



MINUTES OF THE DECEMBER 19, 2017  
BOARD MEETING

The Regular Meeting of the Berwyn Park District Board of Commissioners was called to order at 7:00 pm. by Board President Mario Manfredini. The meeting was held at the Proksa Park Activity Center, 3001 South Wisconsin Avenue, Berwyn, Illinois.

**COMMISSIONERS IN ATTENDANCE**

- Mario Manfredini, President
- Sandy Fejt, Vice President
- Ana Espinoza, Commissioner
- Brian Brock, Commissioner

**STAFF IN ATTENDANCE**

- Jeffrey S. Janda, Executive Director
- Mary Gail Corpus, Assistant to the Executive Director
- Michael Gianatasio, Superintendent of Recreation

**GUEST**

- Marianne Birko, Executive Director of WSSRA
- Edward Espinoza

**II. PLEDGE OF ALLEGIANCE**

Commissioner Manfredini led the assembled group in the Pledge of Allegiance.

Motion carried

**III. ADOPTION OF AGENDA**

Commissioner Brock moved, seconded by Commissioner Fejt to approve the agenda as presented.

Motion carried

**IV. Appointment of Secretary for Berwyn Park District**

Commissioner Fejt moved, seconded by Commissioner Brock to appoint Mary Gail Corpus as Secretary for the Berwyn Park District to serve as outlined in park district policies and ordinances.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

- V. Acceptance of Minutes  
Commissioner Espinoza moved seconded by Commissioner Fejt to accept the minutes of the November 21, 2017 Regular Board Meeting, and the November 21, 2017 Closed Session Meeting Minutes, and to hold for six months.

Motion carried

VI. TREASURER'S REPORT

- A. Commissioner Fejt moved, seconded by Commissioner Brock to accept the Treasurer's report as presented and place on file for audit.

Motion carried

- B. Commissioner Brock moved seconded by Commissioner Fejt to approve the monthly payroll and payables, totaling the amount of \$181,059.74.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

VII. EXECUTIVE DIRECTOR REPORT

- Commissioner Brock moved, seconded by Commissioner Espinoza to accept as informational.

Motion carried

VIII. WSSRA

- Commissioner Brock moved, seconded by Commissioner Fejt to accept annual presentation as presented by Director Marianne Birko as informational.

Motion carried

IX. CORRESPONDENCE

- The Board Members reviewed the correspondence folder.

X. STANDING COMMITTEE REPORTS

A. Finance

- A1. Commissioner Brock moved, seconded by Commissioner Fejt to authorize the execution of the Sikich LLP Audit Letter for professional services related to the audit of 2017 Berwyn Park District financial reports.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

A2. Commissioner Brock moved, seconded by Commissioner Fejt to waive the reading of the 2017 Tax Levy Ordinance O-17-04 .

Motion carried

Commissioner Brock moved, seconded by Commissioner Fejt to adopt the 2017 Tax Levy Ordinance O-17-04 as presented totaling \$2,063.387.76.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

A3. Commissioner Brock moved, seconded by Commissioner Espinoza to waive the reading of Resolution R-17-12 directing the Cook County Clerk to reduce the 2017 Tax Levy as required to be in compliance with state law.

Motion carried

Commissioner Brock moved, seconded by Commissioner Espinoza adopt Resolution R-17-12 directing the Cook County Clerk to reduce the 2017 Tax Levy as required to be in compliance with state law

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

B. Buildings & Grounds

Accepted as information

C. Personnel & Policy

C1. Commissioner Manfredini moved, seconded by Commissioner Espinoza to waive reading of Resolution R-17-16 amending Personnel Policy Manual Section 1.2 Non Discrimination and Anti-Harassment Policy.

Commissioner Manfredini moved, seconded by Commissioner Espinoza to adopt Resolution R-17-16 amending Personnel Policy Manual Section 1.2 Non Discrimination and Anti-Harassment Policy as statutorily required to reflect new sexual harassment requirements.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Karasek, Excused  
Fejt, Yea  
Manfredini, Yea

Motion carried

D. Recreation  
Accept as informational

XI. UNFINISHED BUSINESS  
NONE

XII. NEW BUSINESS  
Commissioner Brock moved, seconded by Commissioner Fejt to declare a vacancy on the Board for an unexpired term formally held by Commissioner Karasek.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

Commissioner Brock moved, seconded by Commissioner Fejt to excuse Commissioner Espinoza at 7:15pm.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

Meeting dated have been scheduled for Monday January 08, 2018 as follows  
Finance will begin at 4:00pm. Meeting will be held at Freedom Park.

XIII. CLOSED SESSION  
NONE

XIV. ADJOURNMENT:  
There being of no further business to come before the Board, Commissioner Fejt moved, seconded by Commissioner Brock to adjourn at 7:35 pm.

ROLL CALL: Brock, Yea  
Espinoza, Yea  
Fejt, Yea  
Manfredini, Yea

Motion carried

ATTESTED TO BY:

\_\_\_\_\_  
PRESIDENT: Mario Manfredini

*Mary G. Louper*  
\_\_\_\_\_  
Secretary

Date 1-16-2018