

Finance Committee Meeting
February 10, 2020
Freedom Park
Minutes

- 1.0 Start meeting
Commissioner Brock called the meeting to order at 4:35 pm.
- Commissioners Present: Manfredini, Brock, Espinoza
Waywod via phone conference
- Staff Present: Executive Director Fejt
Treasurer Sebesta
Mary Gail Corpus
Mike Gianatasio
- 2.0 Payables
2.1 February Payables – The Committee reviewed and recommends payment
2.2 Other
- 3.0 Treasurers Report – Treasurer Sebesta updated the Board on the interest rates and bank account updates
- 4.0 Account Reconciliations- Status –November Complete and ongoing
- 5.0 Old Business
5.1 Grants
5.1.1 Kaboom! Grant Submissions Completed
 - Freedom Park (5-12 Age Area)- Phone call indicating grant was approved and more details to follow
 - Sunshine Park (5-12 Age Area)- Nothing to Report
5.1.2 OSLAD-
 - -6514 Awaiting Release of Approved Projects
 - -Potential application for Proksa Park paths through IDNR
5.1.3 MWRD Green Infrastructure-
 - Novotny & Associates Engineering Agreement- Approved
 - MWRD IGA – In Review – Recommend to approve in March
Project will not start until after OSLAD project is complete
5.1.4 2020 Tentative Budget- Approved at January meeting and posted week of February for 30 days.
Budget Hearing scheduled for March meeting at 6:45. The tentative budget is subject To final review and modification before final passage in March.
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- 5.1.5 Audit Status
- Preliminary Field Work Complete
 - Final Fieldwork to take place March 30-April 3
- 6.0 New Business
6.1 Bank Signature Cards – paperwork process started to remove Jeffrey Janda from banking cards.
6.2 July 3rd City Fireworks – The Berwyn Park District has again committed to sponsoring the City of Berwyn fireworks for \$2,000.
- 7.0 Adjournment – The meeting adjourned at 4:56

Recreation Committee Meeting
February 10, 2020
Freedom Park
Minutes

1. Start Meeting

Commissioner Espinoza called the meeting to order at 4:57 pm.

Commissioners Present: Manfredini, Brock, Espinoza, Woywod via phone conference

Staff Present: Executive Director Fejt
Mary Gail Corpus
Mike Gianatasio
Joe Bzdyl

1. Brochure for summer 2020 is in production.
2. Division budget submitted and is included in the tentative budget approved in January
3. Athletics
 - a. Winter Indoor Soccer is running
 - b. Bombers (affiliate) March through June
 - c. Blazers (affiliate) waiting 2019 payment
 - d. Berwyn Little League & T_Ball on Proksa fields March through July
 - e. Berwyn Recreation Department Field Usage June and July
4. Special Events
 - a. Positively Pasta-Jan 18 balancing and handling of monies discussed (cash and credit card usage)
5. Preschool
 - a. Independent 2's & 3's Instructor hired
 - b. Smartboard – funding to be discussed, \$5,000 cost
6. WSSRA Board Appointments – Executive Director Fejt to be liaison
7. Staffing
 - a. Athletics Recreation Manager starting February 24
 - b. Marketing Coordinator interviews to start for part time position.
8. Adjournment – The meeting adjourned at 5:08 pm.

Berwyn Park District
Building & Grounds Committee Meeting
February 10, 2020
Freedom Park
Meeting Minutes

- 1.0 Call to Order – Executive Director Fejt called the meeting to order at 5:09 pm.
Commissioners Present: Manfredini, Brock, Espinoza, Woywod

Staff Present: Executive Director Fejt
Mary Gail Corpus
Mike Gianatasio
Joe Bzdyl

- 2.0 Proksa Park-
 - 2.1 Ballfield Drinking Fountain- new pet friendly fountain to be installed with potential sponsorship plaque, early summer.
 - 2.2 Proksa Park Fire Panel- completed October 18
 - 2.3 Moving Wall Sign- no update
 - 2.4 Children’s Garden- Recycled timbers – completed. Julie Roth received a BDC grant for \$2,000.

- 3.0 Freedom Park & Administration Building
 - 3.1 Playground-Funding Request – Kaboom! – To be scheduled May, 2020.
 - 3.2 Playground Removal- Removed the first week of December. Parts were salvaged for Sunshine and also for PDRMA for their training purposes.
 - 3.3 Tot-Lot Playground- PDRMA assisted staff with a playground audit of the new tot lot at Freedom Park on September 13th.
 - 3.4 Park Lighting- Completed in November on path and playground. Rebuild of bottom panels.
 - 3.5 Pool-Status- Cost estimate received for conversion to splash pad \$228,275
 - 3.6 Soccer Field- March start date, depending on the weather.
 - 3.7 West Alley Property Divisions- Attorney is working on next steps for pin divisions on two remaining properties.

- 4.0 Smirz Park- No update

- 5.0 Sunshine Park-
 - 5.1 Playground-Funding request- Kaboom! – No Update

- 6.0 Mraz Park-
 - 6.1 Fountain - Water turned off and drinking fountain repaired, then capped for winter. Projected for May to turn the water on.

- 7.0 Liberty Cultural Center
 - 7.1 Daily monitoring for glass, garbage, nails, and rocks in alley.

- 8.0 6514 27th Place
 - 8.1 IDNR letter received and will advise on next steps

- 9.0 Karban Park- No update
- 10.0 Serenity Park- No update
- 11.0 Karasek Park- Fence was repaired before Christmas lights were installed.
- 12.0 Hessler Park- Old fountain replaced due to lead testing. Discussion with the City to check/replace the feeder pipe
- 13.0 3400 Oak Park- No update
- 14.0 Old Business
 - 14.1 Park Entrance Signs – Deferred
 - 14.2 Project Schedule-
 - Soccer Field -2019- March or July based on program activity and weather
 - Computers- Final group being installed
 - Vehicles – Truck was ordered, due in March. Recreation van to be ordered
 - Ball Field Mix- Last done 1999. Spring completion weather dependent. Project came in under budget, so Superintendent Bzdyl to inquire adding contractor labor to install.
 - 6514 Development – Project to start in August 2020 - IDNR grant then MWRD grant work to follow.
- 15.0 New Business
 - 15.1 City Hall Lighting Project – The lights were purchased approximately 8 years ago and will need to be replaced. Cost to replace depot lighting to be discussed with public works is \$1600.
- 16.0 Adjournment- The meeting was adjourned at 5:56 pm

Personnel & Policy
Committee Meeting
February 10, 2020
Freedom Park
Minutes

1.0 Start meeting- Executive Director called the meeting to order at 5:57 pm.
Commissioners Present: Manfredini, Brock, Espinoza, Woywod

Staff Present: Executive Director Fejt
Mary Gail Corpus
Mike Gianatasio
Joe Bzdyl

2.0 Old Business

2.1 Staff Vacancy- Athletics Recreation Manager has been hired, starting Feb 24.

3.0 New Business

3.1 Declare a vacancy for Commissioner. Will be posted February 17 through March 31. Resumes can be dropped off at the Freedom office or emailed to the Executive Director

4.0 Adjournment- The meeting adjourned at 6:09 pm.