	32,695.00	(53.2)
TOTAL FUND EXPENSES	3,445.84	494.49	85.6	27,566.56	41,350.00	6,899.42	83.3
SURPLUS (DEFICIT)	2,387.49	(494.49)	(120.7)	19,100.04	28,650.00	25,795.58	(9.9)

BERWYN PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: Working Cash
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
<hr/>							
REVENUES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<hr/>							
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<hr/>							
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<hr/>							
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: General Fixed Assets
FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

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BERWYN PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FOR FUND: General Long Term Debt
FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
EXPENSES							
Non Departmental	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS
 FOR 8 PERIODS ENDING AUGUST 31, 2024

DEPARTMENT DESCRIPTION	AUGUST BUDGET	AUGUST ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
TOTAL MUNICIPAL REVENUES	642,207.35	(60.00)	(100.0)	1,834,875.88	2,516,402.00	1,393,284.53	(44.6)
TOTAL MUNICIPAL EXPENSES	1,254,942.54	155,845.48	87.5	2,293,323.80	2,886,688.00	1,449,411.93	49.7
SURPLUS (DEFICIT)	(612,735.19)	(155,905.48)	(74.5)	(458,447.92)	(370,286.00)	(56,127.40)	(84.8)

DATE: 08/20/2024
TO: The Board of Commissioners
FROM: Cathy Fallon
RE: Finance Report

- Included is an updated timeline for the acquisition of the bonds and the steps that will need to be taken.
- Included is the engagement letter and Risk Disclosure information from Bernardi Securities.

BERNARDISECURITIES

MUNICIPAL BOND SPECIALISTS

**BERWYN PARK DISTRICT
COOK COUNTY, ILLINOIS
GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2024A
&**

TAXABLE GENERAL OBLIGATION REFUNDING LIMITED TAX PARK BONDS, SERIES 2024B

Preliminary Financing Timeline

As of August 13, 2024

	DATE	✓	STEP IN PROCEDURE:
1.	Tuesday, July 2, 2024	✓	COW MEETING: Underwriter Presentation of various financing options available to the District.
2.	Tuesday, July 16, 2024	✓	PARK BOARD MEETING: Board decides on financing option and agrees to proceed with the Bonds.
3.	Tuesday, August 20, 2024		PARK BOARD MEETING: Underwriter and Bond/Disclosure Counsel are engaged.
4.	Friday, August 23, 2024		Working Group begins preparing preliminary documents. The Authorizing Ordinance/BINA Notice published in the local newspaper by Bond Counsel at least seven (7) days before BINA (Public) Hearing.
5.	Tuesday, September 17, 2024		PARK BOARD MEETING: Board holds BINA Hearing (Public Hearing) prior to regularly scheduled Board meeting.
6.	Friday, September 20, 2024		Preliminary Official Statement (POS) is released to the Working Group for initial review.
7.	Tuesday, October 15, 2024		PARK BOARD MEETING: Board passes parameters Bond Ordinances for the 2024A (New Money) and 2024B (Refunding) Bonds.
8.	Thursday, October 24, 2024		The District, Bernardi Securities, Inc. and Disclosure Counsel conduct "due diligence" conference call and Moody's Rating call.
9.	Thursday, November 7, 2024		Bond Rating and Bond Insurance Quotes are received. POS is finalized.
10.	Wednesday, November 13, 2024		Bernardi Securities, Inc. begins pre-order selling period for local investors. Bernardi Securities, Inc. contacts local institutional/retail investors.
11.	Tuesday, November 19, 2024		Final Pricing of the Bonds. Rates are locked in.
12.	Thursday, December 5, 2024		Closing. Bernardi Securities, Inc. coordinates with Bond Counsel & Paying Agent. Project funds are disbursed to the District and funds are disbursed to the escrow agent for the refunding.

423 Central Avenue - Northfield, Illinois 60093 - (312) 726-7324

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BERNARDI SECURITIES

MUNICIPAL BOND SPECIALISTS

Ms. Cathy Fallon, Executive Director
Berwyn Park District
Freedom Park Administration Office
3701 Scoville Ave.
Berwyn, Illinois 60402

August 20, 2024

Dear Ms. Fallon:

Bernardi Securities, Inc., acting as Underwriter (the “Underwriter”), anticipates structuring and underwriting General Obligation Limited Tax Park Bonds, Series 2024A, and Taxable General Obligation Refunding Limited Tax Park Bonds, Series 2024B (together, the “Bonds”), on behalf of the Berwyn Park District, Cook County, Illinois (the “Issuer”) for the purpose of (i) financing various park improvements within the District, (ii) advance refunding certain of the District’s General Obligation Limited Tax Park Bonds, Series 2019, and (iii) paying for the costs of issuance associated with the Bonds.

This contract serves as the Underwriter’s authorization to structure and underwrite the Bonds in connection with a public or limited offering of the Bonds. Included in this letter are the disclosures required by Municipal Securities Rulemaking Board (MSRB) Rule G-17 regarding our role, duties and interests as Underwriter of the Bonds.

Your execution of this letter will confirm that Bernardi Securities, Inc. (“Bernardi Securities”) will serve as Underwriter of the Bonds, and will enable us to provide advice with respect to the structure, timing, terms, and other similar matters concerning the Bonds pursuant to the underwriter exclusion under the municipal advisor registration rules of the U.S. Securities and Exchange Commission.

