1.0 Start meeting
   1.1 Call to Order- Commissioner Brock called the meeting to order at 5:05 pm.
   1.2 Roll Call-

Commissioners Present: Manfredini, Brock, Fejt, Espinoza, Woywod
Staff Present: Executive Director Janda
             Superintendent Bzdyl

2.0 Old Business (information)
   2.1 **Staffing Update**
       Executive Director Janda informed the Board that Eric Mikesh has begun employment with the Berwyn Park District. He also mentioned that Kristine Kalfas is considering staying with the District on a 30 hour per week basis.

   2.2 **Ordinance Written Warning Policy**
       Executive Director Janda updated the Committee on the status of the written warning policy and that the City Law Department is currently reviewing it. He also mentioned that there may not always be officers available as the City has other obligations as well.

3.0 New Business (action)
   3.1 **Field Use Policy**
       The Committee discussed and recommends adopting Resolution R-18-06 creating and amending an athletic field use policy.

   3.2 **Park District Sport Affiliates**
       The Committee discussed and recommends adopting Resolution R-18-07 creating and amending a park district sports affiliate policy.

4.0 Adjournment- The meeting adjourned at 5:11 pm.
Recreation Committee  
May 7, 2018  
Freedom Park  
Minutes

Start meeting- Commissioner Espinoza called the meeting to order at 4:38 pm.

Roll Call-  
Commissioners Present: Manfredini, Brock, Fejt, Espinoza, Woywod  
Staff Present: Executive Director Janda  
Superintendent Gianatasio

1. **Brochure**  
   a. Summer 2018- Summer Programs begin in May and a marketing plan is in place for banners, flyers, and social media.  
   b. Fall 2018-Staff if working on with a June 8th deadline

2. **FCRLP**- This is the last week of class and graduations are scheduled for May 14th, 15th, and 16th.

3. **Athletics**  
   a. In-house Soccer- Practices and games have begun with about 200 kids involved.  
      Manager Cronin is tweaking the program as needed.  
   b. Affiliates- An affiliation agreement form was drafted for Board consideration related to athletic field use by Berwyn groups.

4. **Special Events**  
   a. Pets in the Parks- the event was fantastic with more than 100 dogs in attendance.  
   b. Noche Latina-Planning continues for the June 16th event.  
   c. Back to School Picnic- The event is currently in the planning and discussions related to ensuring that school supplies are provided to Berwyn residents ensued. The Schools will be asked how they can better manage this aspect of the event.  
   d. Senior Summer Fest- The month long celebration is coming quickly and the park district is heavily involved. Educational material about possible referendum being disseminated was discussed.

5. **Camps**- Planning continues and we are looking forward to a great summer

6. **Pool**  
   a. Staff- Most guard positions are full and training with be held at the YMCA and at Freedom May 19-23.  
   b. Facility-Repairs are in process. Painting and pool graters are next. Gutter graters are also being repaired.

7. **Staffing**  
   a. Early Childhood and Recreation Manager- Applications are being received.  
   b. Custodian- Applications are being received.  
   c. Marketing-On hold until later in the summer.

8. **Adjournment**- The meeting adjourned at 4:56 pm.
Finance Committee Meeting
May 7, 2018
Freedom Park
Minutes

1.0 Start meeting
1.1 Call to Order- Commissioner Brock called the meeting to order at 4:56 pm.
1.2 Roll Call-
Commissioners Present: Manfredini, Brock, Fejt, Espinoza, Woywod
Staff Present: Executive Director Janda
             Treasurer Sebesta
             Superintendent Bzdyl

2.0 Payables
2.1 May Payables (action)
The Committee recommends approving the May 2018 payables.

3.0 Treasurers Report (information)
Treasurer Sebesta reported cash balances of $1,325,632.92 with $1,810.56 in interest this
month and ytd interest of $4,878.64. Tax bills may be delayed due to a large number of
appeals.

