

Minutes of Monthly Board Meeting
Berwyn Park District
September 17th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:00pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Guests: Robert Vail from Bernardi Securities

Agenda: A motion made by Kostelny, seconded by Manfredini to approve the agenda. Motion unanimously approved.

Minutes: A motion made by Kostelny, seconded by Espinoza to approve the minutes from the August 20th, 2024, Board Meeting and the September 3rd, 2024, Committee Meeting. Motion unanimously carried.

Public Comments: Letty Garcia commented on the number of parents that asked for refunds on the soccer program. She wanted to know what was going on with the program. Director Fallon replied- Coach Gabriel and Coach Jessie are running the program days and times are continuing as is. Matt Olson commented -the signage at Brewfest was amazing.

Correspondence: Director Fallon read an email to the board -the person complimented the program "Parents Night Out" and the staff that worked the program.

BINA Hearing: The hearing was called to order at 6:08pm. No public comments. Hearing concluded at 6:11pm.

Robert Vail gave a Bond financing update. The bond ordinance needs to be voted on at the October 15th, 2024, board meeting. November 19th -sell bonds lock in interest rate. December 5th- closing date, funds will be dispersed. 90% of the funds need to be spent within the first 3 years. 5% of the funds need to be spent in the first 6 months.

Financial Report: A motion was made by Taylor, seconded by Manfredini to approve September's payables \$114,793.66 and August's payroll \$131,135.45 for a total of \$245,929.11. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet.

The board approved Hayes to purchase a \$100,000, one-year CD through PMA Financials. The preliminary 2025 health rates were included in the packet. The board will need to approve the selection at the October 1st committee meeting.

Executive Director Report- discussed the time frame for the discussions, hearing, and approval of the 2025 budget. The budget hearing will be on November 5th at 4:30pm at the Freedom Admin Building. A legal notice was posted in the Lawndale newspaper and on our website.

Agency Report: The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments. Director Fallon has completed the application process for 2 grants: the

OSLAD through the Department of Natural Resources and the Tree Equity Grant from Morton Arboretum. The DCEO grants from the state are still in process.

West Suburban Special Recreation Association (WSSRA): minutes from the July 9th, 2024, meeting is included in the packet

Unfinished Business: The board policy manual will be discussed at the committee meeting in October.

New Business: none.

Master Plan: Hitchcock is working on the final copy.

Commissioners' Comments: Commissioner Espinoza would like to see the final numbers from Brewfest. People were still complaining about the plastic cup usage during Brewfest. Is there a better option for next year?

Executive Session: not needed.

Meeting Dates: October 1st, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.
October 15th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Kostelny, seconded by Manfredini to adjourn at 7:15pm. Motion unanimously carried.

Attested to by:



President: Brian Brock

Recording Secretary: Cynthia Hayes