

Committee Meeting Minutes  
July 13, 2020  
Freedom Park

Start meeting

Call to Order 4:35

Commissioners Present:

Staff Present:

Manfredini, Brock, Espinosa, Woywod  
Executive Director Fejt, Hayes, Gianatasio  
Treasurer Sebesta

Recreation

Superintendent Gianatasio presented the recreation department report. Brochures for programs August through December will not be printed. Programs will be marketed on the website and Facebook. Camp in a Box began June 22 and has been well received by participants. Athletics are being planned for an August start. In-person programs will be offered meeting the CDC guidelines for social distancing and public safety. Proksa has opened to the public and picnic permits can now be offered. Preschool program planning is well underway and waiting for SD100 for finalized plans on the starting process. SD100 has decreased the number of students from 50 to 20.

Finance

Treasurer's Report – Jerry Sebesta presented. Report attached.

July Payables - \$107,716.53

Audit is complete – auditors will be presenting at the August, 2020 board meeting.

Fraud was detected on the District's main checking account and the bank is investigating. Precautionary measures are in place and the District will enable Positive Pay with ByLine Bank.

Discussion on how much information the Commissioners wanted to receive. Staff will provide a monthly report on the budget and year to date spending totals included.

Executive Director and Superintendent of Finance/HR continue to streamline District policies and procedures.

B&G

House at 2847 Kenilworth was appraised on July 11 by Hohn Appraisals for a fee of \$325. Waiting for the appraisal report by month's end.

Landscape Contractor has been hired to cut the 8 smaller parks so that maintenance staff can get caught up on the maintenance of Freedom Park, Proksa Park and Sunshine.

All annual flowers and the majority of the perennial plants are planted throughout the District.

Two memorial trees were planted and a bench were located in Proksa on the northeast end of the park.

Pond pump and water system continue to challenge staff to keep it working efficiently.

Staff are working with a consultant for recommendations on Mraz fountain design and operations.

Discussion to switch to a card access to be explored once new maintenance superintendent is on board

P&P

Superintendent of Parks John Roberts starts on July 20,

Mary Gail Corpus last day was July 6.

Job restructuring in process. Created a full time administrative assistant position to replace two part time customer service positions.

Corey Sansone resigned to relocate to Texas. Last day was July 15. Parks maintenance position is open.

Other

Pay it Forward Day at Sunshine Park July 25 from 9am – 12pm.

Adjournment – Meeting adjourned at 6:15pm