

Committee Meeting Minutes  
Berwyn Park District  
September 3<sup>rd</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, and Zachary Taylor.  
Mario Manfredini-absent.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks and Facilities), and Nicole Collier (Superintendent of Recreation).

**Agenda:** A motion made by Kostelny, seconded by Taylor to approve the agenda as presented. Motion unanimously carried.

**Public Comments:**

Jose Pagaza, Ignacio Perez, Jose, Maria Mendoza, Miguel Ochoa, 2 additional people did not say their name: came in support of a previous employee. They made a request for the employee to be rehired.

**Correspondence:** There were four emails given to the board regarding support of a previous employee. They made a request for the employee to be rehired.

Matt Olson – would like something to be done about the ponds at Proksa Park. Director Fallon responded to invite him to the OSLAD grant open house community meeting on Sept 9<sup>th</sup> to voice his opinion.

**Financial Report:** accounts payable- checks are being signed by the commissioners. The Bina Hearing for the bonds is September 17, 2024. An ad for the hearing was placed in the newspaper by Bernardi Securities. A copy of the ad was included in the packet. A draft of the 2025 budget was included in the packet. Director Fallon will go over specific details of the budget at the September 17<sup>th</sup>, 2024, meeting.

**Policy and Personnel:** The draft Board Policy Manual was included in the packet. Sections that were pre-approved will be included in the final draft. The goal is to have the manual finalized and approved before the Spring election.

**Recreation:** report included in the packet. The design of the Brewfest t-shirts is included in the packet. Currently we have 7 confirmed vendors. There are 34 registered sellers for the garage sale on September 14.

**Parks and Facilities:** report in packet. The report shows both completed and upcoming projects. Updates: The fencing south of the tennis courts has been removed. Commissioner Espinoza expressed concerns of the fence being taken down. She stated that the general public are helping themselves to the items being grown in the garden plots.

**Technology Update:** CDS Technologies is coming to do a walk-through of the buildings to set a schedule of the IT cleanup.

**Other Business:**

**Master Plan:** Hitchcock Design is updating the Master plan to reflect the changes discussed at the presentation. OSLAD grant-ad was placed in the Lawndale Newspaper regarding the public community open meeting for the OSLAD grant. A copy of the ad was included in the packet. The public meeting is September 9<sup>th</sup>, 2024, at 6pm. Hitchcock is looking for feedback on the amenities the district would like to include in the OSLAD grant for Proksa. The commissioners had another discussion about the proposed amenities. Commissioner Espinoza and Commissioner Kostelny are leaning towards fitness stations. They would like to have a health and fitness component. Commissioner Taylor agrees on the fitness component. He believes restructuring the Disc Golf fills the fitness need.

**Government Efficiency Committee:** the last meeting is September 3<sup>rd</sup>.

A motion was made by Kostelny, seconded by Espinoza to close the open session of the committee meeting and go into the Government Efficiency Committee meeting at 5:59. Motion unanimously carried.

A motion was made by Kostelny, seconded by Brock to reopen the open session of the committee meeting at 6:40pm.

A motion was made by Kostelny, seconded by Brock to close the open session and go into closed Executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- absent, and Taylor- aye. Motion carried.

A motion was made by Kostelny, seconded by Espinoza to come out of closed session and reopen open session at 7:50pm. Motion unanimously carried.

No further action is needed.

**Commissioners' Comments:** no additional comments

**Adjournment:** A motion was made by Kostelny, seconded by Espinoza to adjourn at 7:51pm. Motion unanimously carried.

Attested to by:



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President: Brian Brock

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Recording Secretary: Cynthia Hayes