

Committee Meeting Minutes  
Berwyn Park District  
April 2<sup>nd</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:33pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, and Mario Manfredini. Gretchen Kostelny attended via phone. Zachary Taylor arrived at 4:58pm.

A motion was made by Espinoza, seconded by Manfredini to allow Kostelny to attend via phone. Motion unanimously carried.

Staff in attendance: Cathy Fallon (Executive Director), Nicole Collier (Superintendent of Recreation), and Cindy Hayes (Superintendent of Finance and HR).

**Agenda:** A motion made by Manfredini seconded by Espinoza to approve the agenda as presented. Motion unanimously carried.

**Public Comments:** none

**Correspondence:** IAPD membership cards were given to the commissioners.

**Financial Report:** accounts payable- checks are being signed by the commissioners. Director Fallon shared the four-year capital plan that staff has been working on. Items were listed in the year of start with estimated costs. The capital plan does not include any improvements for Liberty. Williams Architect is going to complete a deeper analysis of the building and assess needs and costs. A capital bank account was opened at First American Bank in Riverside.

**Policy and Personnel:** nothing to report.

**Recreation:** report included in packet. Highlights of Athletics, General Recreation, Marketing and Special Events were mentioned. We have a new customer service rep, Elizabeth De La Torre.

Commissioner Taylor arrived at 4:58pm.

**Parks and Facilities:** report in packet. The report shows both completed and upcoming projects. The chart shows the status of each project and completion dates. Update- the slide at Proksa was installed that day. The cement around the footings is curing. It will be ready to go by the weekend. A social media post will be made informing the public. Included in the packet are 3 quotes for tree trimming and stump removal. Commissioner Taylor asked for one more quote. He would also like to see a cover sheet that includes details of the work asked for in the quote, and the list of companies that were contacted quotes.

**Technology Update:** Waiting for quotes on the technology clean-up for each of the buildings.

**Other Business:** President Brock and Director Fallon met with Mayor Lovero regarding the leases the district has with the city for some of the parks. The District's attorney Mike Roth is working on updating

these contracts. The BDC has acquired the property at 2832 Lombard for \$7500. To turn this section into a park would require the District to purchase 2 more adjacent properties. Currently, property adjacent to this is not for sale. Due to the HVAC system not working property at Liberty, programming and events have been shuffled to other locations for the summer.

**Master Plan:** Director Fallon updated the board on the progress of the master plan. We have met the goal of 300 statistically valid surveys. We are setting up dates with Hitchcock for some additional community engagement feedback. Completion of the master plan is expected for June, but this might need to be adjusted due to the dates of the community engagement meetings.

**Government Efficiency Committee:** no updates.

**Commissioners' Comments:**

**Adjournment:** A motion was made by Manfredini, seconded by Taylor to adjourn at 6:06pm. Motion unanimously carried.

Attested to by:



President: Brian Brock



Recording Secretary: Cynthia Hayes