

Committee Meeting Minutes
June 8, 2020
Freedom Park

Start meeting

Call to Order 4:30

Commissioners Present:

Manfredini, Brock, Espinosa, Woywod (phone)

Staff Present:

Executive Director Fejt, Hayes, Corpus

Finance

May Payables - \$18,064.06

Audit is complete – draft being reviewed.

Verizon contract renewal countered, being reviewed by Verizon.

Executive Director redefining the Memorial programs (trees, benches, and bricks).

Surplus items for discussion. Commissioners agreed to staff compiling a list and cleaning up the yard.

Treasurer's Report – Jerry Sebesta

B&G

Grant correspondence is in progress, paperwork received for review and signing OSLAD project at 27th Place.

Park offices, including outside washrooms, are closed to the public until Stage 4 of Illinois plan.

House at 2847 Kenilworth is in need of repairs such as tuckpointing on side of house and also gutters.

Executive Director discussed possibility of having it appraised for consideration to sell.

Maintenance staff are working on pond reopening, repairs needed to pump, supplies on order. Grass

cutting and flower planting is the priority. Discussion to have grass cutting outsourced. Executive

Director has begun search for company(s) to provide a quote for service of 4 weeks. Long term

decision to be made when new Superintendent of Parks is hired.

Time frame/plan of work for all parks will be established with Executive Director and Maintenance Foreman.

Proposal for re-keying all buildings is being sought. Discussion to switch to a card access is being explored to be discussed at the next committee meeting.

Freedom building security system being updated to include individual codes. Proksa will follow.

Recreation

Recreation staff have returned on a staggered schedule.

Virtual programs being offered on website and Facebook.

Camp in a Box begins June 22. There will be no on-site summer camp due to cost.

Programs and events cancelled city wide through end of August.

Recreation Department Report attached.

P&P

Full-time staff positions filled with the exception of the Superintendent of Parks. Part-time staff still on furlough with exception of the marketing manager.

Continue to have 7 day a week coverage in parks.

Mary Gail last day before retirement will be July 6. Cynthia Hayes hired May 26 and is training with Mary Gail.

Superintendent of Parks position posted last week. Interviews to start the week of June 22.

Job restructuring in process. All responsibilities being reviewed.

Board vacancy update – the three candidates were sent a letter that the Park District was postponing interviews until further notice and they were encouraged to consider starting the petition signatures this Fall.

Other

Board needs to appoint a Secretary to fill Mary Gail vacancy. Brian Brock will serve as the Secretary and Ana Espinosa will serve as Vice President.

Executive Director working directly with Mayor, City Emergency Management Coordinator and