At such time as the Issuer has approved all of the documents and proceedings related to the issuance of the Bonds, the Underwriter will be expected to submit a detailed bond purchase agreement to the Issuer for execution that includes, among other things, final interest rates, dated date, principal maturity dates, interest payment dates, and other closing documents for issuing the Bonds.

All costs of issuance are to be paid from Bond proceeds and, as applicable, other funds. These costs include but are not limited to: legal fees (Issuer’s Counsel, Bond Counsel, Disclosure Counsel and Underwriter’s Counsel), trustee fees, if any, paying agent/bond registrar fees, book-entry setup charges, closing costs, escrow verification fees, if any, escrow agent fees, if any, CUSIP costs, and any rating and bond insurance fees. Bernardi’s underwriting fee will also be paid from a percentage of Bond proceeds, which is the combination of the par amount of the Bonds and premium, if applicable. Based on this understanding, our fee shall not exceed 1.25% of the proceeds of the Bonds.

423 Central Avenue - Northfield, Illinois 60093 - p. 312-726-7324

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As with any Bond issue, your obligation to pay principal and interest will be an obligation that will require you to make these payments no matter what budget constraints you encounter. Furthermore, to the extent that you agree in the Bond issue to rate covenants, additional bond tests or other financial covenants, these may constrain your ability to operate and to issue additional debt and, if you do not comply with these covenants, they can result in a failure to perform with respect to the Bond issue.

If the Bonds are issued as tax-exempt or tax-advantaged obligations, this requires that you comply with various federal tax law requirements and restrictions relating to how you use and invest the proceeds of the Bonds, how you use any facilities constructed or improved with proceeds of the Bonds and other restrictions throughout the term of the Bonds. These requirements and restrictions may constrain how you operate the financed facilities and may preclude you from capitalizing on certain opportunities. Further, violation of these requirements and restrictions can result in a loss of the tax-exempt or tax-advantaged status of the Bonds, and may cause you to become liable to the Internal Revenue Service and to the owners of the Bonds. In addition, in the event of an audit of the Bonds by the IRS, obtaining an independent review of IRS positions with which you legitimately disagree is difficult and may not be practicable.

The designation of Bernardi Securities as underwriter applies solely to this issue. We encourage you to consult with your own legal, accounting, tax, financial and other advisors, as applicable, to the extent you deem appropriate.

MSRB Rule G-17 Disclosures

Certain disclosures relating to the Bonds are required by MSRB Rule G-17 as set forth in MSRB Notice 2019-20 (Nov. 8, 2019). The following MSRB Rule G-17 conflict of interest disclosures are broken into three types including: (1) dealer-specific conflicts of interests disclosures (if applicable); (2) transaction-specific disclosures (if applicable); and (3) standard disclosures.

1. Dealer-Specific Conflicts of Interest Disclosures:

- Bernardi Securities is a full service securities firm and as such Bernardi Securities and its affiliates may from time to time provide brokerage and other services and products to municipalities, other institutions, and individuals, including the Issuer, certain Issuer officials and employees, and potential purchasers of the Bonds. If these services are rendered, Bernardi Securities may receive customary compensation, however, such services are not related to the proposed offering of the Bonds.
- In the ordinary course of fixed income trading business, Bernardi Securities may purchase, sell, or hold a broad array of investments and may actively trade securities and other financial instruments, including the Bonds and other municipal Bonds, for its own account and for the accounts of customers, including its employees and their family members, where Bernardi Securities may receive a mark-up or mark-down. Such investments and trading activities may involve or relate to the offering or other assets, securities and/or instruments of the Issuer and/or persons and entities with relationships with the Issuer.

- Bernardi Securities has not identified any additional potential or actual material conflicts that require disclosure to you. If potential or actual conflicts arise in the future, we will provide you with supplemental disclosures about them.

2. Transaction Specific Disclosures

- *Disclosures Concerning Complex Municipal Securities Financing:*
 - We have not recommended a financing structure to you that may be a “complex municipal securities financing” for purposes of MSRB Rule G-17. However, we have attached a general description of the financial characteristics and security structures of fixed rate municipal bonds, as well as a general description of certain financial risks that are known to us and reasonably foreseeable at this time and that the Issuer should consider before issuing the Bonds.

3. Standard Disclosures

- *Disclosures Concerning the Underwriter’s Role:*
 - MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors.
 - Bernardi Securities will only serve as an underwriter. As Underwriter, our primary role is to purchase the Bonds with a view to distribution in an arm’s length commercial transaction with the Issuer. It is important for you to understand that, in this role, Bernardi Securities has financial and other interests that differ from yours.
 - Unlike a municipal advisor, as an Underwriter, we do not have a fiduciary duty to the Issuer under the federal securities laws and, therefore, are not required by federal law to act in the best interests of the Issuer without regard to our own financial or other interests. At the Issuer’s request, Bernardi Securities may provide incidental services, including advice as to the structure, timing, terms and other matters concerning the issuance of the Bonds. Please note the Bernardi Securities would be providing such services only in its capacity as an Underwriter and not as a municipal advisor to the Issuer.
 - You may choose to engage the services of a municipal advisor with a fiduciary obligation to represent the Issuer’s interest in this transaction.
 - Our duty to purchase the Bonds from you at fair and reasonable prices is balanced with our duty to sell the Bonds to investors at fair and reasonable prices.
 - We will review the Issuer’s official statement for the Bonds in accordance with, and as part of, our responsibilities to investors under federal securities laws, as applied to the facts and circumstances of this transaction. The review of the

official statement by the Underwriter is solely for purposes of satisfying the Underwriter's obligations under the federal securities laws and such review should not be construed by the Issuer as a guarantee of the accuracy or completeness of the information in the Official Statement.

