MINUTES OF THE AUGUST 20, 2019
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm by Board President Mario Manfredini. The meeting was held at the Proksa Park Activity Center, 3001 Wisconsin Avenue, Berwyn, Illinois.

COMMISSIONERS IN ATTENDANCE
Mario Manfredini, President
Sandy Fejt, Commissioner
Ana Espinoza, Commissioner
Brian Brock, Commissioner
James Woywod, Commissioner

STAFF IN ATTENDANCE
Jeffrey S. Janda, Executive Director
Gerald Sebesta, Treasurer
Michael Gianatasio, Superintendent of Recreation

II. PLEDGE OF ALLEGIANCE
Commissioner Manfredini led the assembled group in the Pledge of Allegiance.

III. ADOPTION OF AGENDA
Commissioner Brock moved, seconded by Commissioner Espinoza to approve the agenda as presented.

IV. ACCEPTANCE OF MINUTES
Commissioner Brock moved seconded by Commissioner Woywod to accept the minutes of the July 26, 2019 Regular Board Meeting, July 26, 2019 Closed Session, and the August 1, 2019 OSLAD Public Meeting

V. PUBLIC COMMENT
NONE

VI. TREASURER’S REPORT
Commissioner Fejt moved, seconded by Commissioner Brock to accept the Treasurer’s report as presented and place on file for audit.

Motion carried
Commissioner Brock moved seconded by Commissioner Fejt to approve the monthly payroll and payables, totaling the amount of $189,615.66.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

VII. EXECUTIVE DIRECTOR REPORT
Commissioner Fejt moved seconded by Commissioner Woywod to accept the Executive Director’s report as informational.

Motion carried

VIII. WSSRA
NO MEETING

IX. CORRESPONDENCE
The Board Members reviewed the correspondence folder.

X. STANDING COMMITTEE REPORTS
A. Finance
   Accepted as informational

B. Buildings & Grounds
   Commissioner Fejt moved, seconded by Commissioner Woywod to authorize both a purchase order and contract with FieldTurf in the amount of $288,174.03 to replace the synthetic turf on the Freedom Park Soccer Field.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

B1. Commissioner Fejt moved, seconded by Commissioner Espinoza to authorize the purchase of a 2020 Ford Utility Police Interceptor at an estimate cost of $34,309.00 through the Suburban Purchasing Cooperative.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

C. Personnel & Policy
C1 Commissioner Woywod moved, seconded by Commissioner Espinoza to waive reading of Resolution R-19-10 creating a Horticulturist Job Description.

Motion carried
Commissioner Woywod moved, seconded by Commissioner Fejt to adopt Resolution R-19-10 creating the Horticulturist position as presented.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

XI. Unfinished Business
NONE

XII. Closed Session
NONE

XIII. NEW BUSINESS
A. Acceptance of Resignation of Executive Director Jeffrey S. Janda, CPRE
Commissioner Brock moved, seconded by Commissioner Woywod to accept the resignation of Executive Director Jeffrey Janda effective October 18, 2019.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

B. Commissioner Manfredini moved, seconded by Commissioner Espinoza to authorize the execution of the Sikich LLP Audit Engagement Letter for professional services related to the audit of 2019 Berwyn Park District financial reports.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

C. MEETING DATES
Commissioner Fejt scheduled a Finance Meeting on Monday September 9, 2019 at 4:30pm followed by Recreation, Personnel & Policy. These meetings will be held at Freedom Park.
XV. ADJOURNMENT:
There being of no further business to come before the Board, Commissioner Fejt moved, seconded by Commissioner Woywod to adjourn at 7:50 pm.

ROLL CALL: Brock, Yea
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Yea

Motion carried

ATTESTED TO BY:

PRESIDENT: Mario Manfredini

Date 09-17-19

Secretary: Mary Gail Corpus