



Minutes of Monthly Board Meeting
Berwyn Park District
December 15th, 2020
Proksa Park Activity Center

The regular monthly meeting of the Berwyn park district Board of Commissioners was called to order at 7:00 pm by Board President Mario Manfredini.

Commissioners in attendance: Mario Manfredini (President), Brian Brock, Ana Espinoza, and James Woywod.

Staff in attendance: Sandra Fejt (Executive Director), Mike Gianatasio (Superintendent of Recreation), Cindy Hayes (Superintendent of Finance and HR), and John Roberts (Superintendent of Parks).

Guests: Jerry Sebesta (treasurer attended via ZOOM)

Agenda: A motion made by Brock, seconded by Espinoza to approve the agenda as presented. Motion unanimously carried.

Minutes: A motion made by Brock, seconded by Woywod to approve the minutes of the Regular Board meeting from November 17th, 2020 as presented. Motion unanimously carried.

No public comments.

Treasurer's Report: The monthly financial report given by Sebesta. The total investments as of November 30th, 2020 is \$1,347,105.28.

A motion was made by Brock, seconded by Woywod to approve the monthly financial statement to be placed on file for audit. Motion unanimously carried. A motion was made by Brock, seconded by Woywod to approve December's payables \$45,292.43 and November's payroll \$68,834.32 for a total of \$114,126.75. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

Executive Director's report presented by Fejt. The park district helped the city with the Holiday Meal and the food basket packing. We have 3 proposals for master planning that will be presented in January. The Morton Arboretum is still delayed in deciding on grant recipients. The park district has started the audit process. We had a prep meeting outlining what is needed. The budget is being worked on. The parks department have decorated all the parks. Lights are up and several parks have custom made gift boxes as part of the décor. Keyless entry proposals will be presented in January. 6,500 tulip bulbs were planted. The Santa boxes for "letters to Santa" program was successful with sponsorships and participation. The "candy cane hunt to go" had a huge response. 105 bags were distributed. The gingerbread hunt is going on in our parks. Patrons can submit photos when they find them. The Winter/Spring brochure is digital again. Postcards will be mailed out letting residents know.

West Suburban Special Recreation Association (WSSRA) presented by Fejt. Draft minutes from the December 2020 meeting were reviewed.

Correspondence: No correspondence this month.

Standing Committee Reports:

Finance: report in packet

Building and Grounds: report in packet

Recreation: report in packet

No unfinished business.

New Business:

Meeting Dates:

Finance Committee, Recreation Committee, and Building and Grounds Committee, will meet Monday, January 11th, 2021 at 4:30pm at Proksa Park Activity Center.

Next Regular Board Meeting will meet Tuesday, January 19th, 2021 at 7pm. at Proksa Park Activity Center.

Other: A motion was made by Brock, seconded by Woywod to go into closed session at 7:19pm. Motion unanimously carried. A motion was made by Brock, seconded by Woywod to come out of closed session at 8:24pm. Motion unanimously carried. A motion was made by Brock, seconded by Espinoza to give a one-time bonus of \$5,000 to Executive Director Fejt. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

Adjournment: A motion was made by Brock, seconded by Woywod to adjourn at 8pm. Motion unanimously carried.

Attested to by:



President: Mario Manfredini



Recording Secretary: Cynthia Hayes