



**MINUTES OF THE SEPTEMBER 17, 2019**  
**BOARD MEETING**

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm by Board President Mario Manfredini. The meeting was held at the Proksa Park Activity Center, 3001 Wisconsin Avenue Berwyn, Illinois.

**COMMISSIONERS IN ATTENDANCE**

- Mario Manfredini, President**
- Sandy Fejt, Commissioner**
- Ana Espinoza, Commissioner**
- Brian Brock, Commissioner**
- James Woywod, Commissioner**

**STAFF IN ATTENDANCE**

- Jeffrey S. Janda, Executive Director**
- Gerald Sebesta, Treasurer**
- Michael Gianatasio, Superintendent of Recreation**

**II. PLEDGE OF ALLEGIANCE**

Commissioner Manfredini led the assembled group in the Pledge of Allegiance.

**Motion carried**

**III. ADOPTION OF AGENDA**

Commissioner Brock moved, seconded by Commissioner Fejt to approve the agenda as presented.

**Motion carried**

**IV. ACCEPTANCE OF MINUTES**

Commissioner Brock moved seconded by Commissioner Fejt to accept the minutes of the August 20, 2019 Regular Board Meeting.

**Motion carried**

**V. PUBLIC COMMENT**

**NONE**

**VI. TREASURER’S REPORT**

Commissioner Brock moved, seconded by Commissioner Espinoza to accept the Treasurer’s report as presented and place on file for audit.

**Motion carried**

Commissioner Brock moved seconded by Commissioner Espinoza to approve the monthly payroll and payables, totaling the amount of \$168,730.37.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea

VII. EXECUTIVE DIRECTOR REPORT

Commissioner Fejt moved seconded by Commissioner Woywod to accept the Executive Director's report as informational.

Motion carried

VIII. WSSRA

Accepted as informational

IX. CORRESPONDENCE

The Board Members reviewed the correspondence folder.

X. STANDING COMMITTEE REPORTS

A. Finance

A1. Commissioner Brock moved, seconded by Commissioner Espinoza to waive reading of Ordinance O-19-04 Declaration of Surplus Property.

Motion carried

Commissioner Brock moved, seconded by Commissioner Espinoza to adopt Ordinance O-19-04 authorizing the disposition of the unneeded/surplus Konica Minolta Copier BizHub C364e Serial Number A5C10111003950.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea

Motion carried

B. Buildings & Grounds

Accepted as informational

C. Personnel & Policy

C1 Commissioner Woywod moved, seconded by Commissioner Espinoza to waive reading of Resolution R-19-11 Amending and Creating Job Descriptions for Full Time Custodian, Superintendent of Finance and Human Relations, and Early Childhood Lead Instructor.

Motion carried

Commissioner Woywod moved, seconded by Commissioner Fejt to adopt Resolution R-19-11 Amending and Creating Job Descriptions for Full Time Custodian, Superintendent of Finance and Human Relations, and Early Childhood Lead Instructor.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea

Motion carried

XI. Unfinished Business  
NONE

XII Closed Session  
NONE

XIII. A. NEW BUSINESS

A1. Executive Director Search

Commissioner Brock moved, seconded by Commissioner Woywod to authorize Executive Jeffrey Janda to post the vacancy of the Executive Director's job position with IPRA with salary to be negotiated with successful candidate.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea

Motion carried

A2. Discussion and Consideration of a Consulting Contract with Jeffrey Janda

Commissioner Brock moved, seconded by Commissioner Fejt to authorize Executive Director Jeffrey Janda a Consulting Contract during the search and transitioning of the new candidate for an hourly rate of \$75.00 per hour.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea

Motion carried

B. Meeting Dates

Commissioner Fejt scheduled a Finance Meeting on Monday October 7, 2019 at 4:30pm. followed by Recreation, Personnel & Policy, Buildings & Grounds, and Ad-HOC Executive Director Search . These meetings will be held at Freedom Park.


**XV. ADJOURNMENT:**

**There being of no further business to come before the Board, Commissioner Brock moved, seconded by Commissioner Fejt to adjourn at 7:55pm.**

**ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Yea**

**Motion carried**

**ATTESTED TO BY:**

  
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**PRESIDENT: Mario Manfredini**

  
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**Secretary: Mary Gail Corpus**

**Date** 10-15-19