Finance Committee Meeting
April 10, 2017
Proksa Park
Minutes

1.0 Commissioner Manfredini called the meeting to order at 4:35 pm at the Freedom Park Administration Building.

Commissioners Present: Manfredini, Estrella, Fejt
Staff Present: Executive Director Janda
Treasurer Sebesta
Superintendent Cahill
Superintendent Bzdyl
Brian Brock

2.0 Payables
2.1 The Committee recommends approving the April payables. (action)

3.0 Treasurer’s Report
Treasurer Sebeta provided a brief report on the District’s positive account balances. He stated that the current balance is at $1,961,000 and tax receipts amounted to $622,000.

4.0 Account Reconciliations-Status-The reconciliations have been completed through February is in progress. Additionally, the prep work continues on the audit.

5.0 Old Business
5.1 Grants Status
5.1.1 CDBG 2015-ADA Curb Cuts- The Committee reviewed the status. The contract is under legal review and Davis Concrete is the lowest bidder.
5.1.2 OSLAD- The bids are due April 13th.
5.1.3 MacNeal Update- Nothing to Report.

5.2 Audit Status
The Committee discussed the status. The Field Audit is underway and preliminary work shows an increase in both the Corporate and Recreation Funds.

5.3 Executive Director Contract
The Committee reported that the attorney has made the requested changes and recommends approving the contract at the April 18th Board Meeting.

5.4 Strategic Plan Update
The Committee reviewed the status of the plan with staff narrative updating progress. Staff will update and place the document on the website.

6.0 New Business
6.1 Bench
Staff informed the Committee of a memorial bench purchased by the Reina family for Proksa Park.

7.0 Adjournment - The meeting adjourned at 5:20 pm.
Berwyn Park District
Minutes of a Building & Grounds Committee Meeting
April 10, 2017

1.0 Start Meeting
Commissioner Fejt called the meeting to order at 5:22 pm at Proksa Park

Commissioners Present: Fejt, Manfredini, Estrella
Staff Present: Executive Director Janda
Superintendent Bzdyl
Superintendent Cahill
Public Present: Brian Brock

2.0 Proksa Park
2.1 Proksa Park Ponds-Aquascape (information)
This item has been moved to the Ad Hoc Pond Committee.

2.2 Activity Center Updates (information)
- Lighting renovation-Staff met with a lighting firm to ascertain costs and incentives for all facilities. Staff is awaiting the information to determine if the project can begin and funding available.
- Outdoor Restroom Remodeling- President Manfredini offered to look into possible solutions including tile.
- Drinking Fountain- The inside fountain has been replaced and has a bottle filler to assist in recycling efforts.

2.3 Shadow Creek Disc Golf Course-Status
The course Tee signs installation have been installed and two hole sponsors are complete. Sponsorship is $750 and lasts for 5 years.

2.4 Development of Butterfly Way Station- The Committee discussed the status.
Superintendent Bzdyl reviewed the plans with the group.

3.0 Freedom Park & Administration Building (information)
- Ceiling/Wall Repair- Nothing to Report
- Playground- Nothing to Report
- Pool- the pool is scheduled for painting this year.
- Drinking Fountain-The playground drinking fountain will be replaced this year and the new fountain will have a bottle filler to assist with recycling efforts.

4.0 Smirz Park
5.0 Hessler Park
6.0 Sunshine Park
7.0 Mraz Park

8.0 Liberty Cultural Center (information)
8.1 Stage Work- The Committee discussed the stage which is progressing.
8.2 Men’s Bathroom- The Committee discussed the status. Staff is awaiting for the partition.
8.3 Blue Room Renovation- Nothing to report.
8.4 Drinking Fountain Modifications- The Committee discussed the status and the missing parts being sent by Elkay.

9.0 6514 27th Place (information)
- Fencing in 2017- The Fence Connection was the lowest bidder at $14,720 and City permits and contracts have been submitted.
- Development Plans- Staff will work on development plans to present at a public hearing for area residents later this spring.

9.0 Karban Park-

10.0 Serenity Park- (information)
- Fencing in 2017- Suburban Fence was the lowest bidder at $4,898 and City permits and contracts have been submitted...
- Raised Bed Materials Need Replacement- The recycled timber materials have arrived.

11.0 Karasek Park- (information)
- Lighting- the Committee discussed the completed project. Training for staff should occur within the two weeks.

12.0 Old Business (information)
- CDBG-Curb Cuts- The lowest bidder was Davis Concrete and the contract has been reduced to $41,325 and approved by legal. The Bollards have been ordered and received.
- Master Plans for the facilities- Nothing to Report.
- Picnic Table Replacement- Nothing to Report.

13.0 New Business.

14.0 Adjournment
The meeting adjourned at 5:34 pm.
Berwyn Park District
Recreation Committee Meeting
April 10, 2017
Proksa Park
Minutes

1.0 Start Meeting
   1.1 Call to Order
   1.2 Roll Call

2.0 Event Updates
   2.1 Easter Egg Hunt Cadets & Explorers confirmed; location confirmed; Costco will donate; Joey has already ordered ribbon
   2.2 Earth Day Chick Fil A will donate
   2.3 May the 4th reached out to 501st & Reel Art
   2.4 Zumbathon Fundraiser working on sponsors; registration is through Animal Care League of Oak Park ($25); Diego requested that portion of funds help support Karban Dog Park
   2.5 Other Noche Latina has band and food vendor secured, we are looking for sponsors; we have begun reaching out to bands for Brewfest, need a meeting next week; Diego requested we make Facebook events for everything applicable

3.0 Programming Updates
   3.1 ECRLP Update caterpillars are going into cocoons
   3.2 Soccer Update practice starts Wed/games Sat; registration is picking up at the last minute, as usual
   3.3 Lacrosse ND trip 28 kids & 5 coaches, a great time had by all
   3.4 Other Senior socials are up to an avg of 30, have secured Republic Bank as food sponsor for May; Diego requested we promote the BDC registration coupon for camp and visit school board mtgs to promote programming

4.0 Marketing Update
   4.1 Intern update Mari Gragnani started today, her focus is video content
   4.2 Other

5.0 Old Business
   5.1 Other

6.0 New Business
   6.1 Other

7.0 Adjournment