- *Disclosures Concerning Underwriter's Compensation:*
 - Bernardi Securities will be compensated by an underwriting fee, the exact amount of which will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee will be contingent on the closing of the transaction and as set forth above, the amount of the fee will be based on a percentage of the principal amount of the Bonds and premium, if applicable. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since Bernardi Securities may have an incentive to recommend to you a transaction that is unnecessary or to recommend that the size of the transaction is larger than is necessary.

Accompanying this letter is a risk disclosure document describing financial characteristics and security structures of fixed rate municipal bonds as well as a general description of certain financial risks.

If there is any aspect of the foregoing disclosures that requires further clarification, please do not hesitate to contact us. We understand that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the proposed offering.

The Issuer understands the primary contact for this process will be Robert P. Vail.

Please indicate your acknowledgement and acceptance of the foregoing matters and return an executed copy of this letter to us. We look forward to working with you on this transaction.

BERNARDI SECURITIES, INC.

By: 

Name: Robert P. Vail
Title: Senior Vice President

ACCEPTED BY:

By: _____
Its: Executive Director

Berwyn Park District, Cook County, Illinois

General Obligation Limited Tax Park Bonds, Series 2024A
and
Taxable General Obligation Refunding Limited Tax Park Bonds, Series 2024B

August 20, 2024 |

RISK DISCLOSURES PURSUANT TO MSRB RULE G-17

FIXED RATE BONDS (THAT ARE NOT “COMPLEX MUNICIPAL SECURITIES FINANCINGS”)

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds (“*Fixed Rate Bonds*”), as well as a general description of certain financial risks that are known to us and reasonably foreseeable at this time and that you should consider before deciding whether to issue Fixed Rate Bonds. If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to us. In addition, you should consult with your financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

FINANCIAL CHARACTERISTICS

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities, whether for their benefit or as a conduit issuer for a nongovernmental entity. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days

prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

SECURITY

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below. The description below regarding "Security" is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

General Obligation Bonds. "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. All taxable property in the taxing body is subject to the levy of taxes to pay the same without limitation as to rate or amount. The term "limited" tax is used when a limit exists as to the amount of the tax (see below).

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Limited Bonds. Taxing bodies, subject to the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Extension Limitation Law*"), can issue limited bonds. Limited bonds are issued in lieu of general obligation bonds that otherwise have been authorized by applicable law. They are payable from a separate property tax levy that is unlimited as to rate, but the amount of taxes that will be extended to pay the bonds is limited by the Extension Limitation Law. Limited bonds are payable from your debt service extension base (the "*Base*"), which is an amount equal to that portion of the extension for the applicable levy year for the payment of non-referendum bonds (other than alternate bonds or refunding bonds issued to refund bonds initially issued pursuant to referendum), increased each year, beginning with the 2009 levy year, by the lesser of 5% or the percentage in the Consumer Price Index for All Urban Consumers (as defined in the Extension Limitation Law) during the 12-month calendar year preceding the levy year. The Limitation Law further provides that the annual amount of taxes to be extended to pay the limited bonds and all other limited bonds heretofore and hereafter issued by you shall not exceed the Base less the amount extended to pay certain other non-referendum bonds heretofore and hereafter issued by you and bonds issued to refund such bonds.

Limited bonds constitute a debt. In the event of default in required payments of interest or principal, the holders of limited bonds have certain rights under state law to compel you to impose a tax levy (limited as set forth in the previous paragraph).

Alternate Bonds. Section 15 of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), permits you to issue alternate or “double-barrelled” bonds. Alternate bonds are general obligation bonds payable from enterprise revenues or from a revenue source, or both, with your general obligation acting as backup security for the bonds. Once issued, and until paid or defeased, alternate bonds are a general obligation, for the payment of which you pledge your full faith and credit. Such bonds are payable from the levy of ad valorem property taxes upon all taxable property in your taxing body without limitation as to rate or amount. The intent of the Debt Reform Act is for the enterprise revenues or the revenue source to be sufficient to pay the debt service on the alternate bonds so that taxes need not be levied, or, if levied, need not be extended, for such payment.

The Debt Reform Act prescribes several conditions that must be met before alternate bonds may be issued. First, alternate bonds must be issued for a lawful corporate purpose. If issued in lieu of revenue bonds (as described below), then the revenue bonds must have been authorized under applicable law (including satisfying any backdoor referendum requirements) and the alternate bonds must be issued for the purpose for which the revenue bonds were authorized. If issued payable from a revenue source limited in its purposes or applications, then the alternate bonds must be issued only for such limited purposes or applications.

