

Minutes of Monthly Board Meeting
Berwyn Park District
August 20th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:00pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Manfredini, seconded by Espinoza to approve the agenda. Motion unanimously approved.

Minutes: A motion made by Kostelny, seconded by Manfredini to approve the minutes from the July 16th, 2024, Board Meeting and the August 6th, 2024, Committee Meeting. Motion unanimously carried.

Public Comments: none.

Master Plan Presentation: Hitchcock Designs gave a presentation on the Master Plan. They went over the different phases. Results of surveys and community engagement are in the report. Hitchcock assessed our parks and buildings and what each park and facility are used for. Demographics were reviewed. National Amenities verses the district's amenities were discussed.

Correspondence: none.

Financial Report: A motion was made by Brock, seconded by Taylor to approve August's payables \$62,870.63 and July's payroll \$94,781.41 for a total of \$157,652.04. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet.

Executive Director Report- included in the packet is an updated timeline for the acquisition of the bonds and the steps that need to be taken. Also included is the engagement letter and Risk Disclosure information from Bernardi Securities. A motion was made by Taylor, seconded by Manfredini, to approve the engagement of Bernardi Securities. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Hayes would like to invest \$100,000 into a 6-month CD. Commissioner Taylor would like a longer CD term. Commissioners are ok with \$100,000 for either a 6-month term or one year term depending on the interest rates.

Agency Report: The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments.

West Suburban Special Recreation Association (WSSRA): minutes from the July 9th, 2024, meeting are included in the packet

Unfinished Business: Director Fallon and the commissioners discussed the OSLAD grant application and procedures. The amenities the district agreed upon for the Proksa Park renovation are the replacement

of the playground, reconstruction of the asphalt paths, a picnic shelter, game tables, and the renovation of the disc golf area. A motion was made by Brock, seconded by Manfredini, to approve the OSLAD Grant Program Resolution of Authorization. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

New Business: Director Fallon and Commissioner Brock have a meeting with Mayor Lovero concerning rentals in the park and policing in the parks on Monday, August 26th.

Master Plan: Hitchcock presented the plan.

Government Efficiency Committee: nothing to report. The next meeting is September 3rd, 2024.

Commissioners' Comments: Commissioner Espinoza asked about the DCEO grants. Director Fallon updated the board – the state has stopped any payments on the grants until the new budget for the state is approved. Should resume grant work in September. Commissioner Taylor and Commissioner Brock both commented on how good Proksa Park and Mraz Park look.

Executive Session: not needed.

Meeting Dates: September 3rd, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.
August 20th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Manfredini, seconded by Brock to adjourn at 8:25pm. Motion unanimously carried.

Attested to by:



President: Brian Brock

Recording Secretary: Cynthia Hayes