4.0 Account Reconciliations (information)
Monthly reconciliations are ongoing. There is nothing additional to report.

5.0 Old Business
5.1 Grants Status (information)
   5.1.1 OSLAD –Proksa-Status- The contractor has been in and is making
        progress on remaining items.
   5.1.2 Butterfly Garden – Status- The signs will be constructed on the next
        rainy day and will then be installed.
   5.1.3 MacNeal – Status- the City is still reviewing the IGA.

5.2 Audit Status- (information)
We are awaiting the draft copy and the final should be ready for the June Board meeting.

6.0 New Business
6.1 Legislative Update (information)
Executive Director Janda shared some information from the Legislative conference.

6.2 CMS Surplus Program Renewal (action)
The Committee discussed and recommends adopting Resolution R-18-05 renewing
the CMS Illinois Federal Surplus Program Membership.

7.0 Adjournment – The meeting adjourned at 5:04 pm.
Berwyn Park District
Building & Grounds Committee Meeting Minutes
May 7, 2018
Freedom Park

1.0 Start meeting
   1.1 Call to Order- Commissioner Brock called the meeting to order at 4:38 pm.
   1.2 Roll Call-
   Commissioners Present: Manfredini, Brock, Fejt, Espinoza, Woywod
   Staff Present: Executive Director Janda
                  Superintendent Bzdyl

2.0 Proksa Park-
   2.1 Proksa Park Ponds - Status
   The Committee discussed the vandalism of the new bridge and the plugging of the east
   pond water fall fill fill pipes with river rock. The contractor has been in and working on the
   punch list.
   2.2 Activity Center Updates-Bathrooms- Status
   • Quote for Work- One quote has been received for $15,000.
   • Electric Strikes for Door Locks- Staff are planning to install electric strikes
     for locks controlled by a timer.
   2.3 Dolan Room Ceiling- Staff will proceed in May- RA James will do the work for $3,200.
   2.5 Development of Butterfly Way Station- Status-Signs to be installed upon being put
     together on the next rainy day.
   2.6 Playground Slide repaired- The slide has been repaired. Estimated costs associated with
     replacement and safety of site is about $1,200.

3.0 Freedom Park & Administration Building
   (information)
   • Ceiling/Wall Repair- Planned June
   • Playground- Funding Request - Nothing to Report
   • Pool- Status-
   Concrete Sprawling-Repairs underway- Project has been completed. Pool is
   ready for paint.
   Slide Components on Order
   Lemon Head Features on Order
   Surplus Chairs acquired from CMS- 25 chairs at $4.00 per chair.
   Fire Door Panic bar Installed at West entrance to Pool House
   • Drinking Fountain- Nothing to report
   • Fencing along alley and playground- Quote for utility pole installation for netting
     at south end between $6,000 and $7,200. Netting to be purchased and installed by
     staff.

4.0 Smirz Park

5.0 Sunshine Park

6.0 Mraz Park
   6.1 Fountain- Status-Nothing to Report.

7.0 Liberty Cultural Center
   (information)
   7.1 Blue Room- Architect working on the scope and has measured the space.
8.0 6514 27th Place  
8.1 Site plan-Status- Nothing to report.

9.0 Karban Park

10.0 Serenity Park

11.0 Karasek Park

12.0 Hessler Park

13.0 Old Business  
13.1 Park Entrance Signs for 2018- Company to be sent logos and design direction for first rendition.
13.2 Master Plans for facilities –Status-Nothing to report 
13.3 34th & Oak Park- Status- Awaiting City response
13.4 Dogs in Park Equipment –  
    Equipment installed, remaining signs being changed over.
13.5 Park Regulation Signs- Signs being changed over to reflect pets allowed.
13.6 Pond Signs- Commissioner Espinoza requested that more stay out of pond signs be installed.
13.7 Flag Replacement- Commissioner Brock requested that worn flags at Proksa be replaced.

14.0 New Business  
14.1 Walking Tour- Executive Director Janda suggested that the Committee take a walking tour in June and all members agreed.

