MINUTES OF THE SEPTEMBER 17, 2019
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm by Board President Mario Manfredini. The meeting was held at the Proksa Park Activity Center, 3001 Wisconsin Avenue Berwyn, Illinois.

COMMISSIONERS IN ATTENDANCE
Mario Manfredini, President
Sandy Fejt, Commissioner
Ana Espinosa, Commissioner
Brian Brock, Commissioner
James Woywod, Commissioner

STAFF IN ATTENDANCE
Jeffrey S. Janda, Executive Director
Gerald Sebesta, Treasurer
Michael Gianatasio, Superintendent of Recreation

II. PLEDGE OF ALLEGIANCE
Commissioner Manfredini led the assembled group in the Pledge of Allegiance.

III. ADOPTION OF AGENDA
Commissioner Brock moved, seconded by Commissioner Fejt to approve the agenda as presented.

IV. ACCEPTANCE OF MINUTES
Commissioner Brock moved seconded by Commissioner Fejt to accept the minutes of the August 20, 2019 Regular Board Meeting.

V. PUBLIC COMMENT
NONE

VI. TREASURER’S REPORT
Commissioner Brock moved, seconded by Commissioner Espinosa to accept the Treasurer’s report as presented and place on file for audit.

Motion carried
Commissioner Brock moved seconded by Commissioner Espinoza to approve the monthly payroll and payables, totaling the amount of $168,730.37.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

VII. EXECUTIVE DIRECTOR REPORT
Commissioner Fejt moved seconded by Commissioner Woywod to accept the Executive Director’s report as informational.

VIII. WSSRA
Accepted as informational

IX. CORRESPONDENCE
The Board Members reviewed the correspondence folder.

X. STANDING COMMITTEE REPORTS
A. Finance

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

Commissioner Brock moved, seconded by Commissioner Espinoza to adopt Ordinance O-19-04 authorizing the disposition of the unneeded/surplus Konica Minolta Copier BizHub C364e Serial Number A5C10111003950.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

B. Buildings & Grounds
Accepted as informational

C. Personnel & Policy

Motion carried
Commissioner Woywod moved, seconded by Commissioner Fejt to adopt Resolution R-19-11 Amending and Creating Job Descriptions for Full Time Custodian, Superintendent of Finance and Human Relations, and Early Childhood Lead Instructor.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea  

Motion carried

XI. Unfinished Business  
NONE

XII Closed Session  
NONE

XIII. A. NEW BUSINESS  
A1. Executive Director Search  
Commissioner Brock moved, seconded by Commissioner Woywod to authorize Executive Jeffrey Janda to post the vacancy of the Executive Director’s job position with IPRA with salary to be negotiated with successful candidate.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea  

Motion carried

A2. Discussion and Consideration of a Consulting Contract with Jeffrey Janda  
Commissioner Brock moved, seconded by Commissioner Fejt to authorize Executive Director Jeffrey Janda a Consulting Contract during the search and transitioning of the new candidate for an hourly rate of $75.00 per hour.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea  

Motion carried

B. Meeting Dates  
Commissioner Fejt scheduled a Finance Meeting on Monday October 7, 2019 at 4:30pm followed by Recreation, Personnel & Policy, Buildings & Grounds, and Ad-HOC Executive Director Search. These meetings will be held at Freedom Park.
XV. **ADJOURNMENT:**

There being of no further business to come before the Board, Commissioner Brock moved, seconded by Commissioner Fejt to adjourn at 7:55pm.

**ROLL CALL:** Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

**ATTESTED TO BY:**

[Signature]

PRESIDENT: Mario Manfredini

[Signature]

Secretary: Mary Gail Corpus

Date 10-15-19