



Minutes of Monthly Board Meeting  
Berwyn Park District  
July 21<sup>st</sup>, 2020  
Liberty Cultural Center

The regular monthly meeting of the Berwyn park district Board of Commissioners was called to order at 7:07pm by Board President Mario Manfredini.

Commissioners in attendance: Mario Manfredini (President), Brian Brock, Ana Espinoza, and James Woywod.

Staff in attendance: Sandra Fejt (Executive Director), Gerald Sebesta (Treasurer), Cindy Hayes (Superintendent of Finance and HR), and Mike Gianatasio (Superintendent of Recreation).

**Agenda:** XI unfinished business was added to the agenda. A motion made by Brock, seconded by Espinoza to approve the agenda as amended. Motion unanimously carried.

**Minutes:** A motion made by Brock, seconded by Espinoza to approve the minutes as presented. Motion unanimously carried.

No public comments.

**Treasurer's Report:** presented by Sebesta: A motion made by Espinoza, seconded by Espinoza to accept the monthly financial statements as presented and placed on file for audit. Motion unanimously carried. A motion was made by Brock, seconded by Espinoza to approve the monthly payables \$117,776.41 and June's payroll \$70,744.80 for a total of \$188521.21. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

**Executive Director's report** presented by Fejt. Capital Development- we are waiting for the final documentation to release monies from the state for the OSLAD grant. Working with the engineer firm to begin the surveying and process to complete the design for bidding. The MWRD IGA was delayed so the agreement is waiting to be approved by the MWRD board. Construction for the bioswale and permeable pavers will take place in spring. are completed the process Report accepted as informational. Building and Grounds- we are in phase 4 of the Restore Illinois plan. Our offices are opened and have limited picnic rentals. The house at 2847 Kenilworth has been appraised- waiting for final report. Superintendent of Parks, John Roberts started July 20<sup>th</sup>. "Pay It Forward" Day is July 25<sup>th</sup> at Sunshine Park to clean and beautify the park. Recreation- Virtual and camp in a box programs are currently going on. Athletic leagues will start in mid-August. Waiting to hear from BSD#100 to finalize start dates/plan for preschool. Keyless entry system is still being explored. Maintenance employee, Corey Sansone resigned.

**West Suburban Special Recreation Association (WSSRA)** presented by Fejt. Minutes from the May 15<sup>th</sup>, 2020 were reviewed. Accepted as informational.

**Correspondence:** No correspondence this month.

**Standing Committee Reports:**

**Finance:** Discussed the administrative assistant- finance position.

**Building and Grounds:** no meeting.

**Personnel and Policy:** A motion was made by Woywod, seconded by Brock to waive the reading of Resolution R-20-08 Authorizing the creation of the Administration Assistant-Finance position. Motion unanimously carried. A motion was made by Woywod, seconded by Brock to adopt resolution R-20-08 and job description as presented. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

**Recreation:** no meeting

No unfinished business.

**New Business:**

**Election of officers:** A motion was made by Manfredini, seconded by Brock to elect Espinoza as Board Vice-President. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried. A motion was made by Manfredini, seconded by Espinoza to elect Brock as Board Secretary. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

**Annual Appointments:** A motion was made by Brock, seconded by Espinoza to renew Michael Roth of ICE MILLER, LLP for the district's attorney and Gerald Sebesta as the district's Treasurer. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

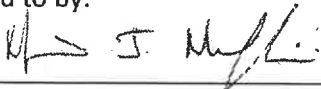
**Meeting Dates:**

Finance Committee, Recreation Committee, Building and Grounds Committee, and Policy & Personnel Committee will meet Monday, August 10<sup>th</sup>, 4:30pm at Freedom Park.

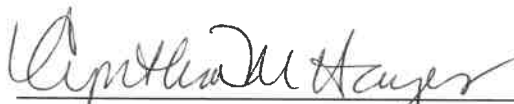
Next Regular Board Meeting will meet Tuesday, August 18<sup>th</sup>, 7:00pm at Proksa Park Activity Center.

**Adjournment:** A motion was made by Brock, seconded by Woywod to adjourn at 7:40pm. Motion unanimously carried.

Attested to by:



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President: Mario Manfredini



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Recording Secretary: Cynthia Hayes