MINUTES OF THE OCTOBER 16, 2018
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm by Board President Mario Manfredini. The meeting was held at the Proksa Park Activity Center, 3001 Wisconsin Avenue, Berwyn, Illinois.

COMMISSIONERS IN ATTENDANCE
Mario Manfredini, President
Sandy Fejt, Commissioner
Ana Espinoza, Commissioner
Brian Brock, Excused
James Woywod, Excused

STAFF IN ATTENDANCE
Jeffrey S. Janda, Executive Director
Gerald Sebesta, Treasurer
Michael Gianatasio, Superintendent of Recreation

II. PLEDGE OF ALLEGIANCE
Commissioner Manfredini led the assembled group in the Pledge of Allegiance.

Motion carried

III. ADOPTION OF AGENDA
Commissioner Fejt moved, seconded by Commissioner Espinoza to approve the agenda as presented.

Motion carried

Commissioner Espinoza moved, seconded by Commissioner Fejt to excuse Commissioner Brock and Commissioner Woywod.

Motion carried

IV. ACCEPTANCE OF MINUTES
Commissioner Fejt moved seconded by Commissioner Espinoza to accept the minutes of the September 18, 2018 Regular Board Meeting.

Motion carried

V. PUBLIC COMMENT
NONE

VI. TREASURER'S REPORT
Commissioner Fejt moved, seconded by Commissioner Espinoza to accept the Treasurer's report as presented and place on file for audit.

Motion carried
Commissioner Fejt moved seconded by Commissioner Espinoza to approve the monthly payroll and payables, totaling the amount of $265,942.07.

ROLL CALL: Brock, Excused
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Excused

Motion carried

VII. EXECUTIVE DIRECTOR REPORT
Commissioner Fejt moved, seconded by Commissioner Espinoza to accept the report as informational.

Motion carried

VIII. WSSRA
Accepted as informational.

IX. CORRESPONDENCE
The Board Members reviewed the correspondence folder.

X. STANDING COMMITTEE REPORTS
A. Finance
A1. Commissioner Fejt moved, seconded by Commissioner Espinoza to waive reading of Resolution R-18-11 authorizing the execution of an IGA with the Berwyn Public Health District for grant funding to cover a portion of the cost of the purchase of fitness equipment for the playground.

Motion carried

Commissioner Fejt moved, seconded by Commissioner Espinoza to adopt Resolution R-18-11 authorizing the execution of an IGA with the Berwyn Public Health District for grant funding to cover a portion of the cost of the purchase of fitness equipment for the playground.

ROLL CALL: Brock, Excused
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Excused

Motion carried

A2. Commissioner Fejt moved, seconded by Commissioner Espinoza to waive reading of Resolution R-18-1212, determining the amounts of money exclusive of Levies for Debt Service and Election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Berwyn Park District for the levy 2018.

Motion carried

Commissioner Fejt moved, seconded by Commissioner Espinoza to adopt Resolution R-18-12, determining the amounts of money exclusive of Levies
for Debt Service and Election costs estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Berwyn Park District for the levy 2018.

ROLL CALL: Brock, Excused  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Excused  

Motion carried

A3. Commissioner Fejt moved, seconded by Commissioner Espinoza to accept the Illinois Department of Natural Resources Grant #15-1910 audit conducted by Sikich LLP as informational and direct staff to submit to the State of Illinois as required.

Motion carried

B. Buildings & Grounds
B1. Commissioner Fejt moved, seconded by Commissioner Espinoza to authorize staff to let for bid for the Proksa Park Restroom Renovations when the project related documents and specifications are completed.

ROLL CALL:  Brock, Excused  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Excused  

Motion carried

C. Personnel & Policy
C1. Commissioner Espinoza moved, seconded by Commissioner Fejt to waive reading of R-18-10, amending the job descriptions for Early Childhood and Recreation Manager as presented.

Motion carried

Commissioner Espinoza moved, seconded by Commissioner Fejt to adopt Resolution R-18-10, amending the job descriptions for Early Childhood and Recreation Manager as presented.

ROLL CALL:  Brock, Excused  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea  
Woywod, Excused  

Motion carried

D. Recreation  
NO MEETING

XI. UNFINISHED BUSINESS  
NONE
XII. NEW BUSINESS
A. Commissioner Fejt moved, seconded by Commissioner Espinoza to reappoint Jeffrey S. Janda as the SAM.GOV Entity Administrator. An entity administrator is required for approved entities. This action is part of the general required renewal process as the Berwyn Park District SAM.GOV account expires November 2018.

ROLL CALL: Brock, Excused
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Excused

Motion carried

MEETING DATES
B. A Finance meeting has been scheduled for Monday November 12 at 9:30am. Meeting will be held at Freedom Park. Regular Board Meeting will be on November 20, 2018 and held at Proksa Park Activity Center.

C. Commissioner Fejt moved, seconded by Commissioner Manfredini to approve the receipts and account that have been submitted to date by NRPA Conference attendees as required by state statute.

ROLL CALL: Brock, Excused
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Excused

Motion carried

VX ADJOURNMENT:
There being of no further business to come before the Board, Commissioner Fejt moved, seconded by Commissioner Espinoza to adjourn at 7:34 pm.

ROLL CALL: Brock, Excused
Espinoza, Yea
Fejt, Yea
Manfredini, Yea
Woywod, Excused

Motion carried

ATTESTED TO BY:

PRESIDENT: Mario Manfredini

Date 11-20-18

Secretary: Mary Gail Corpus