MINUTES OF THE JUNE 19, 2012
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm. by President Amaro. The meeting was held at the Freedom Park Administration Building, 3701 S. Scoville Avenue, Berwyn, Illinois 60402.

COMMISSIONERS IN ATTENDANCE
Frank Amaro, President
Edward Karasek, Secretary
Mario Manfredini, Vice-President (arrived at 7:05)
Diego Estrella, Commissioner
Sandra Fejt, Commissioner

STAFF IN ATTENDANCE
Jeffrey S. Janda, Executive Director
Jerry Sebesta, Treasurer

GUESTS
Mary Karasek
Brian LeFevre, Sikich LLP

II. PLEDGE OF ALLEGIANCE
Commissioner Amaro the assembled group in the Pledge of Allegiance.

Motion carried

Commissioner Fejt moved, seconded by Commissioner Karasek to excuse
Commissioner Manfredini.

Motion carried

III. APPROVAL OF AGENDA
Commissioner Estrella moved, seconded by Commissioner Fejt to approve agenda
as presented.

Motion carried

IV. MINUTES
A. Commissioner Karasek moved, seconded by Commissioner Estrella to accept
the minutes of the May 15, 2012 Regular Board Meeting.

Motion carried
V. PUBLIC COMMENTS

VI. TREASURER’S REPORT

A. Commissioner Manfredini moved, seconded by Commissioner Estrella to accept the Treasurer’s report as presented and place on file for audit.

ROLL CALL: Amaro, Yea
            Estrella, Yea
            Fejt, Yea
            Karasek, Yea
            Manfredini, Yea

Motion carried

B. Commissioner Manfredini moved seconded by Commissioner Estrella to approve the monthly payroll and payables totaling to the amount of $162,996.74

ROLL CALL: Amaro, Yea
            Estrella, Yea
            Fejt, Yea
            Karasek, Yea
            Manfredini, Yea

Motion carried

VII. Commissioner Manfredini moved, seconded by Commissioner Fejt to accept the 2011 audit presentation.

A discussion on the topic led to a request from the Board the reconciliations be completed monthly and that a second set of eyes review the work.

Motion carried

VIII. EXECUTIVE DIRECTOR’S REPORT
Commissioner Manfredini moved, seconded by Commissioner Fejt to accept the Executive Director’s report as informational.

Motion carried

IX. WSSRA
The item was generally deferred as the minutes were not available.

X. CORRESPONDENCE
The correspondence folder was reviewed by the Board Members.

XI. STANDING COMMITTEE REPORTS

A. FINANCE

A.1 2011 Financial Audit
Commissioner Manfredini moved, seconded by Commissioner Fejt to approve direct the filing of the 2011 Financial Audit
A.2 **Prevailing Wage Ordinance**
Commissioner Manfredini moved, seconded by Commissioner Estrella to waive the reading of Ordinance O-12-02 establishing the prevailing wages for public works projects within the Berwyn Park District.

**Motion carried**

Commissioner Manfredini moved, seconded by Commissioner Estrella to adopt Ordinance O-12-02 establishing the prevailing wages for public works projects within the Berwyn Park District.

**ROLL CALL:**
Amaro, Yea
Estrella, Yea
Fejt, Yea
Karasek, Yea
Manfredini, Yea

**Motion carried**

B. **BUILDINGS & GROUNDS**

B.1 **Surplus Equipment Ordinance**
Commissioner Karasek moved, seconded by Commissioner Estrella to waive the reading of Ordinance O-12-03 declaring personal property as surplus and no longer needed by the District and authorizes its transfer to the City of Berwyn for $1.00 per vehicle.

**Motion carried**

Commissioner Karasek moved, seconded by Commissioner Estrella to adopt Ordinance O-12-03 declaring personal property as surplus and no longer needed by the District and authorizes its transfer to the City of Berwyn for $1.00 per vehicle.

**ROLL CALL:**
Amaro, Yea
Estrella, Yea
Fejt, Yea
Karasek, Yea
Manfredini, Yea

**Motion carried**
B.2  Easement Request to run Water Line under Commercial Land to South of Karban Park

Commissioner Karasek moved, seconded by Commissioner Manfredini to waive reading of Resolution R-12-10 Authorizing Acceptance of a Grant of Easement for the Purposes of Water Supply and directs staff to complete the necessary tasks to move the project forward.

Motion carried

Commissioner Karasek moved, seconded by Commissioner Manfredini to adopt Resolution R-12-10 Authorizing Acceptance of a Grant of Easement for the Purposes of Water Supply and directs staff to complete the necessary tasks to move the project forward.

ROLL CALL:    Amaro, Yea
               Estrella, Yea
               Fejt, Yea
               Karasek, Yea
               Manfredini, Yea

Motion carried

C. PERSONNEL & POLICY
   (no meeting)

D. RECREATION
   (informational)

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

   • Bid openings will be held on Monday, July 2, 2012 at 10:00 am at Freedom Park for the Liberty Parking and Proksa Improvement projects.
   • A Special Board Meeting will be held on July 9, 2012 at 4:30 pm to consider the bid results and possibly award contracts related to the bids and to handle any other business as required.
   • The July Board meeting will be held on July 17, 2012 at 7:00 pm at Proksa Park Activity Center.

Board of Commissioners set committee meetings for Monday May 7, 2012 for Buildings & Grounds, Personnel & Policy and Finance to begin at 4:30 pm and to be held at Freedom Park.
XIV. ADJOURNEMENT
There being of no further business to come before the board, Commissioner Manfredini moved, seconded by Commissioner Karasek to adjourn at 7:52 pm.

ROL CALL: Amaro, Yea
        Estrella, Yea
        Fejt, Yea
        Karasek, Yea
        Manfredini, Yea

Motion carried

ATTESTED TO By

PRRSIDENT: Frank Amaro

Secretary: Edward A. Karasek