

Berwyn Park District
Minutes of a Building & Grounds Committee Meeting
July 10, 2017

1.0 Start Meeting

Commissioner Fejt called the meeting to order at 9:08 am at Proksa Park

Commissioners Present:

Manfredini, Brock, Espinoza, Fejt

Staff Present:

Executive Director Janda

Superintendent Bzdyl

Public Present:

2.0 Proksa Park

(information)

2.1 Proksa Park Ponds-Aquascape

This item has been moved to the Ad Hoc Pond Committee. The Committee did tour the work site to see the progress.

2.2 Activity Center Updates

Staff will be looking for suitable tile. Nothing else to report.

2.3 Development of Butterfly Way Station- The Committee discussed the status. Work is still planned for late August. Staff will order the benches.

2.4 Children's Garden- Work continues with \$200 in new plants planted along with four yards of mulch.

2.5 Bench Base Installation- Staff will be installing a concrete base for the new Reina bench.

2.6 Veteran's Fountain- the Committee discussed the fountain and ideas for improvement. Someone mentioned possible use of Rosetta stone. Staff will continue to research options.

2.7 Tennis Court Light Conversion- This project will be held until the Pond Projects are completed due to cash flow concerns.

3.0 Freedom Park & Administration Building

(information)

- Ceiling/Wall Repair- Nothing to Report
- Playground- Nothing to Report
- Pool- Chemical/Equipment Issues- Staff updated the Committee on equipment repairs and chemical imbalance of the pool. The problems should be corrected now.
- Drinking Fountain-Nothing to Report

4.0 Smirz Park

5.0 Hessler Park

5.1 Single Pole Park Light- the District purchased a LED head from the City and will have it installed next week.

6.0 Sunshine Park

7.0 Mraz Park

7.1 Fountain Status- the Committee discussed vandalism and needed changes including lighting and depth of the bottom. There have been ongoing vandalism issues that have affected the drain lines, pumps, and lighting. Last week one of the pumps went out and it is not known if it was failure of vandalism. Two new pumps have been ordered and will be installed upon delivery. This fall staff is looking to renovate the fountain lessening the depth, making any required drain repairs, and installing new LED lighting.

7.2 Planting Area around Fountain- the Committee discussed the status-. Staff is having soil testing done. Superintendent Bzdyl is hesitant to plant grass in the short term due to the difficult removal of turf roots later.

8.0 **Liberty Cultural Center**

(information)

8.1 Men's Bathroom- The mirrors have been installed.

8.2 Blue Room Renovation- Nothing to report.

9.0 **6514 27th Place**

(information)

• Development Plans- Nothing to Report

9.0 **Karban Park**

(information)

9.1 Gate Repairs- Staff have ordered replaced hinges and a latch that was stolen.

9.2 Brick Installation- Staff will be installing the newest memorial bricks.

10.0 **Serenity Park-**

(information)

• Raised Bed- Staff has seeded the area where the two beds were removed and will replace the other bed timbers later this summer.

11.0 **Karasek Park-**

(information)

12.0 **Old Business**

(information)

12.1 CDBG-Curb Cuts- The work is nearly complete.

12.2 Master Plans for the facilities- Nothing to Report.

12.3 Picnic Table Replacement- Nothing to Report

12.4 34th & Oak Park- Nothing to Report

12.5 New Park Identification Signs- Status- Executive Director reminded the Committee to submit ideas or photos of signs they see for design ideas.

13.0 **New Business.**

(information)

13.1 Wedding in the Park- Staff updated the Committee on the Wedding that was held last week at Proksa. The event went fantastic and the District exceeded the expectations of the couple. Staff did a great job and is now developing the profit/loss report for financial review and future planning.

14.0 **Adjournment**

The meeting adjourned at 9:55 am.