Second, alternate bonds are subject to a backdoor referendum. The issuance of alternate bonds must be submitted to referendum if, within 30 days after publication of the authorizing ordinance and notice of intent to issue the alternate bonds, a petition is filed. The petition must be signed by the greater of (i) 7.5% of your registered voters or (ii) the lesser of 200 of the registered voters or 15% of the registered voters, asking that the issuance of the alternate bonds be submitted to referendum. Backdoor referendum proceedings for revenue bonds and for alternate bonds to be issued in lieu of revenue bonds may be conducted at the same time.

Notwithstanding the previous paragraph, in governmental units with fewer than 500,000 inhabitants that propose to issue alternate bonds payable solely from enterprise revenues, except for alternate bonds that finance or refinance projects concerning public utilities, public streets and roads or public safety facilities and related infrastructure and equipment, if no petition is filed within 45 days of publication of the authorizing ordinance and notice, the alternate bonds may be issued. For purposes of this paragraph, the required number of petitioners for a governmental unit with more than 4,000 registered voters is the lesser of (i) 5% of the registered voters or (ii) 5,000 registered voters and the required number of petitioners for a governmental unit with 4,000 or fewer registered voters is the lesser of (i) 15% of the registered voters or (ii) 200 registered voters.

Third, you must demonstrate that the enterprise revenues are, or that the revenue source is, sufficient to meet the requirements of the Debt Reform Act. If enterprise revenues are pledged as security for the alternate bonds, you must demonstrate that such revenues are sufficient in each year to pay all of the following:

(a) costs of operation and maintenance of the utility or enterprise, excluding depreciation;

(b) debt service on all outstanding revenue bonds payable from such enterprise revenues;

(c) all amounts required to meet any fund or account requirements with respect to such outstanding revenue bonds;

(d) other contractual or tort liability obligations, if any, payable from such enterprise revenues; and

(e) in each year, an amount not less than 1.25 times debt service on all:

(i) outstanding alternate bonds payable from such enterprise revenues; and

(ii) the alternate bonds proposed to be issued.

If one or more revenue sources are pledged as security for the alternate bonds, you must demonstrate that such revenue sources are sufficient in each year to provide not less than 1.25 times (1.10 times if the revenue source is a government revenue source) debt service on all outstanding alternate bonds payable from such revenue source and on the alternate bonds proposed to be issued. You need not meet the test described in this paragraph for the amount of debt service set aside at closing from bond proceeds or other moneys.

The determination of the sufficiency of enterprise revenues or revenue source or sources, as applicable, must be supported by reference to the most recent audit of the governmental unit, which must be for a fiscal year ending not earlier than 18 months previous to the time of issuance of the alternate bonds. If such audit does not adequately show such enterprise revenues or revenue source, as applicable, or if such enterprise revenues or revenue source, as applicable, are shown to be insufficient, then the determination of sufficiency must be supported by the report of an independent accountant or feasibility analyst, the latter having a national reputation for expertise in such matters, who is not otherwise involved in the project being financed or refinanced with the proceeds of the alternate bonds, demonstrating the sufficiency of such revenues and explaining, if appropriate, by what means the revenues will be greater than as shown in the audit.

Alternate bonds may be issued to refund alternate bonds without meeting any of the conditions set forth above if the term of the refunding bonds is not longer than the term of the refunded bonds and that the debt service payable in any year on the refunding bonds does not exceed the debt service payable in such year on the refunded bonds.

Alternate bonds are not regarded or included in any computation of indebtedness for the purpose of any statutory provision or limitation unless taxes, other than a designated revenue source, are extended to pay the bonds. In the event taxes are extended, the amount of alternate bonds then outstanding counts against your debt limit until your audit shows that the alternate bonds have been paid from the pledged enterprise revenues or revenue source for a complete fiscal year.

In the event of default in required payments of interest or principal, the holders of alternate bonds have certain rights under state law to compel you to increase the pledged revenues or have the tax levy extended for such payment.

Debt Certificates. You may issue “debt certificates” to evidence your payment obligation under an installment contract or lease. Your governing body may provide for the treasurer, comptroller, finance officer or other officer of the governing body charged with financial administration to act as counterparty to the installment contract or lease, as nominee-seller or lessor. The installment contract or lease is then executed by your authorized officer and is filed with and executed by the nominee-seller or lessor. As contracts for the acquisition and construction of the project to be financed are executed (the “*Work Contracts*”), the governing body orders those Work Contracts to be filed with the nominee-seller or lessor. The nominee-seller or lessor identifies the Work Contracts to the particular installment contract or lease. Such identification permits the payment of the Work Contracts from the proceeds of the debt certificates.

Debt certificates are paid from your lawfully available funds. You are expected to agree to annually budget/appropriate amounts to pay the principal of and interest on the debt certificates. There is no separate levy available for the purpose of making such payments.

Debt certificates constitute a debt. In the event of default in required payments of interest or principal, the holders of the debt certificates cannot compel you to impose a tax levy, but you have promised the holders of the debt certificates that you will pay the debt certificates and they can proceed to file suit to enforce such promise.

Special Service Area Bonds. When special services are provided to a particular contiguous area within a municipality, in addition to the services generally provided throughout the municipality, a municipality may create a special service area. The cost of the special services may be paid from taxes levied upon the taxable real property within the area, and such taxes may be levied in the special service area at a rate or amount sufficient to produce revenues required to provide the special services.

