

**Monthly Board Meeting
Berwyn Park District
December 19, 2017
7:00 PM
Proksa Park Activity Center**

Agenda Topics

- I. Call to Order - Roll Call of Commissioners (action)
- II. Pledge of Allegiance
- III. Adoption of Agenda (action)
- IV. Appointment of Secretary for Berwyn Park District (action)
The recommendation is to appoint Mary Gail Corpus as Secretary for the Berwyn Park District to serve as outlined in park district policies and ordinances.
- V. Acceptance of Minutes (action)
 - A. November 21, 2017 Regular Board Meeting
 - B. November 21, 2017 Closed Session Meeting
- VI. Public Comments
- VII. Treasurer's Report (action)
 - A. Monthly Financial Statements
 - B. Approve December 2017 Payables
- VIII. Executive Director's Report (information)
- IX. WSSRA (information)
 - A. Annual Presentation by Executive Director Marianne Birko
 - B. November 2017 Board Minutes
- X. Correspondence
- XI. Standing Committee Reports
 - A. Finance (action)
 - A1. Audit Engagement Letter for 2017 Audit
The Committee recommends authorizing the execution of the Sikich LLP Audit Letter for professional services related to the audit of 2016 Berwyn Park District financial reports.

A2. Discussion and Consideration of 2017 Tax Levy Ordinance O-17-04

The Committee reviewed and discussed the 2017 Tax Levy Ordinance that was reviewed by the attorney and recommends adopting the 2017 Tax Levy Ordinance O-17-04 as presented totaling \$2,063,387.76.

A3. Discussion and Consideration of 2017 PTELL Resolution R-17-12

The Committee discussed and reviewed the PTELL Resolution directing the Cook County Clerk to reduce the 2017 Tax Levy as required to be in compliance with state law and recommends adopting Resolution R-17-12 as presented.

B. Building & Grounds (information)

C. Personnel & Policy (action)

C1. Consideration and Discussion of Resolution R-17-16 amending Employee Policy Manual Section 1.2 Non-Discrimination and Anti-Harassment Policy as statutorily required.

The Committee recommends adopting Resolution R-17-16 amending Personnel Policy Manual Section 1.2 Non-Discrimination and Anti-Harassment Policy as statutorily required to reflect new sexual harassment requirements.

D. Recreation (information)

E. Ad Hoc Pond (no meeting)

XII. Unfinished Business

XIII. New Business (action)

A. Declaration of Vacancy

The Board of Commissioners declare a vacancy on the Board for an unexpired term formally held by Commissioner Karasek.

The Board wishes to appoint a replacement who will serve until the next regular election for this office in April 2019 as provided by law. The District will accept confidential letters of interest and resumes for consideration until 12:00 pm on Wednesday, January 31, 2018. Letters of interest and resumes should be addressed to:

Executive Director Jeffrey S. Janda, CPRE
Berwyn Park District
3701 S. Scoville Avenue
Berwyn, Illinois 60402

B. Meeting Dates

C. Other

XIV. Adjournment

(action)

Public Hearing

Truth In Taxation Act
Public Hearing
Proksa Park Activity Center
December 19, 2017
6:45pm

1. Call to Order
2. Welcome
3. Levy Presentation
4. Public Comment
5. Adjournment