

Minutes of Monthly Board Meeting  
Berwyn Park District  
September 20<sup>th</sup>, 2022  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn Park District Board of Commissioners was called to order at 7:01pm by Board Vice President Ana Espinoza.

Commissioners in attendance: Ana Espinoza, Gretchen Hause Kostelny, Mario Manfredini, and Zachary Taylor.

Brian Brock via phone.

Staff in attendance: Sandra Fejt (Executive Director), Debbi Gayon (Superintendent of Recreation), Cindy Hayes (Superintendent of Finance and HR), John Roberts (Superintendent of Parks), and Taip Beshiri (Recreation Manager).

A motion was made by Manfredini, seconded by Kostelny to allow Brian Brock to attend via phone. Motion unanimously carried.

**Agenda:** A motion made by Kostelny, seconded by Manfredini to approve the agenda as presented. Motion unanimously carried.

**Minutes:** A motion made by Kostelny, seconded by Manfredini to approve the minutes of the August 16<sup>th</sup>, 2022, Monthly Board Meeting as presented. Motion unanimously carried.

**Public Comments:** Mary P wants the park to do quarterly reports on the cost of damage due to vandalism. Asking for an update on the Morton Arboretum grant. Asking about staff for the Diblick Garden and the Butterfly Garden at Proksa Park.

**CDS Office Technologies Presentation:** Vince Daudelin and staff gave a presentation to the board. They showed what needed to be improved, vulnerabilities within the district's system and services they can provide.

**Treasurer's Report:** The monthly financial report given by Hayes. The total investments as of August 31<sup>st</sup>, 2022, is \$1,667,424.24. A motion was made by Taylor, seconded by Manfredini to file the report for audit. A motion was made by Kostelny, seconded by Manfredini to approve September's payables \$228,949.19 and August's payroll \$77,595.70 for a total of \$306,544.89. Roll call: Brock-Aye, Espinoza-Aye, Kostelny-Aye, Manfredini-Aye, and Taylor-Aye. Motion carried.

**Executive Director's Report** presented by Fejt. report in packet. Recreation is planning for winter sports and activities. There are 11 Pre-K students enrolled. We have hired a dance company contractor Chicago Loves Dance. They offer a variety of classes- dance, ballet, gymnastics, etc. Día de los Muertos is in collaboration with the North Berwyn School District on November 5<sup>th</sup>. The Berwyn Public Arts Initiative is setting up pieces in the park on 34<sup>th</sup> Street and Oak Park Ave. The roofs were replaced on the Freedom Pool House, Sunshine Building and the Proksa Activity Center. Plans for Brewfest are underway.

**West Suburban Special Recreation Association (WSSRA):** The minutes of the September 12<sup>th</sup>, 2022, are included in the packet.

**Correspondence:** in folder for commissioners

**Standing Committee Reports:**

**Finance:** A motion was made by Kostelny, seconded by Manfredini to waive the reading of R-22-08 Approving Commissioner Zachary Taylor as Berwyn Park District Treasurer. Motion unanimously approved. A motion was made by Kostelny, seconded by Manfredini to adopt R-22-08 Approving Commissioner Zachary Taylor as Berwyn Park District Treasurer. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

**Building and Grounds:** report in packet. A motion was made by Manfredini, seconded by Kostelny to approve the Executive Director to execute First Amendment to the Intergovernmental Agreement by and between the Berwyn Park District and the Metropolitan Water Reclamation District of Greater Chicago. Motion unanimously approved.

**Policy and Personnel:** A motion was made by Kostelny, seconded by Taylor to approve staff payout of unused 2021 calendar year vacation time in the total amount of \$5814.93. Roll call: Brock-Aye, Espinoza- Aye, Kostelny-Aye, Manfredini- Aye, and Taylor- Aye. Motion carried.

A motion was made by Manfredini, seconded by Taylor to waive the reading of R-22-09 Authorizing the Executive Director to contract with IAPD for an Executive Director search service. A motion was made by Manfredini, seconded by Taylor approving R -22-09 Authorizing the Executive Director to contract with IAPD for an Executive Director search service. Motion carried.

**Recreation:** report in packet.

**Unfinished Business:** none

**New Business:** A motion was made by Manfredini, seconded by Taylor to have Kostelny be the chairperson of the Executive Director search committee and Espinoza be the vice-chairperson. Motion unanimously carried.

**Meeting Dates:**

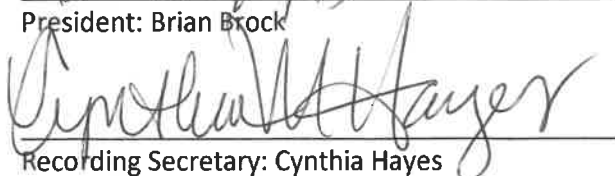
Committee Meeting will be at Proksa Park Activity Center on Monday, October 10<sup>th</sup>, 2022, at 4:30pm. Next Regular Board Meeting will meet Tuesday, October 18<sup>th</sup>, 2022, at 7pm, at the Proksa Park Activity Center.

**Adjournment:** A motion was made by Manfredini, seconded by Taylor to adjourn at 7:59pm. Motion unanimously carried.

Attested to by:



President: Brian Brock



Recording Secretary: Cynthia Hayes