

Committee Meeting Minutes  
Berwyn Park District  
October 1<sup>st</sup>, 2024, at 4:30pm  
Freedom Administration Building

The committee meeting of the Berwyn Park District Board of Commissioners was called to order at 4:35pm by President Brian Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks and Facilities), and Nicole Collier (Superintendent of Recreation).

**Agenda:** A motion made by Kostelny, seconded by Manfredini to approve the agenda as presented. Motion unanimously carried.

**Public Comments:** none.

**Correspondence:** none.

A motion was made by Brock, seconded by Espinoza to post pone the audit presentation until Martha Trotter from Sikich arrives. Motion unanimously carried.

**Financial Report:** accounts payable- checks are being signed by the commissioners. The levy is included in the packet. The vote will vote on the levy at the next meeting. Health Insurance options were presented to the board in the packet. A motion was made by Manfredini, seconded by Taylor to approve the cost share table rates for the 2025 health insurance plans for \$2000 PPO with \$1500 HRA, HMO, Dental with Orthodontia, and Vision \$600. Full coverage for single health insurance with 20% employee and 80% employer coverage on Vision, Dental with ortho, and additional family members for health insurance. Roll call: Brock- aye, Espinoza-Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- absent.

**Policy and Personnel:** Commissioners are still reviewing the board policy manual. They hope to have edits made by the next committee meeting.

**Recreation:** report included in the packet. Update on revenues and expenses were given regarding Brewfest. Final numbers will be presented at the next meeting. Possibly changing dates for next years Brewfest. Commissioner Taylor would like to know the cost of staffing for Brewfest. For Spooktacular- 12 vendors will participate and pass out candy. Commissioner Espinoza suggested we ask the Township of Berwyn for a monetary donation to purchase additional candy for the event.

**FY2023 Audit Presentation:** Martha Trotter from Sikich presented the fiscal year 2023 audit. Trotter highlighted different sections of the report. The commissioners did not have any questions. The approval of the audit will be at the next meeting.

**Parks and Facilities:** report in packet. Director Fallon went over completed and upcoming projects. The metal truck at Proksa Park received a makeover by the parks department. Photos were circulated at the meeting. The parks department is updating the Urban Tree Management Document.

**Technology Update:** CDS Technologies started the cleanup of the three building's IT areas. Photos of the project were included in the packet.

**Other Business:** Proposed dates for the Committee and Board Meetings were included in the packet. The board will vote on the next meeting.

**Master Plan:** Hitchcock will present the final plan to the board at the October 15<sup>th</sup> meeting.

**Government Efficiency Committee:** The government efficiency report has been amended and completed and will be filed with the county before the December 2024 due date. This item will be removed from future agendas.

**Commissioners' Comments:** Commissioner Manfredini said the fire department will be reaching out to John Roberts to schedule annual inspections of the buildings. Commissioner Taylor would like to see the results of the OSLAD community input meeting that was conducted by Hitchcock.

**Adjournment:** A motion was made by Taylor, seconded by Manfredini to adjourn at 5:37pm. Motion unanimously carried.

Attested to by:

\_\_\_\_\_  
President: Brian Brock

  
\_\_\_\_\_  
Recording Secretary Cynthia Hayes