

**Monthly Board Meeting  
Berwyn Park District  
August 21, 2007  
8:00 PM Freedom Park Administration Center**

***Agenda Topics***

- I. Call to Order - Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Acceptance of Minutes (action)
  - A. July 17, 2007 Regular Board Meeting
- V. Public Comments
- VI. Treasurer's Report (action)
  - A. Monthly Financial Statements
  - B. Approve August 2007 Payables
- VII. Executive Director's Report (information)
- VIII. Correspondence
- IX. Standing Committee Reports
  - A. Finance (information)
  - B. Building & Grounds (information)
  - C. Personnel & Policy (action)  
**Recreation Assistant Job Description**  
**The Committee recommends adopting the job description as presented.**
  - D. Recreation (information)
- X. Unfinished Business
  - A. Logo
  - B. Other
- XI. New Business
- XII. Adjournment (action)

# Berwyn Park District

## MINUTES OF THE JULY 17, 2007 BOARD MEETING

- I. The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 8:00 p.m. by President Boyajian. The meeting was held at the Proksa Park Activity Center, 3001 South Wisconsin Avenue, Berwyn Illinois 60402.

### **COMMISSIONERS IN ATTENDANCE**

Jeffrey Boyajian, President  
Larry Cullen, Vice-President  
Edward Karasek, Secretary  
Christine Prendiville  
Frank Amaro

### **STAFF IN ATTENDANCE**

Jeffrey S. Janda, Executive Director  
Mary Gail Corpus, Assistant to the Executive Director  
Gerald Sebesta, Treasurer

### **GUESTS**

Mrs. Mary Karasek

II. **PLEDGE OF ALLEGIANCE**

Jeff Boyajian led the assembled group in the Pledge of Allegiance.

III. **Approval of Agenda**

Commissioner Prendiville moved, seconded by Commissioner Amaro to approve the agenda as amended.

Motion carried

IV. **MINUTES**

A. Commissioner Amaro moved, seconded by Commissioner Prendiville to accept the minutes of the Regular Board Meeting of June 19, 2007.

B. Commissioner Karasek moved, seconded by Commissioner Amaro to accept the minutes of the Closed Session of May 15, 2007 and to hold for six months.

Motion carried

V. **PUBLIC COMMENT**  
NONE

VI. **TREASURER'S REPORT**

A. Commissioner Cullen moved, seconded by Commissioner Karasek to accept the treasurer's report as presented and

to be placed on file for audit.

Motion carried

- B. Commissioner Cullen moved, seconded by Commissioner Prendiville to accept the monthly payroll and payables totaling \$221,983.36

ROLL CALL: Karasek, Yea  
Boyajian, Yea  
Amaro, Yea  
Cullen, Yea  
Prendiville, Yea

Motion carried

VII. EXECUTIVE DIRECTOR'S REPORT

Commissioner Prendiville moved, seconded by Commissioner Cullen to accept as informational.

Motion carried

VIII. CORRESPONDENCE

The correspondence folder was reviewed by the Board Members

IX. STANDING COMMITTEE REPORTS

FINANCE

Accept as informational

BUILDINGS & GROUNDS

Accept as informational

PERSONNEL & POLICY

Accept as informational

RECREATION

Accept as informational

COMMITTEE of THE WHOLE

Commissioner Cullen moved, seconded by Commissioner Amaro to accept the proposal from Yoder & DiGrino for Long Range Planning and Needs Assessment not to exceed a cost of \$15,000.00 upon review and approval by the Park District Attorney. The Board President is then authorized to place his corporate signature approving the contract.

ROL CALL: Cullen, Yea  
Amaro, Yea  
Prendiville, Yea  
Karasek, Yea  
Boyajian, Yea

XII. UNFINISHED BUSINESS  
NONE

XIII. NEW BUSINESS

- A. Commissioner Amaro moved, seconded by Commissioner Prendiville to accept the change in law firms related to Richard Johnson and Associates leaving Wildman, Harrold, Allen & Dixon and joining ICE MILLER LLP.

ROLL Call: Karasek, Yea  
Cullen, Yea  
Prendiville, Yea  
Boyajian, Yea  
Amaro, Yea

Motion carried

Board of Commissioners set the committee meeting dates as follows  
Buildings & Grounds—Monday August 6<sup>th</sup>. 4:30 p.m. at Freedom Park  
Recreation—Tuesday August 14<sup>th</sup>.at 5:00 p.m. at Freedom Park  
Finance-- Monday August 6<sup>th</sup>. at 5:30 p.m. at Freedom Park  
Personnel & Policy Monday July 9<sup>th</sup> 5:30 p.m. at Freedom Park


XIV. Adjournment


There being of no further business to come before the board,  
Commissioner Cullen moved, seconded by Commissioner Amaro to  
adjourn at 8:21 p.m.

ROLL CALL: Karasek, Yea  
Amaro, Yea  
Boyajian, Yea  
Cullen, Yea  
Prendiville, Yea

Motion carried

ATTESTED TO BY:

  
Date 8/21/07  
PRESIDENT: Jeffrey Boyajian

  
Secretary: Edward A. Karasek