

Minutes of Monthly Board Meeting
Berwyn Park District
February 20th, 2024, at 6pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:02pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, and Zachary Taylor. Mario Manfredini attended via phone.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

A motion was made by Taylor, seconded by Espinoza to allow Manfredini to attend via phone.

Agenda: A motion made by Kostelny, seconded by Espinoza to approve the agenda. Motion unanimously approved.

Minutes: A motion made by Manfredini, seconded by Kostelny to approve the minutes from the January 16th, 2024, Board Meeting and February 6th, 2024, Committee Meeting. Motion unanimously approved.

Public Comments: no comments.

Correspondence: no correspondence.

Financial Report: The total investments as of January 31st, 2024, are \$1,234,264.53. A motion was made by Kostelny, seconded by Manfredini to approve February's payables \$105,301.17 and January's payroll \$64,556.25 for a total of \$169,857.42. Roll call: Brock- aye, Espinoza- aye, Kostelny-Aye, Manfredini-Aye, and Taylor- aye. Motion carried. Scholarship report is included in the packet.

Agency Report: The report is in the packet. Disc Golf renovations on hole 5. Added mulch to the muddy areas, aerated, seeded and covered with a straw blanket for protection. Additionally aerated and seeded a couple of spots at Proksa. Removal of a broken aluminum bench at Hessler.

We have hired an additional full-time employee for the parks department. Jessie Ramirez began February 12, and has hit the ground running.

The Park District is working with the arboretum to acquire more trees to fulfill our Urban Tree Management requirements. We are working for either an Arbor Day event or a similar event to last fall. When we receive confirmation from the Morton Arboretum, we will inform the Board and reach out to community partners and the public.

Corrugated tree guards have been added to the trees planted in the fall at Proksa.

Due to the mild weather the Parks department has been able to do some early cleanup in the parks.

Repairs have been made to broken fences at Proksa and Liberty.

Consistently completed inspections on facilities, parks, and vehicles. Completed the repairs internally within the agency's capabilities. Documented what could not be corrected and hired contractors if necessary.

Book & Bites has 8 kids signed up. Tiny Tots has been running for 2 weeks with 6 kids in each class.

Friday Frenzy- NEW class starting in March -4 participants currently signed up. Italy trip- has 13 signed up. Let's Eat Out - Greek Island has 7 signed up.

Spring soccer registration opened on 2/5 - we have 31 kids signed up so far. Chris Lee will be teaching a Disc Golf class for beginners in April.

West Suburban Special Recreation Association (WSSRA): There was no January meeting. Updates from Director Marianne Birko are included in the packet.

Unfinished Business: Attorney Mike Roth is looking into the Paid Leave for Workers Act. Wording for the tree memorial plaque for Gerald Sebesta was discussed.

New Business: Party Wagons- Director Fallon has been working with PDRMA to create safety policies and procedures for the party wagons. The Berwyn Development Company is requesting the park district to manage an APEX Stage Trailer. Director Fallon is reaching out to other agencies that have a similar trailer to this.

Master Plan: Staff will meet with Hitchcock on March 5th.

Government Efficiency Committee: Kostelny reported that the committee members are in the process of committing to the schedule.


Commissioners' Comments: no comments

Meeting Dates: March 5th, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm. March 19th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Kostelny, seconded by Manfredini to adjourn at 6:55pm. Motion unanimously carried.

Attested to by:

President: Brian Brock



Recording Secretary: Cynthia Hayes