

Committee Meeting Minutes  
Berwyn Park District  
November 5<sup>th</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by Vice President Ana Espinoza.

Commissioners in attendance: Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.  
Absent: Brian Brock

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks and Facilities), and Nicole Collier (Superintendent of Recreation).

**Agenda:** A motion made by Manfredini, seconded by Kostelny to approve the agenda as presented. Motion unanimously carried.

**Public Comments:** none.

**Correspondence:** Directo Fall met with Mayor Lovero to open the door for future collaborations.

**Financial Report:** accounts payable- checks are being signed by the commissioners. A policy regarding audit postings with Electronic Municipal Market Access System (EMMA) and the Municipal Securities Rulemaking Board is required on an annual basis (MSRB) after the bond issuance was reviewed by the board. This will be approved at the November 19<sup>th</sup> board meeting.

**Policy and Personnel:** Commissioners are still reviewing the board policy manual. They hope to have edits made by the next committee meeting.

**Recreation:** report included in the packet. Director Fallon discussed enrollments on the various programs and events.

**Parks and Facilities:** report in packet. Director Fallon went over completed and upcoming projects. The fountains are being turned off and winterized for the season. The tree catalog has been updated. The Santa boxes will be set up over the next few weeks.

**Technology Update:** CDS Technologies has finished the cleanup in the three buildings. Staff will be receiving new computers over the next few weeks.

**Other Business:** the district is the recipient of the \$28,250 from the Morton Arboretum. Work cannot begin until all the grant documents have been signed. Work is anticipated to start in the first quarter of 2025. Director Fallon and Superintendent Hayes will be attending the Legal Symposium presented by IAPD on November 7<sup>th</sup>.

**Master Plan:** The final draft of the Master Plan will be presented for approval at the November 19<sup>th</sup> board meeting.

**Commissioners' Comments:** Commissioner Espinoza asked for an update on the DCEO grants. Director Fallon updated the board on some of the challenges that we have had. There have been multiple changes of grant managers from the state. Commissioner Kostelny is interested in attending the 2025 IPRA/IAPD conference in January.

**Adjournment:** A motion was made by Manfredini, seconded by Kostelny to adjourn at 4:59 pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

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Recording Secretary: Cynthia Hayes

Budget Hearing Minutes  
Berwyn Park District  
November 5<sup>th</sup>, 2024, at 4:30pm  
Freedom Administration Building

The budget hearing of the Berwyn Park District Board of Commissioners was called to order at 4:34pm by Vice President Ana Espinoza.

Commissioners in attendance: Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor  
Absent: Brian Brock

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR). Nicole Collier (Superintendent of Recreation), John Roberts (Superintendent of Parks and Facilities)

No one from the public attended.

There have been no correspondence, emails, or questions from the public on the budget that was presented.

**Adjournment:** A motion was made by Kostelny, seconded by Taylor to adjourn at 4:35pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

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Recording Secretary: Cynthia Hayes