Prior to the first levy of taxes in the special service area and prior to or within 60 days after the adoption of the ordinance proposing the establishment of the special service area, you are required to hold a public hearing and to publish and mail notice of such hearing. At the public hearing, any interested person may file written objections or give oral statements with respect to the establishment of the special service area and the levy of taxes therein. As a result of the hearing, you may delete areas from the special service area as long as the remaining area is contiguous. After the hearing, an ordinance establishing the special service area must be timely filed with the county recorder and the county clerk.

Bonds secured by the full faith and credit of the special service area territory may be issued for the purpose of providing special services. Such bonds are paid from the levy of taxes unlimited as to rate or amount against the taxable real property in the special service area. The county clerk will annually extend taxes against all of the taxable real property in the area in amounts sufficient to pay the principal and interest on the bonds. Such bonds are exempt from the Extension Limitation Law of the State of Illinois, as amended.

Prior to the issuance of special service area bonds, you must give published and mailed notice and hold a hearing at which any interested person may file written objections, or be heard orally, with respect to the issuance of the bonds. The questions of the creation of the special service area, the levy of a tax on such area and the issuance of special service area bonds may all be considered at the same hearing.

The creation of the special service area, the levy of a tax within the area and the issuance of bonds for the provision of special services to the area are subject to a petition process. If, within 60 days after the public hearing, a petition signed by not less than 51% of the electors residing within the special service area and 51% of the owners of record of land located within the special service area is filed with the municipal clerk objecting to the creation of the special service area, the levy of a tax or the issuance of bonds, then the area may not be created, the tax may not be levied and the bonds may not be issued. If such a petition is filed, the subject matter of the petition may not be proposed relative to any of the signatories within the next two years.

Special service area bonds do not constitute an indebtedness of the municipality, and no exercise of your taxing power may be compelled on behalf of the special service area bondholders other than the ad valorem property taxes to be extended on the taxable real property in the special service area.

Revenue Bonds. “Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. Revenue bonds may, however, be subject to a backdoor referendum. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue bonds (conduit revenue bonds), may be issued by a governmental issuer acting as a conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue bonds commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue bonds normally are paid exclusively from revenues pledged by the obligor. Unless otherwise specified under the terms of the bonds, you are not required to make payments of principal or interest if the obligor defaults.

Tax Increment Financing. Tax increment financing provides a means for municipalities, after the approval of a “redevelopment plan and project,” to redevelop blighted, conservation or industrial park conservation areas. The Tax Increment Allocation Redevelopment Act of the State of Illinois, as amended, allows incremental property taxes to be used to pay certain redevelopment

project costs and to pay debt service with respect to tax increment bonds issued to pay redevelopment project costs. The municipality is authorized to issue tax increment bonds payable from, and secured by, incremental property tax revenues expected to be generated in the redevelopment project area. Incremental property tax revenues are derived from the increase in the current equalized assessed valuation of the real property within the redevelopment project area over and above the certified initial equalized assessed valuation for such redevelopment project area.

Before adopting the necessary ordinances to designate a redevelopment project area, a municipality must hold a public hearing and convene a joint review board to consider the proposal. At the public hearing, any interested person or taxing district may file written objections and may give oral statements with respect to the proposed financing. After the municipality has considered all comments made by the public and the joint review board, it may adopt the necessary ordinances to designate a redevelopment project area.

Tax increment bonds may be secured by the full faith and credit of the municipality. The issuance of general obligation tax increment bonds is subject to a “backdoor,” rather than a direct, referendum. Once a municipality has authorized the issuance of tax increment obligations secured by its full faith and credit, the ordinance authorizing the issuance must be published in a newspaper of general circulation in the municipality. In response, voters may petition to request that the question of issuing obligations using the full faith and credit of the municipality as security to pay for redevelopment project costs be submitted to the electors of the municipality. If, within 30 days after the publication, 10% of the registered voters of the municipality sign such a petition, the question of whether to issue tax increment bonds secured by the municipality’s full faith and credit must be approved by the voters pursuant to referendum. Such bonds are not exempt from the Extension Limitation Law unless first approved at referendum.

Tax increment revenues may also be treated as a “revenue source” and be pledged to the payment of alternate bonds under Section 15 of the Debt Reform Act.

FINANCIAL RISK CONSIDERATIONS

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following (generally, the obligor, rather than the issuer, will bear these risks for conduit revenue bonds):

Issuer Default Risk. You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds or alternate bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings

and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk. Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. If interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required.

Reinvestment Risk. You may have proceeds from the issuance of the bonds available to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage.”

Tax Compliance Risk. The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If tax-exempt bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

Received and read by:

Signature

Cathy Fallon
Executive Director

Date

DATE: 8/20/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Agency Report

Agency Report

- Fall soccer registration is going well we currently have 176 participants registered.
- Summer camp is officially ended, it was a successful summer with positive feedback.
- We will be offering an intro to preschool class this fall, "First Step Twos" we currently have 2 registered.
- Julia Childs: A Living History Portrayal has 21 registered participants.
- Extended travel continues to be popular. There are 3 participants for the Alpine Swiss Villages & Rails, 2 participants for Treasures of Croatia & Slovenia and 3 participants to the Frankenmuth Michigan trip.
- We will be offering a fall garage sale and we currently have 17 participants.
- Fencing has been removed south of the tennis courts at Proksa along Home Ave.

