

Finance Committee Meeting
August 13, 2018
Freedom Park

1.0 The meeting was called to order by Finance Chairman Brock at 4:33 pm.

Board Members Present: Manfredini, Espinoza Brock,
Woywod

Commissioner Fejt was excused due to work.

Staff Present: Executive Director Janda
Treasurer Sebesta
Superintendent Bzdyl

2.0 Payables (action)

2.1 August Payables- The Committee reviewed the payables and approved for payment.

2.2 Other

3.0 Treasurers Report (information)

Treasurer Sebesta provided an update on District finances and balances. Heavy tax collections have been received with about a 77% collection rate achieved. Average yield is 1.96% and balances are \$1,005,516.80.

4.0 Account Reconciliations (information)

The monthly reconciliations have resumed now that audit preparations are complete.

5.0 Old Business

5.1 Grants Status (information)

5.1.1 OSLAD –Proksa-Update-

- Project Complete
- Billing and reporting in Process
- Single Audit to be scheduled

5.1.2 Butterfly Garden – Update- Final Report Filed

5.2 Old Unclaimed Check - Clean Up as noted in Audit Letter is in progress and letters of notice have been mailed to people on the list. Many of the uncashed checks are more than 5 years old. Checks that are not claimed will be sent to the State of Illinois as required by law.

6.0 New Business

7.0 Adjournment- the meeting adjourned at 4:39 pm.

**Berwyn Park District
Building & Grounds Committee Meeting
August 13, 2018 Freedom Park**

- 1.0 The meeting was called to order at 5:14 pm by Building & Grounds Chairwoman Fejt.
- Board Members Present: Manfredini, Espinoza, Brock, Woywod
- Commissioner Fejt was excused due to illness.
- Staff Present: Executive Director Janda
Superintendent Bzdyl
- 2.0 Proksa Park- (information)
- 2.1 Proksa Park Ponds –Project is complete, hot weather has caused algae plumes. Staff is removing it mechanically as needed.
- 2.2 Activity Center Updates-Bathrooms- Status
Staff will be meeting with an architect to develop bid specifications.
- 2.4 Development of Butterfly Way Station-The project has been certified as a Monarch Waystation. The sign has been installed.
- 2.5 Skunks- The Committee discussed skunk sightings and they have appeared to have moved on. Staff will regrade the area and fill the burrows.
- 3.0 Freedom Park & Administration Building (information)
- Playground-Funding Request – Township Grant Program Request Submitted for \$23,590.
 - Pool-Status- Everything is operation and pool closes in two weeks due to lack of lifeguards.
 - Fall inspection needed for VGB Act changes
 - SCS Painting for next year budget
 - Drinking Fountain-Installation in Progress- It will have a bottle filler unit.
 - Fencing along alley and playground- Purchase order issued to Fence Connection for \$13,140 plus additional netting installation cost to provide 16'x 95' protection behind both soccer goalie boxes to stop errant soccer and Lacrosse balls. Project should be complete by August 21st.
 - Other
- 4.0 Smirz Park- (information)
- No status- Waiting to hear from Scouts.
- 5.0 Sunshine Park (information)
- 6.0 Mraz Park (information)
- 6.1 Fountain- Status-The fountain is running but additional work is planned for later this year related to fountain pressure and lighting. Staff is busy on other projects at this time.
- 7.0 Liberty Cultural Center (information)
- 7.1 Blue Room- No Status.
- 7.2 Other
- 8.0 6514 27th Place (information)
- 8.1 Site plan-Status- Superintendent Bzdyl to begin work on.

- 8.2 Twenty Five (25) sidewalk squares to be replaced as part of City of Berwyn 50/50 program at \$75.00 per square. Total \$1,875 for replacement.
- 8.3 Staff will be meeting with company called Imagine Nation to discuss products they sell for new park development.
- 8.2 Other
- 9.0 Karban Park (information)
- 10.0 Serenity Park
 - 10.1 Home School Garden- The Garden is doing well. (information)
 - 10.2 Acoustical Music Instruments- Possible partnership with LGBTQ Community- Status- Waiting to hear back from 2nd and 3rd ward Alder People. Possible cocktail party idea is being discussed.
- 11.0 Karasek Park (information)
- 12.0 Hessler Park (information)
- 13.0 Old Business (information)
 - 13.1 Park Entrance Signs for 2018- No Status
 - 13.2 Master Plans for facilities –Status-Nothing to report.
 - 13.3 34th & Oak Park- Status- Lease has been approved, awaiting signed copies from City of Berwyn. Grass has been planted by the City and a water hydrant has been purchased. The City will install and bill the District for the hydrant. Staff will then be able to water the grass as needed.
 - 13.4 Cargo trailer- The Cargo trailer has been ordered from A&W Trailer in Darien.
 - 13.5 Other
- 14.0 New Business (information)
 - 14.1 Piper School KaBoom! project. District will be assisting with playground removal/construction at Piper School/ Friendship Park.
 - 14.2 Yellow and Blue Curbs- Staff have repainted the designated yellow and blue curbing within the District.
 - 14.3 Tree trimming/removal and weeding- Staff are removing dead trees and trimming as needed. Major emphasis placed on weeding.
 - 14.4 Box Truck- Staff will be inspecting a Ford Box truck that is being sold by the CBS Food Pantry as a possible maintenance vehicle.
 - 14.5 Staff Training- Staff have been attending required training this month related to Lift Truck operation, Turf Education related issues, and PDRMA risk management topics.
- 15.0 Adjournment- The meeting adjourned at 5:26 pm.

Recreation Committee
8/13/18
Freedom Park

The meeting was called to order at 4:40 pm by Commissioner Espinoza.

Board Members Present: Manfredini, Espinoza, Brock, Woywod,

Commissioner Fejt was excused due to work

Staff Present: Executive Director Janda
Superintendent Gianatasio
Superintendent Bzdyl
Treasurer Sebesta

1. Brochure
 - a. Fall 2018- The brochure has been printed and delivered. The brochure missed the GWC advertisement again. GWC will be made a BrewFest sponsor.
2. Athletics
 - a. Fall Soccer- There are 194 kids signed up for fall. This is a 30% increase over last year according to staff.
 - b. Clinics and Camps- New program offerings include All Sports, Tennis, Speed & Agility.
3. Special Events
 - a. MarioKart in the Park- was held July 27th and had 75 people and 14 TV's.
 - b. Back to School Picnic- The picnic is August 19th. The Lions club will use the preschool building to offer vision screenings.
 - c. Community garage Sale- September 1st and there are 11 tables spaces sold already. The event is Proksa.
 - d. Mariachis in the Park- September 1st, 2pm to 5pm at Proksa.
 - e. BrewFest- in preparation for October 13th at Proksa
4. Camps- Fun in the Sun ended on August 3rd, Adventure Camp ends August 17th.
5. Pool- Operations are running smoothly, PDRMA visited the pool on August 13th.
6. Staffing
 - a. Early Childhood and Recreation Manager- The job is still posted, we have not found a suitable applicant.
 - b. Marketing- On hold
7. Buddy Ball- Buddy ball will be held in September on Sundays at Proksa. It is a great collaborative effort to provide recreation opportunities to children with special needs.
8. Magazine Contest- Commissioner Espinoza mentioned a magazine contest related to dogs. Staff will see if we have any quality photos to enter into the contest.

Adjournment- The meeting adjourned at 4:51 pm.