15.0 Adjournment- The meeting adjourned at 5:34 pm.
MINUTES OF A
AD HOC SPORTS FIELD USE COMMITTEE MEETING
BERWYN PARK DISTRICT
May 4, 2018

Commissioner called the Committee of the Whole meeting to order at 6:05 p.m. at the Proksa Park Activity Center, located at 3001 Wisconsin Avenue, Berwyn, Illinois 60402.

Commissioners present: Espinoza, Manfredini (arrived 7:20 pm), Executive Director Janda Superintendent Gianatasio

Staff Present: Javier Herrera Miguel Garcia, Berwyn Blazers FC (arrived 7:38 pm)

On Friday May 4, 2018 the Berwyn Park District representatives were scheduled to meet with representatives of the Berwyn Blazers. The meeting was set at 7:00 pm which was the time requested by Berwyn Blazers President Miguel Garcia.

At 6:50 pm Commissioner Espinoza, Executive Director Janda, and Superintendent Gianatasio were present, Commissioner Manfredini notified the District that he would be late. At about 6:55 pm Mr. Javier Herrera arrived and we met as a group in the rear pre-school room area. Mr. Herrera said that he received notice from Mr. Garcia that he was running late. Commissioner Manfredini arrived at about 7:20 pm.

A discussion ensued while the group waited for Mr. Garcia. Mr. Herrera was provided copies of emails sent by Mr. Garcia and copies of the financial information provided to the Park District at the April Committee of the Whole meeting. The information was requested to confirm the financial plight that the Berwyn Blazers FC had claimed in order to justify a potential reduction in field use fees. As the group discussed the information and a number of questions were raised regarding the accuracy of the information. Mr. Herrera stated that this was the first time he had seen any of this information and that he did not prepare it. He said he had a number of questions for the Blazers related to the information as well and that he would not sign off on any more Blazers requests until he had answers.

Executive Director Janda asked Mr. Herrera if he had received and reviewed both the Field Use Policy and the Affiliate agreement document. Mr. Herrera said that he had reviewed the documents and that the agreement is fair and the affiliation would be beneficial. Mr. Herrera said that he would speak to Mr. Garcia and convey his recommendation. Mr. Janda further explained that the Blazers would still govern themselves if the Affiliation agreement is enacted. He also said that the District could and would gladly handle registration and revenue and expense activities on behalf of the Berwyn Blazers FC. A monthly report would be generated and provide to the Blazers for their records and for use with their filings as needed. Mr. Herrera thought this would be a good idea.

Based on the discussion, it became evident that the meeting would not be productive as the Blazers need to discuss the information further. Executive Director Janda suggested that the Blazers meet as a Board and discuss all of the issues and then the Park District and the Blazers can reschedule and hopefully finalize the affiliate agreement. Mr. Herrera agreed.

Mr. Herrera had to leave at 7:35 pm. Mr. Garcia did not arrive until 7:38 pm.

Mr. Herrera left and the Park District representatives were preparing to leave when Mr. Garcia arrived. Mr. Garcia said he was late because he was coaching a soccer game.

Mr. Garcia was informed that Mr. Herrera had the information and that the Blazers should discuss all of the information and then we could schedule a meeting to hopefully formalize the Affiliation agreement.
Mr. Janda said that the Berwyn Blazers FC can continue to use the fields while we work out the agreement details.

Mr. Garcia said he had reviewed the documents but had not printed them out. As the discussion progressed Mr. Garcia became animated regarding the new field rates.

Mr. Garcia provided a new spreadsheet related to Blazer financials to everyone. During the ensuing dialogue, President Manfredini reminded Mr. Garcia that the Berwyn Park District serves all of its residents not just the Blazers.

Mr. Garcia said that people would be mad and parents may come to the next Board meeting. Executive Director Janda replied that would provide the opportunity to provide all of the information to the parents.

Mr. Garcia was provided additional copies of the policy and agreement for his Board and was advised that a new meeting can be scheduled in about a week or so after the Berwyn Blazers FC Board has reviewed and discussed the documents.

The meeting ended at 7:45 pm when Mr. Garcia left.

ATTESTED TO BY:

PRESIDENT: [Signature]  SECRETARY: ____________________________

Date: 5-4-18