West Suburban Special Recreation Association
July 9, 2024
Park District of Forest Park
7501 Harrison, Forest Park, IL
DRAFT MINUTES

I. Chairperson Ron Malchiodi called the meeting to order at 4:03pm those present included:

Jan Arnold Park District of Oak Park
Jackie Iovinelli, Park District of Forest Park
Ron Malchiodi, Village of Riverside
Jeanmarie Hajer-O'Connor, Village of North
Riverside
Ted Gruber, Village of Elmwood Park

Karen Stille, River Forest Park District
Cathy Fallon, Berwyn Park District
Kelly Diaz, North Berwyn Park District
Annemarie Flaherty, Norridge Park District **remote**
Greg Stanczyk, Veterans Park District

Not in Attendance: EA Park District of Franklin Park, UEA Village of Harwood Heights

Others in Attendance: WSSRA staff: Annie Hart, April Michalski, Marianne Birko, WSSRF, Geri Estvanik

i. Approval of Remote Attendees meeting Qualifying Event: Arnold/Iovinelli motioned to approve Annemarie Flaherty from Norridge Park District to attend remotely, roll call vote resulted in unanimous approval

II. Approval of Agenda Arnold/Iovinelli motioned to approve the agenda. A roll call vote resulted in unanimous approval

III. Approval of the Consent Agenda Arnold/Iovinelli motioned to approve the Consent Agenda including the May 14, 2024, Minutes, May and June Financial reports and Pre-paid Disbursements for June & July 2024. Approval of the School District #84 lease and the new Alternate Representative for the Village of Riverside Megan Siska. Roll call vote showed 10 yes votes and the motion was approved.

IV. No Public Comment

V. Under the Foundation Estvanik reported the Foundation is currently working on the following events:

2024 Fallin For Our Stars Casino Night event that is scheduled for Friday, November 8, 2024 taking place at the Cheney Mansion in Oak Park. We are soliciting donations for the raffle prizes and \$25 and up gift cards for the Star Pull. Anyone wanting to donate items reach out to Marianne Birko at WSSRA, marianneb@wssra.net. Mark your calendars and plan to be there! **2025 Bocce Tournament** The Annual John Lannefeld Memorial Bocce Tournament will be held on Saturday February 1, 2025 at the Elmwood Park Community Recreation Center. **WSSRA hiring assistance** The Foundation is committed to supporting WSSRA in their search for staff for programs and summer day camp. Staff have been invited to present to various parent groups to help get the word out about WSSRA programs and staff support. **WSSRF once again thanks you for your continued support throughout the year!**

VI. Under Committee Reports

A. Finance Committee Chairperson Flaherty/Birko share the committee met June 27th to review discussions of the Village of River Grove interested in participation in WSSRA, Approval of the 2023 Audit and audited carryover. Also discussed the options and impact of the FLSA on WSSRA and budget planning for 2025. Details to be shared later in the agenda.

B. No Other

VII. Unfinished Business

A. Park District of Forest Park Building Updates Iovinelli reported the Park District of Forest Park has moved on and selected Perkins & Will to do the schematics for the possible #20,000 square foot addition to the Roos Center. Iovinelli shared they are closing on the purchase of the last of the parcel of land owned by the Car towing company. The current owner will lease the space for a time.

B. Approval of the 2023 Audit by Lauterbach & Amen Lauterbach & Amen presented the WSSRA 2023 audit, and the summary statement is "The Financial statement for West Suburban Special Recreation Association for the year end of 2023 presents fairly, in all material respects, the respective financial position of WSSRA as of December 31, 2023 in accordance with accounting principles generally accepted in the US". Arnold/Iovinelli motioned to accept the 2023 audit as presented by Lauterbach & Amen. Roll call vote showed 10 yes votes, motion was approved.

C. No Other

VIII. Under New Business

A. **Approval of the Audited Carry-Over** Per the 2023 audit WSSRA has a carryover of \$81,995. as noted on page 18 of the audit. Per the WSSRA Carry over policy 50%;\$40,997.50 goes to the Partner shares and 50%;\$40,997.50 goes to the WSSRA Facility Fund, which is currently at \$563,150. (The ceiling amount for this fund is \$750,000) Arnold/Iovinelli motioned to approve the WSSRA Fund Balance Policy and split the \$81,995 dollars from the 2023 carryover funds; 50% \$40,997.50 goes to the Facility Fund and 50% \$40,997.50 goes back to reduce the partners shares in the 2024 budget. Roll call vote showed 10 yes votes and the motion was approved.

