

Minutes of Monthly Board Meeting  
Berwyn Park District  
October 15<sup>th</sup>, 2024, at 6pm  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 6:06pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Guests: Lacey Lawrence from Hitchcock Designs.

**Agenda:** A motion made by Kostelny, seconded by Manfredini to approve the amended agenda, which includes approval of Committee and Board meeting dates for 2025. Motion unanimously approved.

**Minutes:** A motion made by Kostelny, seconded by Manfredini to approve the minutes from the September 17, 2024, Board Meeting and the October 1<sup>st</sup>, 2024, Committee Meeting. Motion unanimously carried.

**Public Comments:** no comments.

**Correspondence:** no comments.

**Master Plan Presentation:** Lacey Larence from Hitchcock Designs gave a presentation of the final draft of the Mater Plan. The board will adopt the final Master Plan at the November board meeting.

**Financial Report:** A motion was made by Taylor, seconded by Manfredini to approve October's payables \$127,445.28 and September's payroll \$80,775.24 for a total of \$208,220.52. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. Schedule of Investments' Report, and Scholarship report are included in the packet.

President Brock read Bond Ordinance 101525. A motion was made by Kostelny and seconded by Taylor to approve Bond Ordinance number 101525. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

Executive Director Fallon if anyone had questions regarding the 2025 draft budget. The budget hearing will be on November 5<sup>th</sup> at 4:30pm at the Freedom Admin Building. A legal notice was posted in the Lawndale newspaper and on our website.

A motion was made by Taylor, seconded by Espinoza to approve Tax Levy Ordinance Number O-24-. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried. A motion was made by Manfredini, seconded by Taylor to approve the 2023 audit that was presented by Sikich at the October 1 Committee meeting. Roll call: Brock- aye, Espinoza- aye, Kostelny-aye, Manfredini- Aye, and Taylor- aye. Motion carried.

**Agency Report:** The report is in the packet. Director Fallon updated the commissioners on what is going on in each of the departments. Revenues and expenses for Brewfest were included in the report.

**West Suburban Special Recreation Association (WSSRA):** draft minutes from the October 1<sup>st</sup>, 2024, meeting is included in the packet.

**Unfinished Business:** The board policy manual will be discussed at the next committee meeting.

**New Business:** a motion was made by Manfredini and seconded by Espinoza to approve the dates and times for the 2025 Committee and Board Meetings. Motion carried.

**Master Plan:** no additional information.

**Commissioners' Comments:** Commissioner Espinoza complimented staff on a great Halloween event.

**Executive Session:** not needed.

**Meeting Dates:** October 1<sup>st</sup>, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.  
October 15<sup>th</sup>, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

**Adjournment:** A motion was made by Kostelny, seconded by Manfredini to adjourn at 7:16pm. Motion unanimously carried.

Attested to by:

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President: Brian Brock

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Recording Secretary: Cynthia Hayes