

Finance Committee Meeting
March 9, 2020
Freedom Park
Minutes

1.0 Start meeting

Commissioner Brock called the meeting to order at 4:46.

Commissioners Present: Manfredini, Brock, Waywod

Staff Present: Executive Director Fejt
Treasurer Sebesta
Mary Gail Corpus

2.0 Payables

February Payables – The Committee reviewed and recommends payment

3.0 Treasurers Report - Treasurer Sebesta updated the Board on the interest rates and bank account status

4.0 Account Reconciliations- Status –December Complete – Audit is in process

5.0 Old Business

5.1 Grants

5.1.1 Kaboom! Grant Submissions Completed

- Freedom Park (5-12 Age Area)- Reviewing liability plan, waiting for direction
- Sunshine Park (5-12 Age Area)- Nothing to Report

5.1.2 OSLAD-

- -6514 Awaiting Release of Approved Projects from IDNR

5.1.3 MWRD Green Infrastructure-

- Novotny & Associates Engineering Agreement- Approved
- MWRD IGA – In Review – Recommend to approve in March
Project will not start until after OSLAD project is complete

5.2 2020 Tentative Budget- Budget Hearing scheduled for March meeting.

5.3 Audit Status - Final Fieldwork to take place March 30-April 3

5.4 Bank Signature Cards – Signature pages to be available for March board meeting.

6.0 New Business

6.1 Verizon contract for renewal – Attorney review in process

7.0 Adjournment - The meeting adjourned at 5:04pm.

Personnel & Policy
Committee Meeting Minutes
March 9, 2020
Freedom Park

- 1.0 Start meeting- Executive Director called the meeting to order at 5:05 pm.
Commissioners Present: Manfredini, Brock, Woywod
- Staff Present Executive Director Fejt
Mary Gail Corpus
- 2.0 New Business
- 2.1 Staffing Raises and Bonus Potential – budgeted at 3% merit. No CPI this year.
Two staff identified for bonus due to seamless coverage during E.D. vacancy.
- 2.2 Resignation of Parks Maint. Erik Mikesh 3/9/2020 effective 3/20/20. Position to be posted soon.
- 2.2 Deferred Compensation 457 Plan for Employees – same as City of Berwyn, no cost to employees or District.
- 2.3 Amending Job Description for Marketing Coordinator – Only changing the title of the position to Manager to be consistent with recreation department job descriptions. No changes in actual job description or salary.
- 2.4 Will be posting the Superintendent of Finance/Human Resources position by the end of March.
- 3.0 Adjournment- Meeting adjourned at 6:00pm