B. **No Other**

IX. Under Correspondence No Comments

X. Under Board Reports

Iovinelli reported the Park District of Forest Park "Where every day is a walk in the Park! "The pool is open, and it is the happening place. Summer camp is going with #50 kids on the wait list weekly. They had outstanding July 4th celebrations and had the opportunity to celebrate their excellent staff this summer. They are making the final preparations for the 16" No Glove Softball Tournament July 25-28. They are looking for volunteers and Iovinelli welcomes all board members to come join in the fun! They are closing the pool on Friday July 12 for the IPRA lifeguard Games. Everyone is invited to join in the fun. Iovinelli expressed a BIG thank you to Oak Park for accommodating Forest Park pool passholders that day! **Stille reported for the River Forest Park District** and they too are having a great summer too due to the quality of the staff they hired. They will be hosting a party in the park on July 18 with food and live music and again in August for their Annual Food Truck Rally on August 24. The Board recently approved the agreement with Dominican for synthetic turf field they will share use of. In September they will host their 2nd Annual Color Run on Saturday September 21 where all proceeds will go to WSSRA! **Gruber reported the Village of Elmwood Park's** July 4th parade was a huge hit with over 60 units including cars, floats, bands and more. Next year they hope to have the "Weiner Mobile" in it! They are getting ready for the Taste of Elmwood Park August 8 – 11 where they expect over 30,000 people to attend. They are currently hosting a very successful summer day camp with 150 kids and 30 on the wait list. Summer Bocce continues to go strong! **Fallon reported the Berwyn Park District's** first Fiesta De Verano was a big success with music, food vendors, artists, dancers including free Salsa dance lessons. All who attended had a great time! Summer continues with full camps and wait lists as well. They are hosting Thursday concerts in the park once a month and will also Co-host the Annual Back to School event with the School District and local PAV YMCA on Sunday August 18 which will feature the free backpack give away! They are also in the final stages of their Master Plan completion. **Diaz reported the North Berwyn Park District's** summer day camp is a huge success with record numbers. They are hosting a Senior Health Workshop "I Health Care", They Also have their Dance & Foam Party coming up and they are making their final preparations for the **Corrida del Mariachi 5k run/walk** on August 17th. Last year they had over 800 runners and they are expecting more this year! They will have a large post party as well this year. **Hajer-O'Connor reported the Village of North Riverside's Recreation Department** finished their largest July 4th Parade in over 20 years with a day full of festivities which started with the parade and finished at the park with fireworks donated by the Riverside Golf Club. They will be hosting the July 18th Concert and Car show and finalizing their Fall plans including the Autumn Fest Chili Cook Off on September 20th. They are currently managing their team severely short staffed. **Stanczyk reported the Veterans Park District** is in the midst of completing their Fall program guide which will be available August 1. They too are hosting a variety of summer events including movies and music in the park and have two more concerts to finish the summer series. They are putting the final touches on their 4-day Softball Tournament starting August 1 – 4. Their Summer Day Camps are going well with registration up by 30 campers and they were able to accommodate the last session of camp. **Arnold reported the Park District of Oak Park** is getting ready to remove the diving well with a 4' fun pool including 2 slides and a daisy chain walk. They will start this project the day the pool closes for the season. Summer Day camps are full! PDOP added some more fun to the community with "Fun Van and touring Bike trailer their Community Outreach program. IT includes a vehicle full of equipment and activities will take to local parks for more community engagement. They once again received a \$100,000 grant to support the CRC's free Afterschool program for 6th – 12th graders. Which includes free Mental Health support. The CRC continues its success with over 6000 paying memberships and 5000 free walking passes in year two. The summer concert and movies series continues in the park, and they are continuing their work on the 5-year Strategic Master plan. The final phase includes discussions with the community about an indoor pool. This will include spontaneous interviews in local coffee shops. The Library and Township will host the Back-to-School event on August 9 which includes a backpack give away. They had 38

submissions in their "Redesign Field Center" competition. They have narrowed the submissions down to three and "Rammed Earth" won! **Flaherty reported the Norridge Park District** is busy making the final preparations for their "Island in the City" festival this weekend. Camps are going great, and they too are hosting music and movies in the park. The Pool Opening is in early August. The BIG news is Flaherty announced she has taken the position to be the Executive Director of the Deerfield Park District. She shared "It has been a pleasure to serve and work with all of the staff at WSSRA and all of you as a Board." Details for her replacement will be decided at Wednesday's Board meeting. **Malchiodi reported the Village of Riverside's** July 3 & 4 festivities are a wrap with great fun and success had by all! It was great to have WSSRA join their July 4th parade! The crowd loved having them there! Camp is going great, and they are busy finalizing details for extended camp. They are now in the final stages of the Strategic Plan with the Social Engagement piece. They will close the summer with the August 17th Kids Triathlon.

XI. **Executive Director's Report Birko Reported**

- A. **IAPD Universal Design article by Mark Trieglaff** Birko was asked by IAPD to assist with authoring an article about Universal Design in Open Spaces. Birko worked with Mark Trieglaff from ACT Services Inc., a consultant whose life's work is helping Park Districts and Municipalities do just that. The article is an overview of the design considerations that should be addressed to successfully complete a Universally Designed project. Look for the article in the next IAPD magazine coming out in late July.
- B. **All things summer** As with all of you, life is busy at WSSRA with "All Things Summer" The first session of summer day camp is almost over, and the second session is about to begin and so far, all is going well! WSSRA continues to hire staff and has filled the camps to capacity. While we removed many participants from the wait list, we still have 18 persons who remain on the wait list and will likely not be added this summer. This is not due to a lack of staffing but a capacity issue. It is too late to add another camp location which adds many logistical challenges. We will plan forward for these increases for next summer.
- C. **NRPA Plans** Birko looks forward to attending the NRPA conference in Atlanta, Georgia October 8-10. She will be staying at an Air B & B and will save about \$250 as a result.
- D. **Partner Annual presentations** Birko continues to present to the WSSRA partner boards and most recently presented to the Park District of Oak Park, Berwyn Park District, the Village of Riverside, Village of Harwood Heights, and will be presenting to the Park District of Franklin Park in August. Let me know a date that works for you.
- E. **Fair Labor Standards Act Updates** The changes to the Fair Labor Standards are significant and are being reviewed by staff and the Finance Committee. The proposed increases are currently being challenged in the courts and if past history is a guide the increase will be less than what is proposed. WSSRA currently meets the threshold of \$43,000 for the July 1 deadline. WSSRA will continue to work with the Finance Committee and monitor the rulings as we plan forward for the 2025 fiscal year.

