

Finance Committee Meeting
August 12, 2019
Freedom Park
Minutes

President Manfredini called the meeting to order at 4:30 pm .

Commissioners Present: Manfredini, Brock, Espinoza, Woywod

Staff Present: Executive Director Janda, Superintendent Bzdyl
Superintendent Gianatasio

2.0 Payables

2.1 August Payables- The Committee reviewed the payables and recommends payment.

2.2 Other

3.0 Treasurers Report- Treasurer Sebesta reported that \$374,000 in tax receipts have arrived and that investments are currently \$1,791,582. Interest average yield is 2.27% and interest for the month is \$2,021 and YTD is \$13,031. The Fed lowering of interest rates will have an effect on interest for the year and potentially next year as well.

4.0 Account Reconciliations- Status –On going –No issues have been noted. Fund 41 will be reactivated and named Capital 2019 to reflect new capital projects funded by 2019 G.O. Bond issue and grants.

5.0 Old Business

5.1 Grants

5.1.1 Kaboom! Grant Submissions Completed

- Freedom Park (5-12 Age Area)- Nothing to Report-
- Sunshine Park (5-12 Age Area)- Nothing to Report

5.1.2 OSLAD Grant Status- Executive Director Janda presented the draft grant packet that was previously emailed to Board members. Staff have been reviewing the application for errors and consistency before it is submitted to the State of Illinois IDNR.

5.1.3 MWRD Grant Status- Executive Director Janda presented a copy of the submitted grant that was previously emailed to Board members. The grant has been submitted to MWRD.

5.2 Old Unclaimed Checks- Status- Staff are monitoring any new checks.

5.3 Copier Lease- Status- Machines delivered and in operation

6.0 New Business

6.1 Mid Year Line Item Review- Executive Director Janda informed the Committee that he is in the process of the mid-year line item review that checks all line items for potential posting errors.

6.2 TIF Extension Signed into Law- Executive Director Janda informed the Committee that the Governor has signed the TIF extension bill into law. Roosevelt and Depot TIF Districts have been extended an additional 12 years. The act is effective immediately.

7.0 Adjournment- The meeting adjourned at 4:46 pm.

Berwyn Park District
Building & Grounds Committee Meeting
August 12, 2019
Freedom Park
Minutes

President Manfredini called the meeting to order at 5:11 pm.

Commissioners Present: Manfredini, Brock, Espinoza, Woywod

Staff Present: Executive Director Janda, Superintendent Bzdyl
Superintendent Gianatasio

2.0 Proksa Park-

- 2.1 Ballfield Drinking Fountain- No Update- Possible removal and no replacement.
- 2.2 Proksa Park Fire Panel- Contract Signed, deposit issued. Drawings to be submitted to Fire Department for review.
- 2.3 Temporary Moving Wall Reflection Pond- The Fountain has been removed and the area seeded. Staff are collecting information for creation of an interpretive sign.
- 2.4 Tennis Court Lights- Warranty Work- Waiting for city lift truck
- 2.5 Children's Garden- Recycled timbers Ordered- Timbers have been ordered.
- 2.6 Other

3.0 Freedom Park & Administration Building

- Playground-Funding Request – Kaboom! – Still awaiting funding notice
- Pool-Status- Spoke to WT Engineering about converting pool to splash pad. It would be cost prohibitive to attempt to modify. Better to tear out and rebuild, costs unknown but expected very high. Pool lost \$9,186.48 in 2014, \$24,272.98 in 2015, \$22,809 in 2016, \$40,814.64 in 2017, and \$96,712.08 with required work (deck drains, pool bottom repairs, etc.) in 2018. Weather conditions and early school start would have created huge losses in 2019 as well.

Year	Loss
2014	\$9,186.48
2015	\$24,272.98
2016	\$22,809.00
2017	\$40,814.64
2018	\$96,712.08
Cumulative Loss	\$193,795.18

Serious thought should be given to the future of the facility.

