

Minutes of Monthly Board Meeting
Berwyn Park District
June 18th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:04pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Agenda: A motion made by Manfredini, seconded by Espinoza to approve the agenda. Motion unanimously approved.

Minutes: A motion made by Kostelny, seconded by Manfredini to approve the minutes from the May 21st, 2024, Board Meeting and June 4th, 2024, Committee Meeting. Motion unanimously carried.

Public Comments: none.

Correspondence: none.

Financial Report: A motion was made by Taylor, seconded by Kostelny to approve June's payables \$138,228.48 and May's payroll \$76,113.91 for a total of \$214,342.39. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet. A motion was made by Manfredini, seconded by Taylor to authorize Hayes to purchase a 6-month CD through PMA Financial Services. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Executive Director Report- included in the report is information from Bernardi Securities regarding referendum and bond financing for the agency. Fallon presented the report to the board. The commissioners requested that a representative from Bernardi come to a meeting to discuss further.

Agency Report: The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments. Movie Night was rescheduled to June 19th due to the weather. Parks- 3 pond companies have declined our pond project. Still contacting companies. One leak at Proksa Park has been repaired. There are still 2 more that are being worked on. We are going to have a landscape company start cutting grass at Proksa Park and Freedom Park. Fallon updated the board on the grants from the state.

West Suburban Special Recreation Association (WSSRA): email of updates included in packet.

Unfinished Business: Property at 2832 Lombard- this property was offered as a donation to the agency if we could expedite the agency taking over the party wagon rentals. Director Fallon is working with the agency's lawyer for the legalities of the party wagon rentals since we do not own the wagons. The board agrees that the park district will not be able to participate in the party wagon rentals due to the restrictions of the grant.

A motion was made by Kostelny, seconded by Taylor to approve ordinance number 2024-604 Property Surplus and destruction. Motion unanimously carried.

New Business: Director Fallon provided the board with job definitions for the Commissioner's job titles. They would like to see changes under the treasurer's description. They want the language to be changed to Superintendent of Finance or Executive level of staff.

Master Plan: Hitchcock will come to the Fiesta de Verano event for additional community engagement.

Government Efficiency Committee: nothing to report.

Commissioners' Comments: Commissioner Taylor likes the basketball camp program and the parents' meeting for summer camp.

Executive Session: not needed.


Meeting Dates: July 2nd, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm. July 16th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Kostelny, seconded by Brock to adjourn at 7:40pm. Motion unanimously carried.

Attested to by:



President: Brian Brock



Recording Secretary: Cynthia Hayes