



Minutes of Monthly Board Meeting
Berwyn Park District
June 16th, 2020
Proksa Park

The regular monthly meeting of the Berwyn park district Board of Commissioners was called to order at 7pm by Board President Mario Manfredini.

Commissioners in attendance: Mario Manfredini (President), Brian Brock, Ana Espinoza, and James Woywod.

Staff in attendance: Sandra Fejt (Executive Director), Mary Gail Corpus (Asst. to Executive Director), Gerald Sebesta (Treasurer), Cindy Hayes (Superintendent of Finance and HR), and Mike Gianatasio (Superintendent of Recreation).

Agenda: A motion made by Brock, seconded by Espinoza to approve the agenda as presented. Motion unanimously carried.

Minutes: A motion made by Brock, seconded by Woywod to approve the minutes as presented. Motion unanimously carried.

No public comments.

Treasurer's Report presented by Sebesta: A motion made by Espinoza, seconded by Brock to accept the treasurer's report as presented and placed on file for audit. Motion unanimously carried.

A motion was made by Brock, seconded by Woywod to approve the monthly payables \$46,361.01 and May's payroll \$119, 904.38 for a total of \$158,265.39. Roll call: Brock-Aye, Espinoza-Aye, Manfredini-Aye and Woywod- Aye. Motion carried.

Sebesta reported the second installment of tax bills are due by August 3rd. However, taxpayers will have a two- month grace period to make a payment. Sebesta is leaning towards not renewing the CD from BMO due to the uncertainty of payment from property taxes.

Executive Director's report presented by Fejt. Updates were given on Parks and Building maintenance. Planting deadlines and expectations were given to the staff on the appearance of our parks. A landscape contractor was hired for 4 weeks to help staff catch up on parks. Ball field restoration will begin later in June. The house at 2847 Kenilworth will be appraised for potential sale. Restoration costs of the fountain at Mraz Park will be presented in July. Recreation Staff has been brought back to the office with staggered schedules and creating virtual programs. Estimate was received for rekeying all buildings in the district. Waiting on estimate for updating all buildings to a key-less entry system. New security codes will be given out for Freedom building later this month. Park district received a \$300 grant from Wild Ones for butterfly garden plants. Memorial programs are being redefined. Interviewing for the Superintendent of Parks will begin the week of June 22nd. Mary Gail Corpus last day before retirement is

July 6th. Her retirement luncheon is June 25th, 11am -2pm. Cynthia Hayes started May 26th as Superintendent of Finance and HR. Report accepted as informational.

West Suburban Special Recreation Association (WSSRA) presented by Fejt. Accepted as informational.

Correspondence: The board reviewed the correspondence folder.

Standing Committee Reports:

Finance: A motion was made by Brock, seconded by Woywod to waive the reading of Ordinance O-20-02 declaration of Surplus Equipment. Motion unanimously carried.

A motion was made by Brock, seconded by Espinoza authorizing the disposal of unneeded/ surplus district property in accordance of Ordinance O-20-02 listed in Exhibit A of the board packet. Exhibit A includes: Ford tractor, walk behind red Encore mower, Craftsman radial saw, generator, pressure washer, Hustler 3400 lawn mower, Ryan's walk behind aerator, tilt-back trailer, shortcut mower, turf groomer, 2 push mowers, ice machine, weed wacker and misc. parts, ball field water wheel, water pump, merry tiller, walk behind sidewalk edger, tow behind pesticide boom sprayer, walk behind leaf blower, and 2-pay phones. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

Building and Grounds: A motion was made by Woywod, seconded by Espinoza to waive the reading of Resolution R-20-07 Authorizing the Execution of the OSLAD Grant Agreement with the Illinois Department of Natural Resources (IDNR). Motion unanimously carried. A motion was made by Woywod, seconded by Espinoza adopting Resolution R-20-07 Authorizing the Execution of the OSLAD Grant Agreement with the Illinois Department of Natural Resources (IDNR) for the 27th Place Park improvements. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

Personnel and Policy: no meeting

Recreation: no meeting

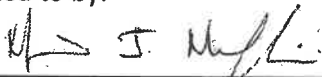
No unfinished business.

New Business:

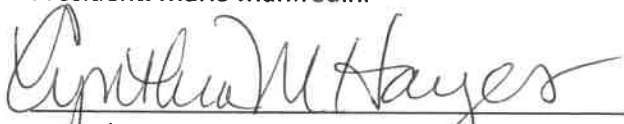
Finance Committee and Policy & Personnel Committee will meet Monday, July 13th at 4:30pm. Next Regular Board Meeting will meet Tuesday, July 21st, 7:00pm at Liberty.

Adjournment: A motion was made by Brock, seconded by Woywod to adjourn. Motion unanimously carried.

Attested to by:



President: Mario Manfredini


Recording Secretary: Cynthia Hayes