



All Hallows' Eve Vendor Application

Saturday, October 28th, 2017

The Berwyn Park District's Annual All Hallows' Eve will be October 28, 2017 at Proksa Park from 3:00-7:00pm. This annual Event features a bonfire, spooky story teller, pumpkin patch, hayrack rides and much more. With your support, we can continue to exceed the expectations of the community. Space is awarded on first-come, first-serve basis. Space must be paid in full to be considered reserved.

Come out and support our Berwyn Community!

Contact Name: _____

Agency Name: _____

Address: _____

Phone #: _____ Email: _____

I acknowledge reading the Terms & Conditions on the reverse side. **Signature:** _____

Please check all boxes that apply:

Attraction/Crafter Vendor Fee \$100.00 Each Vendor will receive one 15amp electrical plug
Purpose of Electricity _____

Enclosed is my check in the amount of _____, payable to the BERWYN PARK DISTRICT.

Mail this portion of the form along with your payments to:

**Berwyn Park District
3701 S. Scoville Ave
Berwyn, Illinois, 60402**

For questions, please contact
Cody Brown
Events and Recreation Manager
Berwyn Park District
cbrown@berwynparks.org
(708) 956-7870



Terms & Conditions

- 1. Booth Size & Placement:** Booth sizes are 10 feet by 10 feet. Participants may purchase no more than two booth spaces. Participants must provide their own tent, if needed, tables and chairs will be provided by park district. Participant locations will be assigned by the BPD and will be available prior to the event. We reserve the right to relocate a participant when necessary, even after space has been assigned. In addition, the BPD reserves the right to turn down and limit the number of participant booths based on the nature of the service.
- 2. Exclusivity:** The BPD does not grant or ensure the exclusive right of participants to offer any service and reserves the right to disallow any services for any reason at the BPD's full discretion.
- 3. Set-Up & tear-Down:** Each participant is responsible for set-up, tear-down and clean up of booth space. Set-up time begins at 1:00pm and be completed by 2:30pm on Saturday, October 28, 2017. For the safety of visitors, you will not be allowed to use any motorized vehicle on the premise after 1:30pm. Tear-down will take place after the event ends at 7:00pm. Trash containers will be available.
- 4.** Participant releases and discharges, covenants not to sue and agrees to indemnify the BPD and the City of Berwyn and their officers, employees, agents, representatives and volunteers from any and all known or unknown damages, injuries, losses and judgments and/or claims from any cases whatsoever that arise in any way from the event or this Application/ Agreement, including attorneys' fees and costs incurred by the indemnified parties.
- 5. Violations by Participant of any terms in this agreement or any specific event rules as set forth by the Berwyn Park District will render this contract void. Upon violation, the Berwyn Park District may, at its discretion, require Participant to immediately cease operation at the event, and, within a reasonable period of time, remove all items and equipment, without reimbursement of any expense or fees paid by Participant.**
- 6.** Participant must return this Application/Agreement to the Berwyn Park District on/or before **Monday, October 23 , 2016. Cancellations after this date will not be eligible for a refund.**