

Committee Meeting Minutes  
Berwyn Park District  
May 7<sup>th</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:30pm by Vice- President Ana Espinoza.

Commissioners in attendance: Ana Espinoza, Mario Manfredini, and Zachary Taylor.

Brian Brock and Gretchen Kostelny-absent.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), and John Roberts (Superintendent of Parks and Facilities)

**Agenda:** A motion made by Manfredini seconded by Taylor to approve the agenda as presented. Motion unanimously carried.

**Public Comments:** none

**Correspondence:** none

**Financial Report:** accounts payable- checks are being signed by the commissioners. Included in the packet is information regarding referendums as requested by the commissioners. Attorney Mike Roth has alternative financing options for the board to consider. Director Fallon will work with Attorney Roth for additional information. The park district is also working with Lauterbach and Amen for a financial review of the agency. The updated GL report is included in the packet.

**Policy and Personnel:** Fair Labor Standards Act- The Department of Labor has approved changes to the federal overtime rule. Beginning July 1, 2024, an employee needs to make a minimum of \$43,888 to be considered non-exempt from overtime. As of January 1, 2025, the salary requirement will be \$58,656.

**Recreation:** report included in packet. Highlights of Athletics, General Recreation, Marketing and Special Events were mentioned. The Touch-a Truck Event is on May 15<sup>th</sup> from 4pm-6:30pm.

**Parks and Facilities:** report in packet. The report shows both completed and upcoming projects. The chart shows the status of each project and completion dates. Tree removal quotes from 3 different companies are included in the packet. Commissioner Taylor wants Director Fallon to reach out to the Morton Arboretum for tree pruning grants. The fencing at Proksa Park cannot be removed until an electrical box for the tennis court lights is relocated.

**Technology Update:** Waiting for quotes on the technology clean-up for each of the buildings.

**Other Business:** Property Surplus-in the packet is an ordinance and pictures of the items to be declared surplus. A motion was made by Taylor, seconded by Manfredini to approve Ordinance No. 2024-507 declaring certain park district personal property as surplus and authorizing disposal. Motion unanimously carried. The 2832 Lombard property is \$7500 plus legal fees. A formal vote will be taken at the May meeting if the park district should proceed with the purchase of this property.

**New Business:** The Berwyn Development Corporation (BDC) acquired property at 2832 Lombard Rd. They asked if the park district would be interested in purchasing this property. A motion was made by Brock, seconded by Manfredini to allow Director Fallon enter into negotiation of the Lombard property. Motion unanimously carried. Director Fallon met with the Superintendent of School District #100, Mary Havis, about space and needs for the future of the park and school district. Director Fallon met with Mayor Lovero, the Director Joe Vallez of the North Berwyn Park District, and Director Tony Martinucci of the Berwyn Rec Center in regard to the future of the pool located at 31<sup>st</sup> and East Ave, the old Bounce Facility on Grove Ave. and a Soccer Field at Baseball Alley. The City would like to form a partnership with both park districts for renovations. No formal plan was presented. Director Fallon will attend meetings to obtain more information.

**Master Plan:** Hitchcock is waiting on 50 more statistically valid surveys.

**Government Efficiency Committee:** no report.

**Commissioners' Comments:** The commissioners congratulated Director Fallon on her one-year anniversary with the park district.

Meeting Dates: April 2<sup>nd</sup>, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm. April 16<sup>th</sup>, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

**Adjournment:** A motion was made by Kostelny, seconded by Taylor to adjourn at 7:23pm. Motion unanimously carried.

Attested to by:

  
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President: Brian Brock

  
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Recording Secretary: Cynthia Hayes