

Committee Meeting Minutes  
August 12, 2020  
Freedom Park

**Start Meeting**

Call to Order 4:44

Commissioners Present:

Staff Present:

Manfredini, Brock, Espinosa, Woywod

Executive Director Fejt, Hayes, Gianatasio

Roberts, Treasurer Sebesta

Recreation

Superintendent Gianatasio presented the recreation department activity report for August. Report attached.

Finance

Treasurer Sebesta presented the Treasurer's Report for August. Report attached.

Superintendent Hayes presented the financial activity report for August. Payables totaled \$28,128.27. Positive Pay has been successful with the bank reporting to the Superintendent for check approval before monies are released from the District account. Sikich will be presenting the auditors financial report for 2019 at the August board meeting. Accounting processes and practices continue to be reviewed and streamlined.

Buildings & Grounds

Superintendent Roberts presented the buildings and ground activity report for August. Report attached.

Additional items on the agenda included the 2437 Kenilworth house appraisal discussion and next steps. Executive Director Fejt will reach out to legal for next steps. The contacted landscaper has been cutting the 8 smaller parks – Freedom, Proksa & Sunshine in-house until the parks staffing is complete. The OSLAD grant project moved to Spring 2021 due to delay in MWRD agreement. Mraz Fountain – Superintendent Roberts to work with consultant and develop next steps. Proksa Pond pumps and water leaking issues to be addressed with Superintendent and Foreman. Surplus items on on-line auction site for August 26 ending bid. The security system and re-keying will be addressed with ED & Superintendent Roberts.

P&P

Park Maintenance Superintendent John Roberts started July 20. Part time customer service reps to returning to Proksa first week of August. Administrative Assistant- Finance position offered to Noemy Diaz and accepted. Superintendent Roberts currently conducting interviews for the parks maintenance open position.

Other

Pay it forward day at Sunshine Park was a success. Commissioners agreed to have the 101 Anniversary celebration in June 2021 due to the cancellation June 2020. Pasta 2021 must be

cancelled for January 2021. Recreation staff to discuss a proposal to either postpone or create an alternative option(s).