The Committee briefly discussed the issue and Executive Director Janda requested Committee members opinions. The pool serving as a community service was mentioned but the annual operational p/l of (\$70,000) is not sustainable. The cumulative loss could have financed the replacement of three (3) playgrounds. Staff will look into costs to remove the pool and potentially replace with a splash pad. Operating costs would be substantially less as only a monitor and not five(5) staff would be needed to operate the splash pad.

- Soccer Field- Recommend to approve purchase order and contract with FieldTurf to replace current synthetic turf at Freedom Park not to exceed \$325,000(awaiting pricing for Lacrosse and 2 Side Field Lines layout) Work would be planned for November, weather permitting. Product is part of Sourcewell contract (formerly NJPA) and has been bid at the federal level. As a member of Sourcewell the Park District does not have to bid the project.

The updated cost including Lacrosse lines and soccer side fields , cool max (reduces field temperature by about 35 degrees), and turf replacement is \$288,174.03. The committee recommends issuing a purchase order for the amount. The project has been pre-bid through the Sourcewell Cooperative Purchasing group that the Berwyn Park District is a part of.

- Fence/Tree 3706 Gunderson- The Committee also discussed the request from the neighbor for the District to trim a tree that extends over his property. Due to liability issues the neighbor has been given permission to trim the tree as needed that extends into their yard. The tree also has phone, cable, and ComEd lines running through it. The District cannot take on the liability of trimming the tree. It was also mentioned that the neighbor and the other new house both discharge their sump pumps across the property line into the park.

4.0 Smirz Park-

- Storage Shed- First Boy Scout project did not work out. Troop 32 has agreed to take on and complete the project this summer.
- Pay It Forward- Scheduled for October 12th.
- Other

5.0 Sunshine Park-

- Playground-Funding request- Kaboom! – No Update

- 6.0 Mraz Park-Fountain-Staff researching potential improvements
- 7.0 Liberty Cultural Center
- 8.0 6514 27th Place
 - 8.1 Site plan-Status- OSLAD Grant proposal being prepared.
 - 8.2 Other
- 9.0 Karban Park- Working on Deed transfer to park district from City-On Hold
- 10.0 Serenity Park- Working on Deed transfer to park district from City-On hold
- 11.0 Karasek Park- Working on Deed transfer to park district from City-On Hold
- 12.0 Hessler Park- Lead Testing has revealed the need to replace the water service to the park. The drinking fountain has been disabled at this time. Estimated costs could range up to \$7,000 for a new service. Staff will work on quotes for the needed work.
- 13.0 3400 Oak Park- Working on Deed transfer to park district from City- On Hold
- 14.0 Old Business
 - 14.1 Park Entrance Signs – Deferred
 - 14.2 Lead Testing Results – The Committee discussed the results. Staff will address any readings that raise concerns. Except for Hessler Park, all readings are within EPA levels.
 - 14.3 Other
- 15.0 New Business
 - 15.1 Citizen Concerns- Weeds in all of the parks.- Staff are weeding and applying herbicide as needed to help combat the problem. Also weeds in the playgrounds at Freedom and Sunshine. Staff will attempt to remove from surfacing but with pending grants staff does not want to purchase additional surfacing that would be discarded should the grant be received.
 - 15.2 Schedule tour of all Parks for Committee - Awaiting date from Commissioners
 - 15.3 Project Schedule- As discussed last month,
 - Soccer Field -2019
 - Computers-2019
 - Vehicles –order 2019
 - Ball Field Mix- 2019
 - Pathways/Parking- 2020
 - 6514 Development - 2020
 - 15.4 New Vehicles-

- **Request permission to place order for 2020 Ford Utility Police Interceptor (Explorer) – estimated cost \$34,251. Estimated build time places unit arrival after January 1, 2020. This vehicle would be purchased through Suburban Purchasing Cooperative. The Committee recommends authorizing placement of the order.**
- Request permission to place order for 2020 Transit T-350 Van – estimated cost \$34,330. Estimated build time unknown. This vehicle would be purchased through the State of Illinois Cooperative Purchasing Program. Attempting to determine if State will extend cut-off date- currently expired.

15.5 Other

16.0 Adjournment- The meeting adjourned at 5:38 pm.