MINUTES OF THE JUNE 21, 2016
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to
order at 7:00 pm. by President Manfredini. The meeting was held at Freedom Park
Administration Office at 3701 S. Scoville Avenue, Berwyn, Illinois 60402.

Commissioner Karasek moved, seconded by Commissioner Fejt to excuse Commissioner
Frank Amaro and Commissioner Estrella.

Motion carried

COMMISSIONERS IN ATTENDANCE
Mario Manfredini, President
Diego Estrella, Excused
Edward Karasek, Secretary
Sandra Fejt, Commissioner
Frank Amaro, Excused

STAFF IN ATTENDANCE
Jeffrey S. Janda, Executive Director
Mary Gail Corpus, Assistant to the Executive Director
Jerry Sebesta, Treasurer

GUESTS: None

II. PLEDGE OF ALLEGIANCE
Commissioner Manfredini led the assembled group in the Pledge of Allegiance.

Motion carried

III. APPROVAL OF AGENDA
Commissioner Karasek moved, seconded by Commissioner Fejt to approve the
agenda as presented.

Motion carried

IV. MINUTES
A. Commissioner Karasek moved, seconded by Commissioner Fejt to accept
minutes of the May 17, 2016 Regular Board Minutes.

Motion carried
V. PUBLIC COMMENTS
NONE

VI. TREASURER'S REPORT
A. Commissioner Karasek moved, seconded by Commissioner Fejt to accept the Treasurer's report as presented and place on file for audit.

Motion carried

A. Commissioner Karasek moved seconded by Commissioner Fejt to approve the monthly payroll and payables totaling to the amount of $206,311.63.

ROLL CALL: Amaro, Excused
Estrella, Excused
Fejt, Yea
Karasek, Yea
Manfredini, Yea

Motion carried

VII. Executive Director's Report
Accepted as informational.

VIII. WSSRA
There were no meeting minutes as the WSSRA Board did not meet.

IX. Correspondence
The Board reviewed the Correspondence folder.

X. Standing Committee Reports

A. FINANCE

A1. 2016-2018 Contract for Auditing Services
Commissioner Karasek moved, seconded by Commissioner Fejt to award the contract for 2016-2018 auditing services to Sikich LLP for $12,500, $12,850, and $13,200 for fiscal years 2016, 2017, and 2018 respectively.

ROLL CALL: Amaro, Excused
Estrella, Excused
Fejt, Yea
Karasek, Yea
Manfredini, Yea

Motion carried
A2. PREVAILING WAGE ORDINANCE for 2016
Commissioner Manfredini seconded by Commissioner Fejt to adopt Ordinance O-16-02 establishing the prevailing wages for public works projects within the Berwyn Park District.

ROLL CALL: Amaro, Excused
Estrella, Excused
Fejt, Yea
Karasek, Nay
Manfredini, Yea

Motion carried

B. BUILDINGS & GROUNDS
NO MEETING

C. PERSONNEL & POLICY

C1. RESOLUTION R-16-09 AMENDING PERSONNEL POLICY MANUAL
Commissioner Manfredini moved, seconded by Commissioner Fejt to waive reading of Resolution R-16-09 amending the Berwyn Park District Employee Policy Manual, specifically updating sections Section 5.8 Travel & Vehicle Use and Section 7.4 Right-to-Know; and creating Sections 6.2 Blogging & Social Media and Section 7.60 30 Second Site Safety Walk Through.

Motion carried

RESOLUTION R-16-09 AMENDING PERSONNEL POLICY MANUAL
Commissioner Manfredini moved, seconded by Commissioner Fejt to adopt Resolution R-16-09 amending the Berwyn Park District Employee Policy Manual, specifically updating sections Section 5.8 Travel & Vehicle Use and Section 7.4 Right-to-Know; and creating Sections 6.2 Blogging & Social Media and Section 7.60 30 Second Site Safety Walk Through

ROLL CALL: Amaro, Excused
Estrella, Excused
Fejt, Yea
Karasek, Yea
Manfredini, Yea

Motion carried

C2. RESOLUTION R-16-10 AMENDING HAZCOM PROGRAM
Commissioner Manfredini moved, seconded by Commissioner Fejt to waive reading of Resolution R-16-10 amending the Hazcom Communication Compliance Program to reflect updates mandated by OSHA and the new Global Harmony System for Hazard Communication.

Motion carried

RESOLUTION R-16-10 AMENDING HAZCOM PROGRAM
Commissioner Manfredini moved, seconded by Commissioner Fejt to adopt Resolution R-16-10 amending the Hazcom Communication Compliance Program to reflect updates mandated by OSHA and the new Global Harmony System for Hazard Communication.
ROLL CALL: Amaro, Excused  
Estrella, Excused  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea  

Motion carried

D. RECREATION  
No Meeting

XI. UNFINISHED BUSINESS  
NONE

XII. CLOSED SESSION  
Commissioner Fejt moved, seconded by Commissioner Manfredini to move into closed session at 7:37 pm under ILCS 5/120 (c) to discuss personnel.

ROLL CALL: Amaro, Excused  
Estrella, Excused  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea  

Motion carried

Commissioner Manfredini moved seconded by Commissioner Fejt to come out of closed session at 8:22 pm.

Roll Call: Amaro, Excused  
Estrella, Excused  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea  

Motion carried

XIII. NEW BUSINESS

A1. Frank Amaro Resignation  
Commissioner Fejt moved, seconded by Commissioner Manfredini to accept letter of resignation from Mr. Frank Amaro as Commissioner of the Berwyn Park District Board as of June 30, 2016 with deep regret.

ROLL CALL: Amaro, Excused  
Estrella, Excused  
Fejt, Yea  
Karasek, Yea  
Manfredini, Yea  

Motion carried
A2. MEETING DATES:

Commissioner Karasek scheduled a Finance Meeting for Monday, July 11, 2016 to begin at 4:30 pm., Buildings & Grounds to follow. Committee of The Whole is also scheduled following B&G. Meetings to be held at Freedom Park.

XIV. ADJOURNMENT:

There being of no further business to come before the Board, Commissioner Manfredini moved, seconded by Commissioner Fejt to adjourn at 8:29pm.

ROLL CALL: Amaro, Excused
Estrella, Excused
Fejt, Yea
Karasek, Yea
Manfredini, Yea

ATTESTED TO BY:

[Signature]

PRESIDENT: Mario Manfredini

Date 7/14/16

Motion carried

[Signature]

Edward A. Karasek