



Minutes of Monthly Board Meeting  
Berwyn Park District  
August 18<sup>th</sup>, 2020  
Proksa Park Activity Center

The regular monthly meeting of the Berwyn park district Board of Commissioners was called to order at 7:02pm by Board President Mario Manfredini.

Commissioners in attendance: Mario Manfredini (President), Brian Brock, Ana Espinoza, and James Woywod.

Staff in attendance: Sandra Fejt (Executive Director), Gerald Sebesta (Treasurer), Cindy Hayes (Superintendent of Finance and HR), Mike Gianatasio (Superintendent of Recreation) and John Roberts (Superintendent of Parks).

Guest: Brian LeFevre from Sikich

**Agenda:** A motion made by Brock, seconded by Woywod to approve the agenda as presented. Motion unanimously carried.

**Minutes:** A motion made by Brock, seconded by Woywod to approve the minutes from July 21<sup>st</sup>, 2020 as presented. Motion unanimously carried.

No public comments.

**Treasurer's Report:** presented by Sebesta: A motion made by Brock, seconded by Espinoza to accept the monthly financial statements as presented and placed on file for audit. Motion unanimously carried. A motion was made by Brock, seconded by Woywod to approve the monthly payables \$39,078.93 and July's payroll \$71,991.15 for a total of \$111,070.08. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

**Executive Director's report** presented by Fejt. The OSLAD Grant project is on hold until spring 2021. Construction for the bioswale and permeable pavers will also take place in spring. Kaboom parks are on hold until Illinois is in phase 5 of the coronavirus reopening plan. The house at 2847 Kenilworth needs to be discussed with the attorney before putting it on the market. The "Pay It Forward" Day on July 25<sup>th</sup> was a huge success. The parks 100<sup>th</sup> year celebration was postponed due to covid. Exploring ideas for a possible "101" celebration in June 2021. Exploring other alternatives for the pasta fundraiser if Illinois is not in Phase 5 for this event. Positive pay is now in place with our bank. Noemy Diaz has accepted the position of Administrative Assistant-Finance. We have Customer Service Representatives back at Proksa Park Activity Center. Staff has been hired for the open positions in the Grounds and Maintenance Department.

**West Suburban Special Recreation Association (WSSRA)** presented by Fejt. Minutes from the August, 2020 meeting were reviewed.

A motion by Espinoza and seconded by Brock to accept the Executive Director's report and the West Suburban Special Recreation Association report as informational.

**Correspondence:** No correspondence this month.

**Standing Committee Reports:**

**Finance:** the 2019 Annual Report by Sikich was present by Brian LeFevre. A motion was made by Brock, seconded by Espinoza to accept the report as presented. Motion unanimously carried.

**Building and Grounds:** no meeting.

**Personnel and Policy:** A motion was made by Woywod, seconded by Brock to waive the reading of Resolution R-20-09 Amending Job Descriptions for Athletics Assistant I, Athletics Assistant II, and Customer Service Representative. Motion unanimously carried. A motion was made by Woywod, seconded by Brock to adopt resolution R-20-09 Amending Job Descriptions for Athletics Assistant I, Athletics Assistant II, and Customer Service Representative as presented. Roll call: Brock-Aye, Espinoza-Aye, Manfredini- Aye and Woywod- Aye. Motion carried.

**Recreation:** Informational as presented.

No unfinished business.

**New Business:**

Meeting Dates:

Finance Committee, Recreation Committee, and Building and Grounds Committee, will meet Monday, September 14<sup>th</sup>, 4:30pm at Freedom Park.

Next Regular Board Meeting will meet Tuesday, September 22<sup>nd</sup>, 7:00pm at Proksa Park Activity Center.

\*\*Amended: Committee meeting Tuesday, September 8<sup>th</sup>, 2020. Regular Board meeting Tuesday, September 15<sup>th</sup>, 2020.

Other:

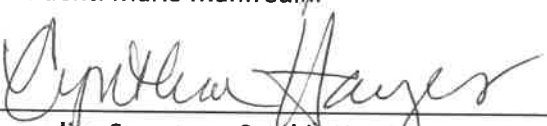
Concerns: Commissioners were asking about the Garage Sale event. Social distancing for table space will be done. Masks and hand sanitizer are strongly encouraged.

Commissioner Brock has concerns on what material should be used for the launch pads for Disk Golf. Superintendent Roberts will research this.

**Adjournment:** A motion was made by Brock, seconded by Woywod to adjourn at 7:43pm. Motion unanimously carried.

Attested to by:

  
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President: Mario Manfredini

  
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Recording Secretary: Cynthia Hayes