

Minutes of Monthly Board Meeting
Berwyn Park District
January 16th, 2024, at 5pm
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 5:03pm by President Brock.

Commissioners in attendance: Brian Brock, Ana Espinoza, Gretchen Kostelny, Mario Manfredini, and Zachary Taylor.

Staff in attendance: Cathy Fallon (Executive Director), and Cindy Hayes (Superintendent of Finance and HR)

Guests: Mike Roth, attorney from Ice Miller

Representatives from Hitchcock Designs

Agenda: A motion made by Kostelny, seconded by Manfredini to approve the agenda. Motion unanimously approved.

Executive Session: A motion was made by Brock, seconded by Kostelny to go into executive session to discuss threatened litigation.

A motion was made by Manfredini, seconded by Brock to come out of closed session at 5:46pm. Roll call: Brock- aye, Espinoza- aye, Kostelny-Aye, Manfredini- Aye, and Taylor- aye. Motion carried.

The regular board meeting resumed at 6:02pm.

Minutes: A motion made by Manfredini, seconded by Taylor to approve the minutes from the December 19th, 2023, Board Meeting. Motion unanimously approved.

Public Comments: no comments.

Correspondence: no correspondence.

Master Plan: The representatives from Hitchcock Designs went over the phases of the process of the Master Plan. Focused on demographics, planning areas, and ranked amenities by the IDNR standards. Discussed architectural/ engineering aspects of Liberty Cultural Center and the Proksa Park Activity Center. Discussed programs, community engagement meetings and surveys. Hitchcock Designs asked the board members what the park district should focus on over the next five years.

Financial Report: The total investments as of December 31st, 2023, are \$1,221,418.22. A motion was made by Kostelny, seconded by Espinoza to approve January's payables \$77,152.39 and December's payroll \$60,170.95 for a total of \$137,323.34. Roll call: Brock- aye, Espinoza- aye, Kostelny-Aye, Manfredini- Aye, and Taylor- aye. Motion carried. Scholarship report is included in the packet.

Agency Report: report is in the packet-. The maintenance department updated all of the Material Safety Data Sheets to Safety Data Sheets. Discussed electrical needs at Mraz Park. HVAC units, fire extinguishers and RPZ valves were inspected and serviced this past month. Recreation department – over 400 letters were received in the Santa boxes. Futsal currently has 70 participants signed up. The new website is up and is receiving an increase of viewers. Brewfest will be September 14, 2024. Beth Kell joins the recreation staff and Brittany Nepomuck is now the full-time marketing manager.

West Suburban Special Recreation Association (WSSRA): minutes from the December meeting are included in the packet. Marianne Birko will present at the February 6th Committee Meeting.

Unfinished Business: no unfinished business.

New Business: Director Fallon discussed the Paid Leave for All Workers Act (PLFAWA) that Cook County implemented on January 1, 2024. Park districts are included in this. The ordinance from the county was included in the packet. WSSRA Board Appointment and Alternate- a motion was made by Kostelny, seconded by Espinoza to approve Director Fallon as the board delegate for WSSRA and Hayes as the alternate. Motion unanimously carried.

Government Efficiency Committee: Kostelny passed out a draft of a proposed timeline for the committee.

Commissioners' Comments: Commissioner Brock asked if any of the commissioners were attending the IAPD conference. Commissioner Brock is the only commissioner attending.

Meeting Dates: February 6th, 2024- Committee Meeting at the Freedom Admin Building at 4:30pm.
February 20th, 2024- Regular Board Meeting at Proksa Park Activity Center at 6pm.

Adjournment: A motion was made by Manfredini seconded by Taylor to adjourn at 7:52pm. Motion unanimously carried.

Attested to by:

President: Brian Brock

Recording Secretary: Cynthia Hayes