

Committee Meeting Minutes  
Berwyn Park District  
March 5<sup>th</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Gretchen Kostelny, and Mario Manfredini. Zachary Taylor arrived at 4:56pm.

Staff in attendance: Cathy Fallon (Executive Director), Nicole Collier (Superintendent of Recreation), Cindy Hayes (Superintendent of Finance and HR), and John Roberts (Superintendent of Parks).

**Agenda:** A motion made by Manfredini seconded by Kostelny to approve the agenda as presented. Motion unanimously carried.

**Public Comments:** none

**Correspondence:** none

**Financial Report:** accounts payable- checks are being signed by the commissioners.

**Policy and Personnel:** Paid Leave for All Workers Act: Several Park Districts in Cook County have been lobbying to have the Act amended. The amendment was deferred to the March 13<sup>th</sup> Legislation and Intergovernmental Relations Committee Meeting. President Brock stated they are still reviewing the Board Policy Manual.

**Recreation:** report included in packet. Athletics: 58 kids registered for spring soccer. Disc Golf for beginners is a new program for the spring. The active adults' programs are doing well. The Italy trip has 16 people signed up. The Friday Frenzy has up to 5 participants. Candle Making has 15 participants. Social Media data is included in the report.

**Building and Grounds:** report in packet. The report shows both completed and upcoming projects. The chart shows the status of each project and completion dates.

**Technology Update:** Director Fallon updated the board. A meeting with CDS Technologies is on March 6<sup>th</sup> for discussion and of purchasing and implementation of new hardware for the district.

**Other Business:** The affiliates have completely paid their 2023 balances. New contracts will be issued to them to sign. Party Wagons: currently working with PDRMA to develop rental forms, policies and procedures. The rental of these wagons will follow the picnic rental season- May- October. Employees are not allowed to drop off the wagons on private property. Stage Trailers: the recommendation is not to accept the stage trailers from the Berwyn Development Company. The staff is working on a capital plan list to present to the board.

Commissioner Taylor arrived at 4:56pm.

**Master Plan:** Director Fallon updated the board on the progress of the master plan. Staff has a meeting with Hitchcock on March 7<sup>th</sup>. Director Fallon will update the board at the next meeting.

**Government Efficiency Committee:** The first meeting is at 6pm, March 5<sup>th</sup>.

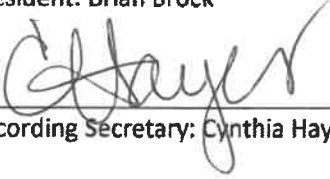
**Commissioners' Comments:** At the May board meeting, the board will vote on new officers. Commissioners inquired about having additional committee meetings outside of the first Tuesday of the month committee meeting. Commissioners would like more communication with the public about what the district is doing. Possibly using QR codes.

**Adjournment:** A motion was made by Kostelny, seconded by Manfredini to adjourn at 5:58pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

  
Recording Secretary: Cynthia Hayes