F. Staff Report: April Michalski, Superintendent of Recreation reported

1. **Programs** Summer programs are going well. We are offering a new pickleball program in collaboration with the Tennis and Fitness Centre in Oak Park and have 13 participants registered. Staff are working on Fall brochure copy, which is scheduled to go to print on Friday, July 19.
2. **Special Olympics**
 - i. **Bobcats Volleyball** season is underway; we have 2 teams with 21 athletes participating.
 - ii. **Tennis** WSSRA offered a new tennis skills program this past season, and our team is competing in the Special Olympics Tennis Skills Competition on July 10 at Lincoln-Way Community High School in New Lenox. Gold medal winners will advance to the state competition in August.
 - iii. **Bowling** The Special Olympics Regional Bowling Tournament will be held on Saturday, July 27 at Stardust Bowl in Addison. We have 16 athletes competing. Gold medal winners will advance to the state bowling tournament in December.
 - iv. **Golf** We have 15 golf athletes competing in the Special Olympics Golf Skills Competition on July 31 at Springbrook Golf course in Naperville. Gold medal winners will advance to the state games in September.
3. **Day Camp** We are wrapping up our first session of camp and all has gone well. Session two runs July 8-July 26. We have made good progress with our waitlist; we currently have 102 participants in Day Camp and 26 participants in Community Cruisers. There are 18 participants on the waitlist for camp and 1 participant on the waitlist for Community Cruisers. At this point we are not able to add to the second session because our camps are at capacity.

4. **Hiring Updates** We had a large pool of applicants applying throughout the month of June. At this point, we are not hiring additional staff for summer and are beginning to hire for the fall season.
5. **WSSRA is hiring a full-time Staff Manager to join our team. Our current Staff Manager, Maria Losselyoung, resigned from her position effective July 26. Maria accepted a teaching position. Please see the attached flyer and pass it along to anyone you think might be interested.**
6. **Inclusion** We are currently supporting 83 participants in 254 inclusive programs. We hired 6 new Inclusions Aides to begin this month. Our inclusion team has been busy conducting site visits, checking in with staff and providing staff with visual aids and sensory supplies. If you have any questions regarding inclusion, reach out to Chris Strum at chriss@wssra.net.
7. **Special Events**
 - i. **Fourth of July Parades** WSSRA is excited to participate in the Village of Oak Park, the Village of North Riverside, and the Village of Riverside's annual parades on July 4.
 - ii. **TR Softball Tournament** WSSRA is hosting 11 teams in the TR Softball Tournament on July 14 at Veteran's Park in North Riverside. We are looking for volunteers to assist with score keeping. For more information about volunteering, contact Maria Losselyoung at marial@wssra.net.
 - iii. **Splish Splash Summer Bash** WSSRA's annual pool party will be held on Wednesday, July 17 at the Forest Park Aquatic Center from 6:30-9:00pm. The event will feature our Wacky Quacy Duck Splash, ducks can be purchased online at wssra.net.
 - iv. **Family Swim**-WSSRA is hosting a family swim at Rehm Pool in Oak Park on Sunday, July 21 from 9:30-11:00am.

G. Staff Report: Annie Hart, Superintendent of Business reported

1. **Transportation** In August WSSRA will begin the process of replacing the 2011 WSSRA Minivan. We are currently in talks with our Foundation to use the raised funds to support the purchase of this new vehicle. Our Transportation Specialist, Jacob Kell, will start the process in August after Day Camp has ended. Our Marketing Manager is currently working to design the wrap for our newest leased minivan.
2. **IMRF** Hart took the two-part IMRF Authorized Agent training in hopes of learning a bit more about their new website. There was barely any mention of the new site. Nonetheless, it was a good refresher and is most helpful as we continue to navigate the new system.
3. **No Other**

XII. **Closed Session None**

XIII. **Adjournment** *lovinelli/Gruber motioned to adjourn the meeting at 4:58pm. The motion was approved unanimously.*

Respectfully submitted,

*Marianne Birko, Executive Director
mb/July 24 DRAFT minutes*

DATE: 08/20/2024
TO: The Board of Commissioners
FROM: Cathy Fallon, Executive Director
RE: Unfinished Business

- Attached is the resolution for the OSLAD grant.

**OSLAD Grant Program
Resolution of Authorization**

Form OS/DOC-3

Applicant (Sponsor) Legal Name: Berwyn Park District

Project Title: Proska Park

The Berwyn Park District (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Berwyn Park District (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Berwyn Park District (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Berwyn Park District (Sponsor) on the 20 day of August (month), 2024 (year)

Cathy Fallon, Executive Director

Name (printed / typed)

Attested by: _____

Signature

Date: 8/20/2024

President, Board of Commissioners

Title