

Committee Meeting Minutes
Berwyn Park District
August 6th, 2024, at 4:30pm
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:36pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Mario Manfredini, and Zachary Taylor.

Gretchen Kostelny-attended via phone.

Ana Espinoza-absent.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), and Nicole Collier (Superintendent of Recreation).

A motion was made by Manfredini, seconded by Taylor to all Kostelny attend via phone. Motion carried.

Agenda: A motion made by Manfredini seconded by Taylor to approve the agenda as presented. Motion unanimously carried.

Public Comments: none

Correspondence: none

Financial Report: accounts payable- checks are being signed by the commissioners. Included in the packet is the timeline for the acquisition of the bonds and the steps that will need to be taken. Also included is a letter from Miller Canfield, the bond attorneys.

Policy and Personnel: Board Policy Manual-the manual is broken down into four sections; Governance, Board Meetings, Financial Policies and Procedures, and Facility Guidelines and Procedures. Included in the packet is section B of Governance. The first two parts of this document were discussed. The rest of the section will be discussed at the next meeting.

Recreation: report included in the packet. Some of the highlights- 15 vendors signed up to participate in our Back-to-School event. Ninety-eight tickets have been sold for Brewfest. Currently, 118 children are signed up for Fall soccer. Little Ninjas and Tinkergarten continue to grow in popularity. Marketing stats are included in the report.

Parks and Facilities: report in packet. The report shows both completed and upcoming projects. Updates: The water fountains are on at Proksa Park. There are no more leaks. Serenity Park- a quote from Berwyn Western to address the leak is about \$10,000-\$12,000. Unfortunately, the estimate could increase once the concrete is broken up and the leak can be evaluated more thoroughly. The board suggested that Berwyn Public Works evaluate the leak. The water being capped permanently at the park was discussed as well.

Technology Update: Paperwork has been signed to move forward with the IT cleanup at Proksa, Freedom and Sunshine. New computers for the staff will be the next project.

Other Business: Director Fallon and the board would like to apply for an OSLAD grant for the renovation of the Children's playground and pond restructuring. Hitchcock Designs will help with applying for the OSLAD grant. The board suggested that Hitchcock comes to the Back-to School event for community engagement.

Master Plan: Hitchcock will present the Master Plan at the August 20th meeting.

Government Efficiency Committee: the last meeting is September 3rd.

Commissioners' Comments: Commissioner Manfredini regrettably informed the board of the passing of former employee Lisa Dvorak. August 8th -memorial and August 9th-funeral. Flowers will be sent.

Adjournment: A motion was made by Manfredini, seconded by Taylor to adjourn at 5:40pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes