

**Monthly Board Meeting
Berwyn Park District
September 17, 2019
7:00 PM
Proksa Park Activity Center**

Agenda Topics

- I. Call to Order - Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
 - A. August 20, 2019 Regular Board Meeting
- V. Public Comments (action)
- VI. Treasurer's Report
 - A. Monthly Financial Statements
 - B. Approve September 2019 Payables
- VII. Executive Director's Report (information)
- VIII. WSSRA (information)
 - A. July 2019 Minutes
- IX. Correspondence
- X. Standing Committee Reports
 - A. Finance (information)
 - A1. **Discussion and Consideration of Ordinance O-19-04 Declaration of Surplus Property.**
The Committee discussed and recommends that the Board adopt Ordinance O-19-04 authorizing the disposition of unneeded/surplus Konica Minolta Copier BizHub C364e Serial Number A5C1011003950.
 - B. Building & Grounds (information)
 - C. Personnel & Policy (action)
 - C1. **Discussion and Consideration of Resolution R-19-11 Amending and Creating Job Descriptions for Full-Time Custodian, Superintendent of Finance and Human Relations, and Early Childhood Lead Instructor.**

The Committee discussed and recommends adopting Resolution R-19-11 Amending and Creating Job Descriptions for Full-Time Custodian, Superintendent of Finance and Human Relations, and Early Childhood Lead Instructor.

C2. Discussion and Consider of Resolution R-19-12 Amending Recreational Procedural Policies.

The Committee discussed and recommends adopting Resolution R-19-12 Amending Recreational Procedural Polices.

D. Recreation (information)

XI. Unfinished Business

XII. New Business (action)

A. Executive Director Vacancy

A1. Discussion and Consideration of Contracted Employment Search Options including but not limited to Illinois Association of Park District Executive Director Search, and Illinois Park and Recreation Association Job Bulletin.

A2. Discussion and Consideration of Consulting Contract with Jeffrey S. Janda during search and transition of new Executive Director at an hourly rate of \$75.00 and 150 estimated hours of consulting.

B. Meeting Dates

C. Parks Tour- September 21, 2019 9am @ Liberty

D. Other

XIII. Adjournment (action)