Monthly Board Meeting  
Berwyn Park District  
June 15, 2010  
8:00 PM  
Freedom Park Administrative Center  

*Agenda Topics*

**I. Call to Order - Roll Call of Commissioners**  
(action)

**II. Pledge of Allegiance**

**III. Adoption of Agenda**  
(action)

**IV. Acceptance of Minutes**

A. May 18, 2010 Regular Board Meeting  
B. May 18, 2010 Closed Session  
(action)

**V. Public Comments**

**VI. Treasurer’s Report**  
(action)

A. Monthly Financial Statements  
B. Approve June 2010 Payables  
C. Audit Presentation by Sikich LLP

**VII. Executive Director’s Report**  
(information)

**VIII. WSSRA MINUTES OF MAY 11, 2010**  
(information)

**IX. Correspondence**

**X. Standing Committee Reports**

A. Finance  
(action)

A.1 **2009 Financial Audit**

The Committee recommends accepting the 2009 financial audit as presented.

A.2 **Wire Transfer Agreement R-10-14**

The Committee recommends adopting Resolution R-10-14 authorizing the update of the Wire Transfer Agreement with Citizen’s Community Bank.

A.3 **Prevailing Wage Ordinance**

The Committee recommends adopting Ordinance O-10-02 establishing the prevailing wages for public works projects within the Berwyn Park District.
A.4 Audit Request for Proposals
The Committee recommends authorizing staff to prepare and release a Request for Proposals for the annual audit of Berwyn Park District financial records.

B. Building & Grounds (information)

C. Personnel & Policy (action)
The Committee recommends adopting Resolution R-10-15 amending the job descriptions for Treasurer and Park Foreman as presented and discussed.

D. Recreation (information)

XI. Unfinished Business

XII. New Business (action)

XIII. Adjournment (action)
MINUTES OF THE MAY 18, 2010
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 p.m. President Frank Amaro. The meeting was held at Proksa Park Activity Center at 3001 S. Wisconsin Avenue, Berwyn, Illinois 60402.

COMMISSIONERS IN ATTENDANCE

Frank Amaro, President,
Larry Cullen, Vice President
Edward Karasek, Secretary
Mario Manfredini, Commissioner
Diego Estrella, Commissioner

STAFF IN ATTENDANCE

Jeffrey S. Janda, Executive Director
Mary Gail Corpus, Assistant to the Executive Director
Conor Cahill, Superintendent of Recreation
Reba Wachal, Superintendent of Early Childhood

GUESTS

Ed Espinoza
Mrs. Mary Karasek

II. PLEDGE OF ALLEGIANCE

Frank Amaro led the assembled group in the Pledge of Allegiance. Motion carried

III. APPROVAL OF AGENDA

Commissioner Karasek moved, seconded by Commissioner Cullen to approve the agenda. Motion carried

IV. MINUTES

Commissioner Karasek moved, seconded by Commissioner Cullen to accept the minutes of the April 20, 2010 Regular Board Meeting.
Commissioner Karasek moved, seconded by Commissioner Manfredini to accept the minutes of the Closed Session of February 16, 2010 as amended.

Motion carried

V. PUBLIC COMMENT
NONE

VI. TREASURERS REPORT
A. Commissioner Cullen moved, seconded by Commissioner Manfredini to accept the Treasurer's report as presented and place it on file for audit.

Motion carried

B. Commissioner Cullen moved, seconded by Commissioner Manfredini to accept and approve the monthly payroll and payables totaling to the amount of $121,771.10.

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried

VII. ATTORNEY ANNUAL REPORT
Commissioner Manfredini moved, seconded by Commissioner Cullen to accept Mr. Rich Johnson's annual report as informational.

Motion carried

VIII. EXECUTIVE DIRECTOR'S REPORT
Commissioner Cullen moved, seconded by Commissioner Manfredini to accept as informational.

WSSRA
Commissioner Manfredini moved, seconded by Commissioner Cullen to accept as informational.

Motion carried

IX. CORRESPONDENCE
The correspondence folder was reviewed by the Board Members.

X. STANDING COMMITTEE REPORTS
BUILDINGS & GROUNDS

A. Commissioner Karasek moved, seconded by Commissioner Cullen to award the Alley/Parking Project to Andreas & Sons, Inc., for a contract price of $12,900.00.

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried
B. Commissioner Karasek moved, seconded by Commissioner Cullen to waive reading of Resolution R-10-12, authorizing the acquisition of real property commonly known as Karban Park as presented and negotiated with the City of Berwyn.

ROLL CALL: Amaro, Yea  
Cullen, Yea  
Estrella, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

Commissioner Karasek moved, seconded by Commissioner Manfredini to adopt Resolution R-10-12, authorizing the acquisition of real property commonly known as Karban Park as presented and negotiated with the City of Berwyn.

ROLL CALL: Amaro, Yea  
Cullen, Yea  
Estrella, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

B1. Commissioner Karasek moved, seconded by Commissioner Cullen to waive reading of Resolution R-10-13, authorizing the acquisition of real property commonly known as Urban Park as presented and negotiated with the City of Berwyn.

ROLL CALL: Amaro, Yea  
Cullen, Yea  
Estrella, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

Commissioner Karasek moved, seconded by Commissioner Cullen to adopt Resolution R-10-13, authorizing the acquisition of real property commonly known as Urban Park as presented and negotiated with the City of Berwyn.

ROLL CALL: Amaro, Yea  
Cullen, Yea  
Estrella, Yea  
Karasek, Yea  
Manfredini, Yea

Motion carried

FINANCE
Commissioner Manfredini moved, seconded by Commissioner Cullen to accept as informational.

Motion carried
XI. UNFINISHED BUSINESS
NONE

XII. NEW BUSINESS
A. Election of Board Officers
Commissioner Amaro was nominated for Board President, Commissioner Cullen was nominated for Vice President, and Edward Karasek was nominated for Secretary.

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried

B. Commissioner Cullen moved, seconded by Commissioner Estrella to concur with the Annual Board Appointment recommendations made by Executive Director Jeffrey S. Janda.

Attorney: Rich C. Johnson of Ice Miller, LLP
Treasurer: Gerald Sebesta
Police Chief: Jeffrey S. Janda

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried

C. Commissioner Cullen moved, seconded by Commissioner Manfredini to approve and sign the Audit Disclosure Letter presented by Sikich, LLP.

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried
XIII. CLOSED SESSION:

Commissioner Cullen moved, seconded by Commissioner Manfredini to convene at 7:32 pm into Closed Session under 5 ILCS/120, et seq. to discuss the acquisition or lease of real property and to review Closed Session Minutes.

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Excused

Motion carried

Commissioner Karasek moved seconded by Commissioner Cullen to reconvene into Regular Board meeting at 7:53 p.m.

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Excused

Motion carried


ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried

The Building & Grounds, Finance, Recreation, committee meetings are scheduled to be held on Monday June 7th, at Freedom Park at 4:30 pm. Regular Board Meeting Tuesday, June 15 at 7:00 p.m. to be held at Freedom Park Administration Building 3701 S. Scoville Ave.

XV. Adjournment

There being of no further business to come before the board, Commissioner Cullen moved seconded by Commissioner Manfredini to adjourn at 7:55 pm

ROLL CALL: Amaro, Yea
Cullen, Yea
Estrella, Yea
Karasek, Yea
Manfredini, Yea

Motion carried
ATTESTED TO BY:

PRESIDENT: Frank Amaro

Date: 6/15/2010

Secretary: Edward A. Karasek